

WHITE LAKE TOWNSHIP FIRE DEPARTMENT JOB DESCRIPTION

Part Time Firefighter

Non-Exempt

General Responsibilities:

White Lake Township Part-Time Firefighters are employed to provide support to the community under the supervision of the career staff. This includes, but is not limited to:

1. Performing firefighting activities.
2. Respond and operate on Emergency Medical Scenes as requested.
3. Participate in community relations programs (fire prevention / education, station tours, standbys).
4. Scheduled shift work – 24 hours per month minimum.
5. If available, responds to call – back requests.
6. Performs such other reasonable duties and functions as directed.

Position Requirements:

1. Must be at least eighteen (18) years of age at the time of hire.
2. Must have a high school diploma, or equivalent GED.
3. Must not have any felony convictions or disqualifying criminal history.
4. Must have a valid Michigan operator's or chauffer's driver's license.
5. Pass an in-depth NFPA medical evaluation.
6. Good written and verbal communication skills.
7. Familiarity with Microsoft Office and other common Office software.
8. Must be physically fit to handle the position expectations.
9. Michigan Firefighter I & II, Michigan Firefighter Training Council Approved Driver Training Course, and at minimum Michigan State Licensed Medical First Responder.

Knowledge, Skills, Abilities:

1. Ability to maintain composure and confront stressful situations.
2. The Ability to perform a wide variety of mechanical operations including but not limited to, the use of various emergency apparatus, equipment, and tools in both safe and awkward positions, and for an extended period of time.
3. The ability to respond to an incident (when requested) at different hours of the day, including holidays.
4. The ability to meet the minimum scheduled shift work.
5. The ability and willingness to work in adverse environmental conditions for extended periods of time.
6. The ability to establish and maintain a satisfactory relationship with department personnel, other officials, and the general public.

Physical Requirements

- Climb over obstacles, through openings, up and down ladders.
- Jump down from elevated surfaces and/or over obstacles, ditches and streams.
- Crawl in confined areas to search, investigate, and /or rescue.
- Operate firefighting equipment, mechanical equipment and tools.
- Pull/drag firefighting hose lines.
- Operate emergency vehicle in both day and night emergency situations.
- Perform tasks which require lifting, carrying, and /or dragging objects.
- Stand for long periods of time.
- Read, write, type and answer communicate with the public.
- Bend, stoop and /or squat.
- Perform two-handed work.
- Function/work while wearing Self Contained Breathing Apparatus (SCBA) and full firefighting gear.

Shift Work:

Shift work is an important part of this program to maintain the operations of the department to keep stations open with appropriate coverage. Part time staff will work scheduled shifts as either extra manpower, or while covering career staff sick, personal, vacation, and FLSA time off.