

# CHARTER TOWNSHIP OF WHITE LAKE

## Approved Minutes of the Regular Board of Trustees Meeting

April 16, 2013

Supervisor Baroni called the meeting to order at 7:00 p.m.

Supervisor Baroni led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present: Gregory Baroni, Supervisor  
Terry Lilley, Clerk  
Mike Roman, Treasurer  
Carol Burkard, Trustee  
Rik Kowall, Trustee  
Scott Ruggles, Trustee  
Andrea Voorheis, Trustee

Also Present: Lisa Hamameh, Attorney  
Greg Need, Attorney  
Sean O'Neil, Planning Director  
Amy Bertin, Recording Secretary

### PUBLIC COMMENTS

Ken Krurick, 6920 Cooley Lake Road. He has heard there are approximately 1600 outstanding C of O's in the Township. Everyone else is paying the taxes for these people. He would like to find out how much money has been lost in past years. He would like the existing ordinances pertaining to C of O's to be enforced.

Clerk Lilley added to the Agenda an updated List of Bills and also the Treasurer's Report.

**It was MOVED by Clerk Lilley, SUPPORTED by Treasurer Roman approve the Agenda as amended. The MOTION PASSED by a voice vote (7 yes votes).**

### CONSENT AGENDA

- A. LIST OF BILLS
- B. REVENUE AND EXPENSES
- C. DEPARTMENT REPORTS
  - 1. TREASURER'S REPORT
  - 2. FIRE DEPARTMENT
  - 3. POLICE DEPARTMENT
  - 4. COMMUNITY DEVELOPMENT

- 5. WATER DEPARTMENT**
- 6. OVERTIME REPORT**

**It was MOVED by Trustee Ruggles, SUPPORTED by Trustee Burkard to approve the Consent Agenda. The MOTION PASSED by a voice vote (7 yes votes).**

## **PRESENTATION**

### **A. AUDIT REPORT**

Brian Camiller, Senior Audit Manager for Plante & Moran and Ashley Much presented to the Board Members the Audit Report. Three pieces were delivered to the Township related to the year-end audit; graphs, a 50 page financial statement, and a report to the Township Board of Trustees known as a management letter. These financial statements are complete and accurate and follow the rules and they can be relied upon. This is very important so that someone else looking at them, whether it is a potential investor for bonds or someone from the county or state or a resident, they need to know that this document can be relied upon.

An overview using the graphs was presented starting with a five year trend of the general fund revenue. Revenues have been consistent throughout the years, state revenue being the largest source. Over the past five years expenditures have slightly decreased. The Township has made adjustments. General government expenditures increased, but revenues exceeded expenditures for the general fund which increased your equity for the year. Overall, the Township has moved in the right direction, cutting spending where they could and increasing savings.

Referring to the management letter will communicate whether there were any material weaknesses or significant deficiencies identified in the internal control environment during the audit. The fact that White Lake was able to close the year and not have any proposed significant journal entries is something to be proud of. There were no problems in completing the audit, we had complete cooperation from management and all records were supplied.

## **MINUTES**

- A. MARCH 12, 2013**
- B. MARCH 19, 2013**
- C. MARCH 26, 2013**

**It was MOVED by Treasurer Roman, SUPPORTED by Trustee Burkard to approve the Minutes for March 12, 2013, March 19, 2013 and March 26, 2013. The MOTION PASSED by a voice vote (7 yes votes).**

**OLD BUSINESS**

**A. SECOND READING, ORDINANCE NO. 135, GRADING**

Clerk Lilley had significant concerns regarding Section 4.4D of Ordinance 135. After an engineer submits a plan, the building official can determine whether it is appropriate to make some changes to the plan. If we're going to hire an engineer who developed the plan and is responsible for submitting a plan, changes should be made by the engineer, not the building official after the fact. Tell the builder at the very beginning of the permitting process what is expected of them. This Ordinance has a great amount of expense to it, costing as much as \$700 to \$800. He would suggest implementing the Ordinance for a year and revisit it to see what type of results or hardships are caused.

