



FIELD USE AGREEMENT

White Lake Township
Community Development Department
7525 Highland Road,
White Lake, Michigan, 48383
(248)698-3300 x2

Date: _____

CONTACT INFORMATION

Organization/Team Name: _____

Type of Organization (*Non-profit, school, For-Profit, etc.*): _____

Contact Person: _____ E-mail: _____

Preferred Phone: _____ Other #: _____

Field desired: _____

Dates of use desired: _____

2-hour block desired: _____

Use: Regular Season games/practices Tournaments Other

Description of use (list all events):

Estimated total number of participants: _____ Age Range: _____

Do all participants sign a Sports Medical Waiver and Authorization for Medical Treatment? _____

General Liability Insurance Carrier: _____ Policy #: _____

General Liability Limit: _____ Expiration Date: _____

Participant Accident Medical Carrier: _____ Policy #: _____

LIABILITY & INSURANCE ACKNOWLEDGMENT

(Check box and initial required)

- I have read and agree that I, and the organization I represent, to the fullest extent permitted by law, will defend, indemnify, and hold harmless White Lake Township, its elected and appointed officials, employees, and volunteers from any claims, damages, losses, liabilities, or costs (including attorney fees) arising out of or related to personal injury, bodily injury (including death), or property damage associated with the use of Township-owned property.

Applicant Initials: _____

- The organization shall maintain Commercial General Liability insurance on an occurrence basis with limits of not less than \$1,000,000 per occurrence and \$1,000,000 aggregate for the duration of the use. White Lake Township, its elected and appointed officials, employees, and volunteers shall be named as additional insureds, and such coverage shall be primary, with any Township insurance being secondary and/or excess.
- I certify I will provide thirty (30) days written notice, or Ten (10) days for non-payment of premium, of policy cancellation, non-renewal, reduction, and any material change shall be provided to White Lake Township where available.
- I certify the required insurance shall support and not limit the indemnification obligations stated above.

Applicant Initials: _____

Applicant Certification

“I certify that I am authorized to sign on behalf of the organization and agree to comply with all conditions of approval.”

Applicant Name (Print): _____

Signature: _____

Date: _____

Please return to:

David Waligora, Senior Planner
White Lake Township
7525 Highland Road
White Lake, MI 48383-2900

RULES & REGULATIONS FOR THE USE OF WHITE LAKE TOWNSHIP PARKS & RECREATION FACILITIES

The following policies and procedures relate to the public's use of the recreational facilities which White Lake Township has developed. The rules and regulations set forth requirements relating to reservations for use of the facilities. The Township Board reserves the right to modify these rules and regulations at any time.

GENERAL RULES AND REGULATIONS APPLICABLE TO ALL TOWNSHIP PARKS

1. Parks are open from Dawn to Dusk throughout the year, weather permitting.
2. Alcoholic Beverages are prohibited in the Parks.
3. Parks users are responsible for any property that they carry into the Park.
4. During the duration of the activity, the user must provide supervision for all youths (under 18 years old) in attendance.
5. The running/walking track in Vetter and Hawley Parks are for walking, jogging, or roller blading.
6. Place all trash in the trash receptacles only.
7. Bottles, containers or other items made of glass are prohibited.
8. Dogs and other pets must be on a leash and under control of the owner.
9. No solicitation, vending, advertising or sign posting is allowed in the parks, except by permission of the Township.
10. No model airplanes are allowed in the parks.
11. All Fireworks are prohibited in the parks.
12. No Firearms allowed in the Township Parks.
13. Please report all emergency's or accidents by calling 911.
14. All park facilities used for organized /planned events require a permit obtained from White Lake Township.
15. No horses in Township Parks except on dedicated equestrian trails.

RULES AND REGULATIONS FOR PAVILLIONS AND CONCESSION AREAS

Reservations are required for planned activities at the pavilions or concession building. Users who have been issued reservations will have exclusive use of these areas during the dates and time covered by their reservations. Application and Payment can be made at the White Lake Township Treasurer's Office.

Renter is responsible to leave the Pavilions, Concession Building, and all Township property in its original condition prior to the event. Any costs to the Township for clean-up after the event will be deducted from the security deposit. Renter is responsible for the disposal of all garbage.

No open flame cooking is to take place within the pavilions and concession building.

A full refund of rental cost will be issued if the cancellation notice is provided at least two (2) weeks prior to the rental event. A 50% refund of the rental cost will be issued if cancellation notice is provided one (1) week prior to the event. Deposit checks will be cashed. A refund for the deposit will be issued within 30 days after the rental date provided there is no damage to the pavilion or concession building, and the keys to the concession building are returned to the Treasurer's Office.

RULES AND REGULATIONS FOR THE WHITE LAKE COMMUNITY HALL

Payment and Application may be made at the Township Hall, Treasurer's Office, during regular business hours or by mail to 7525 Highland Road, White Lake, Michigan 48383. Please make checks payable to Charter Township of White Lake

Renter is responsible to turn off all lights and remove all personal belonging. White Lake is not responsible for any items left in the Community Hall. Close and lock the doors. Trash must be completely removed from the facility. The set up and take down of the tables and chairs will be handled by the renter. Failure to do so will result in partial withholding of deposit.

