

Police Cadet Position

The White Lake Police Department, an equal opportunity employer, is seeking qualified applicants for multiple part-time Police Cadet positions.

The primary responsibility of this position include performing a variety of tasks to support the Police Department. The tasks will include working in conjunction with Police Officers, Dispatchers, and Records personnel. Duties include assisting citizens, completing documentation, and assistance in the maintenance and cleaning of police facilities, vehicles, and equipment.

Minimum Qualifications

Applicants should possess the following minimum qualifications at the time of application.

- Resident of Michigan or out of state resident currently enrolled at a college or university in Michigan
- Possess a valid Michigan operator's license
- High school graduate
- Major in Criminal Justice or related field
- Familiarity with Microsoft Office and other common office software, including Excel and Word.
- Must be physically fit to handle job requirements including the handling of prisoners
- Able to pass a background investigation with a preference for no criminal convictions
- Must pass a physical examination including drug screening
- Must possess, or be able to obtain basic CPR and First Aid certification
- Excellent written and verbal communication skills

Wages and Schedule

These positions offer wages of \$15.00 per hour. Work schedule is available up to 28 hours per week, with a flexible variety of shifts available.

To Apply

Please submit a cover letter, résumé, and completed general employment application. Applications should be mailed or delivered to:

White Lake Township
Attn: Human Resources
7525 Highland Rd.
White Lake, MI 48383

Applications will be accepted until positions are filled.

An equal opportunity employer.

M/F/D/V