

CHARTER TOWNSHIP OF WHITE LAKE
Approved Minutes of the Regular Board of Trustees Meeting
November 19, 2019

Supervisor Kowall called the meeting to order at 7:04 p.m. He then led the Pledge of Allegiance.
Clerk Lilley called the roll:

Present: Rik Kowall, Supervisor
 Terry Lilley, Clerk
 Mike Roman, Treasurer
 Andrea C. Voorheis, Trustee
 Michael Powell, Trustee
 Scott Ruggles, Trustee
 Liz Smith, Trustee

Also Present: Lisa Hamameh, Attorney
 Aaron Potter, DPS Director
 Jennifer Edens, Recording Secretary

AGENDA

Clerk Lilley amended the Agenda as follows:

- Under Consent Agenda
 - 1) New List of Bills dated November 19, 2019
- Under New Business
 - 1) Item D - Building Regulations
- Under FYI
 - 1) Residential Property Fee Schedule
 - 2) Amendment to Clerk's Department Budget

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Ruggles to approve the Agenda, as amended. The MOTION PASSED by voice vote (7 yes votes).

PUBLIC COMMENT

No comments made.

CONSENT AGENDA

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Powell to approve the Consent Agenda. The MOTION PASSED by voice vote (7 yes votes).

MINUTES

A. APPROVAL OF MINUTES REGULAR BOARD MEETING, OCTOBER 15, 2019

It was **MOVED** by Trustee Ruggles, **SUPPORTED** by Trustee Smith to approve the Minutes of the Regular Board Meeting, October 15, 2019. The **MOTION PASSED** by voice vote (7 yes votes).

B. APPROVAL OF MINUTES – SPECIAL BOARD MEETING, OCTOBER 15, 2019

Trustee Powell noted that on Page 3, second to last paragraph, should read “**tough** decisions”, not though decisions.

It was **MOVED** by Trustee Powell, **SUPPORTED** by Treasurer Roman to approve the Special Board Minutes of October 15, 2019, as amended. The **MOTION PASSED** by voice vote (7 yes votes).

PUBLIC HEARING

A. 2020 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG)

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Clerk Lilley to Open Public Hearing for 2020 Community Development Block Grant Funds (CDBG). The **MOTION PASSED** by roll call vote (Kowall/yes, Lilley/yes, Roman/yes, Ruggles/yes, Smith/yes, Powell/yes, Voorheis/yes).

Diane Antisian of Haven Oakland, 801 Vanguard Pontiac. She provided a handout(s) to the Board. She gave a brief background of HAVEN Oakland. She noted that for fiscal year 2018-2019, HAVEN supported seventy residents from White Lake. Their services enable survivors to receive free services and heal from domestic assault. They provide emergency shelter from those fleeing deadly situations, but they also offer counseling, advocacy, personal protection order support and safe compassionate forensic exams. Their crisis and support hotline is available 365 days a year. They are especially proud of their community resource program. It links survivors back to their communities with assistance on housing, jobs, finances and more. They recently were awarded a Federal Grant for their first transitional housing program. The program will provide services and housing for up to twenty-four months. She noted that to end the cycle of violence we must set up survivors for success and the Township's support will help them do just that. She indicated that if the Township cannot support financially, she asked that it please spread the word about their prevention education program.

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Powell to Close Public Hearing for 2020 Community Development Block Grant Funds (CDBG). The **MOTION PASSED** by voice vote (7 yes votes).

Trustee Powell stated that HAVEN is a first-rate organization worthy of the Township's support.

as they get bids the costs could be higher or lower. He noted that the residents in the S.A.D will have to share in the costs – to pay all its costs. He is in support of moving this along.

Treasurer Roman identified that the next step will be in December when we theoretically approve the parcels in the S.A.D. Followed by the roll being finalized thereafter. This Resolution is just an intent resolution to move everything forward. He encouraged residents that if they have a financial hardship, to please come see him as he may have financial avenues to help.

Supervisor Kowall reminded that the next meeting will be December 17, 2019 at 7pm.

Rick Dery, 1149 Pinecrest Drive -Association President. He indicated that Consumers has done a comprehensive underground study of our area for a direction bore of gas tie-ins. He questioned whether the Township could get with Consumers and get that data as a costs savings.

Trustee Powell advised that the sanitary sewers are twice as deep as the Consumer lines and that the contractor that will be hired will hit ground water, which Consumer hasn't. He is confident that the costs have come in high. He thinks it would be wise to reach out to Consumers, but it is a different criterion. The next public hearing will be the S.A.D. followed by the approval of the assessment roll. He lastly indicated that there is nothing magical regarding the timeframe we can sell the bonds for; ten years is normal but can go longer. It would be helpful to the Board if they know what kind of timeframe the residents are looking for.

Toni Meisel, Pinecrest Drive. Questioned Treasurer Roman regarding the financial assistance and at what point in the process do they come to him.

