



**PROPERTY APPRAISER
CHARTER TOWNSHIP OF WHITE LAKE**

The Charter Township of White Lake is accepting applications for a full-time Property Appraiser. Proficiency with BS&A Software, ESRI GIS software and a working knowledge of Microsoft Office Suite programs is preferred. Certification as a Michigan Certified Assessing Officer and 3 years of experience is preferred. Candidate not currently in possession of certification will be required to obtain certification within one year.

The township consists of approximately 12,000 real property parcels and 575 personal property parcels. This person will report directly to the Township Assessor. This position performs field assignments involved in the appraisal of real and personal property in accordance with State statute guidelines established by the State Tax Commission. This position will deal primarily with residential property. This position also provides assistance to the public, maintains files and records as well as various other related assessing tasks.

The salary range is \$55,860 to \$63,344 with a comprehensive benefit plan including health, dental, optical and life insurance. Benefits also include a MERS pension plan.

Candidate must be self-directed with the ability to manage multiple deadlines. Strong customer service skills are required.

Applications may be obtained from the White Lake Township website at <https://www.whitelaketwp.com/jobs> .

Resumes must include a completed application in order to be considered and be submitted to White Lake Township ATTN: Human Resources, 7525 Highland Rd. White Lake, MI 48383