



STAFF PLANNER

CHARTER TOWNSHIP OF WHITE LAKE

The Charter Township of White Lake is accepting applications for a full-time Staff Planner. A bachelor's degree in urban planning and a minimum of three to five years experience in a municipal planning department is required. AICP certification and site plan review experience are a plus.

The Staff Planner will play a vital role in the daily operation of the Community Development Department and will have the unique opportunity to provide input on, and participate in, the development of both the Township's new Civic Center Complex and the adjacent 58-acre lakefront park (Stanley Park). The Staff Planner will represent the department at various meetings of White Lake's boards, commissions, and committees including attendance at the Planning Commission, Zoning Board of Appeals, and Parks & Recreation Committee.

This person is responsible for responding to the public regarding planning policies and processes. They will also answer inquiries from the public and township employees regarding ordinances, planning project status, and other matters related to planning and zoning. The Staff Planner will also update maps and records as established by the Planning Director, review zoning violations related to site plan management and the development process and coordinate private road application and review process.

The salary range is from \$77,365 - \$84,404 and includes generous paid time off and holidays, plus comprehensive health insurance benefits. Insurance benefits include optical, dental and life insurance. The Township also belongs to the MERS defined benefit pension plan.

Please submit a cover letter, and resume with an application. Applications and the complete job description can be located on the White Lake Township website at <https://www.whitelaketwp.com/jobs>.

Applications will be accepted until filled. Please submit to:

White Lake Township Human Resources Office
7525 Highland Rd., White Lake, MI 48383

White Lake is an equal opportunity employer – M/F/D/V.

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