Treasurer Roman replied that there are two types of assistance; one being the State of Michigan and the other Oakland County. For the State of Michigan there is a form that will need to be completed and sent to the state. Both programs will pay for assessments, but the money will need to be repaid. He believes the funds are paid back when the resident either passes away or sells the home. He noted that Oakland County's programs are interest free and he is seeking more information and will share when he has some.

It was MOVED by Treasurer Roman, SUPPORTED by Trustee Powell to approve #19-043, Resolution of Tentative Declaration of Intention to make improvements for the sewer main known as Bogie Lake North Sewer Main. The MOTION PASSED by roll call vote (Kowall/yes, Lilley/yes, Roman/yes, Ruggles/yes, Smith/yes, Powell/yes, Voorheis/yes).

NEW BUSINESS

A. APPROVE PROPOSAL FOR RENEWAL OF GENERAL TOWNSHIP COPY MACHINE LEASE

Clerk Lilley indicated that this item has gone out to bid. They are asking for machines like what they currently have. Applied Imaging is used by other municipalities. It is his recommendation to purchase three new machines; one for the Clerk's Office, one in the back hall and one in the main hallway.

Trustee Voorheis questioned if there is a need for all three machines or if one could be eliminated. She works for a nonprofit in a building that hold approximately one hundred people and they only have two copiers.

Supervisor Kowall indicated that there is a need for three, especially when you get into the elections.

It was MOVED by Clerk Lilley, SUPPORTED by Treasurer Roman to accept the bid of Implied Imaging for three machines; one machine for \$215 per month for a three-year lease and the additional two copiers at \$169 per month. The MOTION PASSED by voice vote (7 yes votes).

B. APPROVE CONTRACT TO HIRE PLANTE MORAN TO ASSIST IN THE IMPLEMENTATION OF GASB 84

Supervisor Kowall that this is Government Accounting Standards Board. He stated that it is an unfunded mandate and that Plante Moran would assist the Township's accounting staff with answering to the Treasurer Department.

Clerk Lilley indicated that this step in the process is new and complicated. He understands that the recommended cost is a lot of money, but he supports the recommendation for Plante Moran to proceed.

Trustee Powell questioned if this is an ongoing yearly cost, to which Supervisor Kowall replied this is just to set up the process.

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Ruggles to approve the contract with Plante Moran for GASB portion of the budget and the costs not to exceed \$15,000.00. The MOTION PASSED by voice vote (7 yes votes).

C. APPROVAL TO FILL FULL TIME BUILDING INSPECTOR POSITION

Supervisor Kowall reminded of the retirement of Brent Bonivier a few months ago. The Township has been in the process of finding a qualified person to fulfil the position. He is seeking approval of the new job description.

Trustee Powell commented that the Board needs to look at wages for different positions.

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Powell to consider the updated job description for the building inspector. The MOTION PASSED by voice vote (7 yes votes).

D. BUILDING REGULATIONS

Attorney Hamameh indicated that the Township has already adopted the International Property Maintenance Code, but that it is operating under the 2009 version. It comes out every three years. The draft ordinance in front of the Board adopts the 2018 version, which is updated to current standards. She noted that the changes made mirror those made in the 2009 version. She reminded that this is just the first reading and that changes can be made.

Trustee Powell confirmed that the Board is adopting the International Property Maintenance Code with the changes before them.

It was MOVED by Treasurer Roman, SUPPORTED by Clerk Lilley to move to Second Reading Chapter 8 Building Regulation 2018 modifications. The MOTION PASSED by voice vote (7 yes votes).

OLD BUSINESS

A. SECOND READING; AMENDMENT TO CHAPTER 26, ARTICLE VIII, SECTION 26-239-YOUTH TOBACCO

Trustee Ruggles asked how this corresponds to state law.

Attorney Hamameh indicated that the Township already has a vaping ordinance in White Lake Township. The Township must be consistent with state law, so this is to amend the Township Ordinance to conform with state law.

It was MOVED by Treasurer Roman, SUPPORTED by Trustee Smith to adopt the Amendment to Chapter 26, Article VIII, Section 26-239 – Youth Tobacco. The MOTION PASSED by voice vote (7 yes votes).

B. SECOND READING; AMENDMENT TO CHAPTER 26, ARTICLE IX – POSSESSION OF MARIJUANA

Attorney Hamameh indicated that this brings the Township's current ordinance up to state law standards. This was drafted to only prohibit for minors and whenever state law would prohibit the use.

Trustee Ruggles questioned the spelling of marihuana with an "H" and also with a "J". He furthered questioned why Industrial Hemp is listed on Page 2, to which Attorney Hamameh indicated that industrial hemp is excluded.

It was MOVED by Treasurer Roman, SUPPORTED by Trustee Smith to adopt the Amendment to Chapter 26, Article IX, Possession of Marijuana. The MOTION PASSED by voice vote (7 yes votes).