Any violations of the following will result in forfeiture of your deposit:

- Ticket Sales or any other sales are strictly prohibited, unless granted prior approval by the White Lake Township Board of Trustees.
- Throwing of rice, bird seed, confetti, glitter, or the like is strictly prohibited.

- No Alcohol is permitted in or on the grounds of the Community Hall.
- Building must be vacated no later than 2:00 AM.

A \$50.00 cancellation fee shall be charged if a cancellation is made within 14 days or less of the reservation.

Deposit Checks will be cashed. A refund check for the deposit will be issued within 30 days after the rental date provided there is no damage to the hall, and all items on the Clean-Up List have been performed, and keys are returned to the Treasurer's Office.

Random Police checks may be made to the facility.

A party may be discontinued at the Police Officers discretion.

White Lake reserves the right to refuse use of the facility.

RULES AND REGULATIONS RELATING TO VETTER PARK AND HIDDEN PINES

BALL FIELDS

Reservations for Use of Vetter Park and Hidden Pines Ball Fields:

A. No formal play will be allowed unless the field has been reserved prior to the day of play.

B. The reservation will require the completion of an application, signed waiver of liability, certificate of insurance, approval of the application and the payment of the fee charged for the use of the field.

C. , White Lake Township residents will be given priority in field assignments, applications will be taken on a first come basis.

D. Baseball/softball fields may be used for organized play from March 1st through September 1st.

E. Reservations will be taken and times of usage assigned in a manner that will maximize the use of the ball fields. During week days the ball fields will be scheduled for two (2 hour blocks of time at a minimum. Weekend reservations will also be scheduled in two hour block / periods.

RULES AND REGULATIONS RELATING TO HAWLEY PARK
SOCCER FIELDS

Soccer Fields No. 1, 2 and 3.

- A. No organized practice will be allowed unless the field has been reserved prior to the day of play.
- B. All reservations require the completion of an application, approval of the application and the payment of the fee charged for the use of the field.
- C. There will be two (2) sessions of play with the spring season running from April 1st to June 30th and the summer/fall season running from August 1st through October 31st.
- D. Reservations may be made not more than four (4) weeks before a season begins for that season.
- E. A field may be reserved for not more than one (1) season.
- G. White Lake Township residents will be given priority in field assignments, applications will be taken on a first come basis.
- H. Unless otherwise approved by the Supervisors Office, soccer fields may not be used for practice or games from October 31st through March 31st.
- I. Soccer Fields Nos. 1 and 2 (the 2-30 yard by 65 yard fields), will accommodate two (2) practice teams each during practice sessions with each team being assigned to one-half (1/2) of each field
- J. Practice scheduling limited to *not more* than two (2) times per week per team.
- K. Soccer Field No. 3 (100 yards by 65 yards), will accommodate up to 4 practice teams, each being assigned a quadrant of the full field.
- L. The Treasures Office reserves the right to designate which soccer fields may be reserved at various times which will depend on field conditions
- M. Reservations shall be taken and times of usage assigned in a manner that will maximize the use of the soccer fields. Evening use of the soccer fields for practices will be scheduled during each season of play, for two (2) periods of 2 hours each, the first from 5:00 PM to 7:00 PM and the second from 7:00PM to 9:00PM. Game times will be limited to a two (2) hour block on the even hours (i.e. 2 pm to 4 pm, 4 pm to 6 pm, etc.) All teams must adhere to the times.
- N. During weekday non-evening hours, practice reservations will be limited to 2 hour periods on the even hours of the day (10 am to 12 noon, 3 pm to 5 pm, etc.)

O. Recreational soccer games shall be scheduled on Fields 1 and 2 but only for teams composed of players 12 years and under of age. (U12)

P. Teams composed of players age 13 and over shall reserve Field 3 for recreational and competitive soccer games. (U13)

Q. Applications for field reservations will only be approved if the applicants have fully complied with the requirements.

R. Applications for special events, such as soccer tournaments, will be considered on an individual basis and subject to approval with conditions.

Beach Volleyball Court, Basketball Courts, Ice Skating Rink and Horseshoe Pits:

Except for organized leagues or clubs, the Beach Volleyball Court, Basketball Courts, Ice Skating Rink and Horseshoe Pits will be available for use on a first come basis. All organized leagues or clubs who wish to use any of these facilities will be required to fill an application with the Treasurer's Office and comply with the requirements thereof.

APPROVED BY PARKS & RECREATION COMMITTEE ON

_____.

White Lake Township Parks & Recreation Committee

By: _____
Its Chairperson

APPROVED BY WHITE LAKE TOWNSHIP BOARD OF TRUSTEES ON

_____.

White Lake Township Board of Trustees

By: _____
Township Clerk