

**WHITE LAKE TOWNSHIP
PARKS AND RECREATION COMMITTEE**
7525 Highland Road, White Lake, MI 48383
JULY 8, 2020 @ 7:00 p.m.
Electronic Meeting

Ms. Carlock called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Roll was called.

ROLL CALL: Andrea Voorheis – Township Board Liaison
 Rhonda Grubb – Planning Commission Liaison
 CJ Bratta
 Kathleen Aseltyne
 Merrie Carlock, Chairperson

Absent: Deb Deren, Vice Chair - Excused

Also Present: Sean O’Neil, Planning Director
 Justin Quagliata, Staff Planner
 Sherri Ward, Recording Secretary

Visitors: 3

APPROVAL OF AGENDA

Ms. Grubb moved to approve the agenda as presented. Ms. Voorheis supported and the MOTION CARRIED with a voice vote. (5 yes votes)

APPROVAL OF MINUTES:

- a. March 12, 2020

Ms. Carlock and Ms. Deren were at the meeting but were listed as excused on the meeting minutes.

Ms. Grubb moved to approve the minutes of March 12, 2020 as amended. Mr. Bratta supported and the MOTION CARRIED with a voice vote. (5 yes votes)

PUBLIC COMMENT:

Mr. O’Neil introduced Justin Quagliata, our new staff planner.

Steve Woodard (953 Schulyer) noticed that Stanley Park is closed, and no mowing going on. He asked about the status of tree removal and trimming. He noted that his wife sent some pictures via email and they feel that the existing boat ramp may be unsafe.

NEW BUSINESS:

a. Stanley Park Update

There is a staff report included in the meeting package. Tree removal and pruning will begin again shortly. There will likely be a temporary gravel parking lot for the park. Mr. Quagliata discussed the quote from DLZ for the Civic Center Loop Pathway Project. Ms. Carlock asked about the total cost for the project, it's closer to about half a million dollars, but some grants may be available for that. Planning staff will look into the Ralph C. Wilson grant, and will monitor the application period for 2020. Mr. O'Neil noted we received an email about an abandoned row boat at Stanley Park and it was hauled out by the Township today. The ramp and everything out there are in the condition it was in when we acquired the land. We hope to preserve the ramp for kayaks and canoes. The parks conference had some great ideas to safely access the water. Park rules signs will be posted and hopefully the park will reopen in a few weeks. There are some areas of the park that will not be maintained and will be left natural.

b. Stanley Park Master Plan Request for Qualifications (RFQ)

There was a RFQ draft in the packet for the meeting. This was drafted based on a previous RFQ for a park master plan. We will advertise the RFQ for a month and get something in front of the Township board for their approval. We are going to reach out to firms the Township has worked with in the past and advertise it. Mr. O'Neil asked Ms. Carlock if 4 weeks was a reasonable amount of time. Ms. Carlock said it's more than enough time. The Parks and Recreation Committee can determine which firms to interview, and there will be at least three. We could have 30-minute presentations with a Q&A. At the end of the night, we would open the bids with prices and make a recommendation to the Township board. We'd be overlooking an opportunity if we didn't invite them to help assist us through the grant process. The Committee was good with this process. The question is how would you suggest we amend this so it identifies their experience with trust fund grants. Mr. Quagliata included some language on recent experience in the RFQ. Mr. Bratta asked if they can add the success rate of previous projects and ask for that information. Ms. Grubb asked how we found the company for Fisk Farm and Mr. O'Neil noted that Giffels Webster helped out. Planning would like to make the deadline Monday, August 10th. We can set up a meeting with Parks & Recreation to review the RFQ and identify dates to receive proposals. If you're interviewing four firms, it's a three-hour meeting for interviewing. We may need to break it up into two nights. Ms. Carlock prefers three companies. Mr. O'Neil noted that you'll know a little bit about them ahead of time. Mr. O'Neil said either the 25th or 26th of August or Sept 1st or 2nd at the Annex. Ms. Carlock noted the remote presentations have been working out well if they have to Zoom.

Ms. Aseltyne moved to authorize the Community Development Department to advertise the RFQ for the Stanley Park master plan. Ms. Grubb supported and the MOTION CARRIED with a voice vote. (5 yes votes)

OTHER BUSINESS:

a. Staff Report

Mr. Quagliata didn't have a report, everything that was already discussed covered it. Mr. O'Neil wanted to mention that the basketball goal in Hawley Park has been fixed and he wanted to thank Mr. Bratta for bringing that up. We should be getting sand for the sand volleyball court shortly and the basketball court will be restriped. Ms. Carlock asked if anyone has looked at Bloomer Park? Ms. Voorheis sees lots of activity, but hasn't walked it. Ms. Carlock suggested that maintenance walk it and Mr. O'Neil noted that he just trimmed back along the walking trails.

COMMUNICATIONS:

a. Member Comments

Mr. Bratta wanted to note that he talked to Greg Baroni and he asked that he mention expanding the driveway of Fisk Farm, and he'd like two lanes. Ms. Carlock asked Mr. O'Neil if they could put out for bids, he'll have to look into this. The Township Board may want to bid this out with a larger project, or sidewalks. Ms. Carlock suggested putting it with the triangle trail project for economy of scale.

Ms. Voorheis wanted to welcome Mr. Quagliata, she worked with him handing out business opening kits. She wanted to thank Mr. O'Neil and Mr. Quagliata; they were nice kits. Ms. Voorheis walked through Stanley Park and it's really nice. Oakland County gave out tree saplings and Supervisor Kowall planted 50 white oaks in Stanley Park.

Ms. Grubb reported that on a personal note she has a new grandson and they live in Grand Rapids. PC has had two meetings and discussed Aspen Meadows to extend their agreement, New Hope Assisted Living and Memory Care for preliminary site plan approval. It looks like a plan for a nice facility. The June 4th meeting was to rezone 5 acres across from Discount Tire from LB to GB and they may be looking at putting a car wash there.

Ms. Carlock did not have anything to report.

Adjournment:

7:41 p.m.

The next meeting is scheduled for Wednesday, August 12, 2020