FYI

A. POLICY AND PROCEDURES FOR RENTAL ORDINANCE

Supervisor Kowall asked the Board members to familiarize themselves with the Policy and Procedures for Rental Ordinance.

B. GFL CONTRACT

Supervisor Kowall noted that as of January 1st the Township will enter into the last year of the contract for services. He wanted to advise the Board that he is sitting down with GFL to see what they are bringing to the table. He wants to see where the costs are. It is a select market with limited in choices.

Trustee Powell noted that Waterford hired a single contractor and that the fees are close to double. He stated that he doesn't want twice the fees.

C. CLERK'S DEPARTMENT BUDGET AMENDMENT

At the Special Board Meeting on November 19, 2019, Clerk Lilley asked the Board to consider a fulltime hire for the Clerk's Department to replace one that was given up previously. As a follow-up he would like to be in a position for an authorization to hire. He is not asking for approval tonight. He does not want to disrupt the next meeting as this can be handled by a budget amendment.

Trustee Powell questioned whether this position would be a creation or the filling of a vacated position. Clerk Lilley responded that this is not creating a new position, but rather filling a position with new salary (part time to full time).

D. FEE SCHEDULE

Supervisor Kowall noted the Fee Schedule presented to the Board. He just wanted to get the fee schedule in front of the Board. It will be back before the Board soon. He wanted the Board to have an opportunity to review it.

Powell observed that it would make sense to have a reduction of fees for multiple units on the same parcel.

TRUSTEE COMMENTS

Trustee Voorheis – The Fisk Farm Tree Lightening event is scheduled for December 6, 2019. Santa will be at the farm on December 7 and 8. December 7th is also the Holiday Extravaganza in downtown Pontiac which includes a parade.

She and her husband recently learned from an acquaintance that their son, who grew up in White Lake, attended the Police Youth Academy and is now a police officer in Lansing.

Trustee Powell – He wonders if it is possible to have a comparison emailed prior to the special meeting on November 26th to adopt the budgets. He would like to compare the 2019 amendments with the proposed 2020.

He further noted that he has gotten input from residents regarding the amount of traffic on the Union Lake corridor. He questions whether in a study session, a representative from the OCRC could be present to get their input. He believes it would be nice to see what if any plans they have. He further noted that Commerce has concerns about White Lake residents are funneling into their community. He believes that if we could look them in the eyes, perhaps ideas could be shared.

Treasurer Roman - He thanked all the residents for being here tonight and for taking an interest. He also thanked those watching livestream. He will be sending out tax bills on November 30th. He reminded residents that if you don't get one, you need to call the treasurer department.

He also reminded that 2020 dog licenses should be available the second week of December.

Clerk Lilley - Thanked the residents for taking advantage of the S.A.D. process. He reminded that there are three elections next year. He furthered that there are numerous changes in what the ballots look like and he will share the information regarding the same when it becomes available. Election laws and procedures are constantly changing.

Trustee Ruggles – The Planning Commission will be meeting on December 19, 2019. To the residents starting the S.A.D. process, if he could give you advice, it would be to spend some time with Aaron Potter and educate yourselves. It is a complicated process and will take a lot of time, the more you know the happier you'll be and the more you will understand the process.

He will also be attending the tree lighting event on December 6th, which happens to be his birthday.

Trustee Smith – She thanked the residents for their attendance. The next Library Board Meeting is set for November 20, 2019 at 6:45 p.m. She furthered that it is "no-shave" November at the Police Department and you can donate \$1 or more to the cause and they are sponsoring local families in need for Christmas with the donations.

She commented on the wonderful Veteran's Day Ceremony and thanked all the veterans who served. She appreciated the attendance of fire and police and a special thanks to Post 186 for hosting.

She too noted the December 6th tree lighting from 6-8pm; a fun time for everyone. It is filled with cherished traditions and new activities too. She invites everyone to come out.

Supervisor Kowall – Wished everyone a Happy Thanksgiving. He noted that we are fortunate to live in this country and in White lake Township; to have people looking out for this Township and its residents. We live in a pretty good place and should be thankful for that.

There is a lot coming into White Lake and he has had several meetings with the RCOC. He mentioned a light at the intersection of Teggerdine and White Lake Road is in the works.

He noted there are new businesses coming to White Lake and that a lot of people are looking at the Township. They are continuing to work on the civic center development and he for one will not miss the current building. The owners of Skull Island held a grand opening for Puppy Pirates Daycare.


He is grateful to be of service to this community. Good night and God bless.

ADJOURNMENT

It was MOVED by Supervisor Kowall, SUPPORTED by Trustee Smith to adjourn. The MOTION PASSED by voice vote (7 yes votes).

The meeting was adjourned at 8:22 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the November 19, 2019 regular board meeting minutes.



Terry Lilley, Clerk
White Lake Township
Oakland County, Michigan