

CHARTER TOWNSHIP OF WHITE LAKE

Approved Minutes of the Regular Board of Trustees Meeting

January 17, 2017

Supervisor Kowall called the meeting to order at 7:00 p.m. He then led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present: Rik Kowall, Supervisor
Terry Lilley, Clerk
Mike Roman, Treasurer
Mike Powell, Trustee
Scott Ruggles, Trustee
Liz Smith, Trustee
Andrea Voorheis, Trustee

Also Present: Lisa Hamameh, Attorney
Sean O'Neil, Planning Director
Amy Bertin, Recording Secretary

Clerk Lilley amended the Agenda as follows: Add Items 6A, New List of Bills dated 1-17-17; 6D4, Treasurer's Report dated 1-17-17; 6E, Budget Amendment. Remove Item 9D, Building Permit Fees.

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Powell to approve the Agenda as amended: Add Items 6A, New List of Bills dated 1-17-17; 6D4, Treasurer's Report dated 1-17-17; 6E, Budget Amendment. Remove Item 9D, Building Permit Fees. The MOTION PASSED by a voice vote (7 yes votes).

PUBLIC COMMENTS

William Phelps, 1156 Castlewood. He is here on behalf of his sister, Kathleen Phelps. She is building a house at 1150 Castlewood. His sister was informed she would be unable to participate in the Castlewood SAD. She has been planning to build a house since September. In October she went to the Water Dept. and paid a deposit of \$650 for the permit for the connection. She was recently informed there is a difference between the SAD and the permit to put in the sewer. Being unable to participate in the SAD renders building the house extremely difficult. She is asking the Board to reconsider their decision and allow her to participate in the SAD.

CONSENT AGENDA

- A. LIST OF BILLS**
- B. REVENUE AND EXPENSES**
- C. CHECK DISBURSEMENTS**
- D. DEPARTMENT REPORTS**
- 1. POLICE**

- 2. FIRE (DEC. 2016 AND 2016 ANNUAL INCIDENT SUMMARY)**
- 3. COMMUNITY DEVELOPMENT**
- 4. TREASURER**
- 5. OVERTIME REPORT**
- E. BUDGET AMENDMENT**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Treasurer Roman to approve the Consent Agenda as amended. The **MOTION PASSED** by a voice vote (7 yes votes).

PRESENTATIONS

A. SWEARING IN OF POLICE CHIEF DANIEL KELLER

Daniel Keller was sworn in as Chief of Police for White Lake Township by Clerk Lilley. Mr. Keller thanked the members of the Board, especially Mr. Kowall. He is humbled, blessed and honored to be in this position. He will give his all and more until the day he retires. Without the support staff of the Police Dept. it would not be successful. Their excellence makes the quality of life for the citizens of White Lake better. He thanked his family for their support.

B. SWEARING IN OF POLICE OFFICER KRISTOPHER MESAROS

Chief Keller introduced Kristopher Mesaros who was sworn in as police officer for White Lake Twp. by Clerk Lilley. It is a very intensive process to become a police officer. You have to complete the Academy, pass a written test and oral exam as well as a very extensive background check. Kristopher is 26 years old. He is from Roseville, MI. He joined the Army, served six years, completing one tour in Afghanistan. He attended Ferris State University, completing the Police Academy there in three years. Hopefully, he will serve the Township for many years to come.

MINUTES

A. DECEMBER 20, 2016

It was **MOVED** by Trustee Ruggles, **SUPPORTED** by Treasurer Roman to approve the Minutes dated December 20, 2016. The **MOTION PASSED** by a voice vote (7 yes votes).

NEW BUSINESS

A. RESOLUTION #17-001, RESOLUTION AND AGREEMENT BETWEEN WHITE LAKE AND CHIEF DANIEL KELLER

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis to approve Resolution #17-001, Resolution and Agreement between White Lake and Chief Daniel Keller. The **MOTION PASSED** by a

voice vote (7 yes votes).

B. SAW GRANT ENGINEERING PROPOSAL (JOHNSON & ANDERSON)

Terry Broemer, PE, Johnson & Anderson. About three years ago the Township applied for a Saw Grant through the Michigan Dept. of Environmental Quality. This program is very much needed. It is 90 cents on the dollar funded by MDEQ. This is the same document that was approved as part of the Grant application. Currently, Mr. Baroni is listed as the contact person and has signed the documents so far. Mr. Kowall should be appointed as the official signatory and contact person for MDEQ.

Supervisor Kowall stated many of the items listed are going to be required by the DEQ for water quality and a variety of other studies coming through.

Mr. Broemer added this is a funded mandate. This is something you have to do anyhow but they are providing funding. The Water Asset Management Plan which is due at the end of the year does not have any state funding. The nice part of this is you are using a lot of the same software and hardware for the Water Asset Management Report.

Peter Piccinato, 8771 Townsend Drive. What exactly is a Saw Grant?

Mr. Broemer responded this is a program developed by the Michigan Dept. of Environmental Quality to force municipalities to catalog and assess their assets related to sanitary sewer collection and transmission for treatment. It includes things such as manholes and pump stations.

It was MOVED by Clerk Lilley, SUPPORTED by Trustee Powell to approve the Saw Grant Engineering Proposal #17419 (Johnson & Anderson); also authorize Supervisor Kowall to sign the proposal. The MOTION PASSED by a voice vote (7 yes votes).

C. AMENDMENTS TO ZONING ORDINANCE NO. 58

It was MOVED by Trustee Powell, SUPPORTED by Treasurer Roman to approve the Amendments to Zoning Ordinance No. 58 as presented. The MOTION PASSED by a voice vote (7 yes votes).

E. 2255 PORTER ROAD

Treasurer Roman advised in April a complaint was filed regarding the use and occupancy of the residential property located at 2255 Porter Road. The complaints revolved around a commercial landscaping operation conducted on the property. A commercial landscaping operation is not a permitted special land use in a Suburban Farm Zoning District. Despite attempts by the Township to seek voluntary compliance with the Ordinance, the owner failed to cooperate. The matter was tabled to review the situation. There were numerous internal discussions. At this time he would like to make a Motion to refer the matter to the Planning Commission.

It was MOVED by Treasurer Roman, SUPPORTED by Trustee Powell to refer this matter to the Planning Commission for review and analysis of the home occupation provisions of the Zoning Ordinance in the North End of the Township. The MOTION PASSED by a voice vote (7 yes votes).

TRUSTEE COMMENTS

Supervisor Kowall gave a brief statement as follows: Upon appointment of Trustees to various Township Boards it has come to his attention that we have an asset to the Board in regards to our library. Liz Smith has served on the Library Board for some time in the past and has offered to act as a quasi-liaison to the Township Board. Although, this position is unofficial due to the Library Board's autonomy and the legalities that go with it, it is his belief that a conduit between the Township Board and Library Board is a very important factor at this crossroad due to the future plans of the library within our community. Therefore, he would like to appoint Liz Smith as temporary unofficial library liaison to the Board and looks forward to her communications to the Board under Trustee Comments.

Trustee Smith thanked the Supervisor and accepted the appointment. She did share some unfortunate news concerning the library. Trustee Pam Collins passed away on New Year's Day. She extended her condolences to her family and all who knew her. She will be missed at the library. Also, today there is currently a community focus group going on. She invited all residents to contact the Library Board or herself if they have any suggestions or wish list items they are hoping to be included in the new library. She is looking forward to this new role to support the library and communication with the Township as they move forward with construction. Thank you.

Trustee Voorheis. As liaison to the Parks and Recreation Committee, we love to have an audience. If anyone is available, the meetings will be held on the second Wednesday of every month at 7 pm. Please join us to see what volunteers who represent White Lake do to support the Parks.

Trustee Ruggles attended his first Planning Commission meeting. It went well. The changes to Ordinance No. 58 were discussed. He is looking forward to the next meeting on the 19th.

Trustee Powell noticed in the Community Development Report it was mentioned that we received state approval of the Commercial Rehabilitation District. He questioned whether that was the last government approval needed to continue with the project and what was the future timeline.

Mr. O'Neil stated it was the final approval needed. Three buildings have been demolished. The timing on demolition of the final building is currently unknown. Clean up of the soils will begin soon. Later this month conceptual drawings will be presented. They are currently working with the Road Commission to nail down the curb cuts and a full blown traffic study will be done.

Clerk Lilley had the opportunity in the last couple weeks to work with our new water official. Mr. Potter is a tremendous asset to the Township and he is looking forward to his abilities to operate the

Water and Sewer Dept. more efficiently. He will also be a big help with the document management system.

Treasurer Roman had no comments at this time.

Supervisor Kowall is glad they were able to appoint a new Chief of Police to continue the stability of the Police Dept. and that all departments will continue to work in a manner in the best interest of the community. He thanked everyone for coming this evening.

EXECUTIVE SESSION

A. APPROVAL TO RECESS INTO EXECUTIVE CLOSED SESSION TO DISCUSS PRIVILEGED COMMUNICATION IN ACCORDANCE WITH MCL 15.268 (h).

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Powell to approve adjourning into Executive Closed Session to discuss privileged communication in Accordance with MCL 15.268 (h). The **MOTION PASSED** by a roll call vote (Smith-yes/Voorheis-yes/Powell-yes/Ruggles-yes/Roman-yes/Lilley-yes/Kowall-yes).

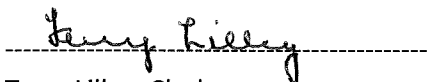
It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Powell to return to general session. The **MOTION PASSED** by a roll call vote (Smith-yes/Voorheis-yes/Powell-yes/Ruggles-yes/Roman-yes/Lilley-yes/Kowall-yes).

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis for the Township attorney to proceed as discussed in Executive Session. The **MOTION PASSED** by a voice vote (7 yes votes).

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Smith to adjourn the meeting. The **MOTION PASSED** by a voice vote (7 yes votes).

The meeting was adjourned at 8:40 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the January 17, 2017 regular board meeting minutes.



Terry Lilley, Clerk
White Lake Township
Oakland County, Michigan