**It was MOVED by Trustee Burkard, SUPPORTED by Treasurer Roman to approve Ordinance No. 135 (Grading) as written. The MOTION PASSED by a voice vote (6 yes votes, 1 no vote - Lilley).**

**B. SECOND READING, ORDINANCE 136, FIREWORKS**

**It was MOVED by Treasurer Roman, SUPPORTED by Clerk Lilley to approve Ordinance No. 136 (Fireworks). The MOTION PASSED by a voice vote (7 yes votes).**

**NEW BUSINESS**

**A. FIRE DEPARTMENT PURCHASE (FIRE HOSE)**

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Ruggles to approve the purchase of a Fire Hose by the Fire Department. The MOTION PASSED by a voice vote (7 yes votes).**

**B. TWIN LAKES WELL HOUSE REHABILITATION**

Trustee Burkard noted that Twin Lakes has been on the water system since the 1950's and has paid into the system the longest. They have been wanting iron filtration for a long time. With the well house broke down, this should be the time to look at implementing iron filtration. Ms. Burkard felt strongly that they should be considered first on the list to receive it, not last.

It was advised that currently Village Acres is the primary site to receive iron filtration, followed by Aspen Meadows, and thirdly Twin Lakes. They will receive filtered water from the other sites. The advantage of Village Acres and Aspen Meadows is there are elevated towers and treated water can be stored there. Twin Lakes currently runs on a pneumatic tank which is a little more difficult to manage and there is a more limited capacity available in the wells.

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Clerk Lilley to proceed with **Option 1, Well House Rehabilitation**, the design to encompass future installation of iron filtration. The **MOTION PASSED** by a voice vote (7 yes votes).

**C. MUNICIPAL CIVIL INFRACTION FINES AND PENALTIES**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve the **Municipal Civil Infraction Fines and Penalties**, amending the amounts to consistently be \$100- 1<sup>st</sup> offense/\$250-2<sup>nd</sup> offense/\$500-3<sup>rd</sup> or subsequent offenses. The **MOTION PASSED** by a voice vote (7 yes votes).

**D. BUDGET AMENDMENTS (CLOSE OUT CONSTRUCTION FUND AND AMEND DRUG FORFEITURE BUDGET)**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Ruggles to approve the **Budget Amendments (Close out Construction Fund and amend Drug Forfeiture Budget)**. The **MOTION PASSED** by a voice vote (7 yes votes).

**E. FIRST READING, AMENDMENT TO ORDINANCE NO. 58 (ZONING ORDINANCE)**

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Trustee Kowall to approve moving to **Second Reading, Amendment to Ordinance No. 58 (Zoning Ordinance)**. The **MOTION PASSED** by a voice vote (7 yes votes).

**F. FIRST READING, AMENDMENT TO ORDINANCE NO. 75 (GROUP ANNUITY)**

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Voorheis to approve moving to **Second Reading, Amendment to Ordinance No. 75 (Group Annuity)**. The **MOTION PASSED** by a voice vote (7 yes votes).

**G. FIRST READING, AMENDMENT TO ORDINANCE NO. 129 (FEE ORDINANCE)**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve moving to **Second Reading, Amendment to Ordinance No. 129 (Fee Ordinance)**. The **MOTION PASSED** by a voice vote (7 yes votes).

**H. FIRST READING, AMENDMENT TO ORDINANCE 71 (OMNIBUS CRIMINAL ORDINANCE)**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve moving to **Second Reading, Ordinance No. 71 (Omnibus Criminal Ordinance)**. The **MOTION PASSED** by a voice vote (7 yes votes).

**I. FIRST READING, AMENDMENT TO ORDINANCE NO. 99 (LIQUOR CONTROL ORDINANCE)**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Burkard to approve moving to Second Reading, Ordinance No. 99 (Liquor Control Ordinance). The **MOTION PASSED** by a voice vote (7 yes votes).

**J. BIDS FOR ARCHITECTURAL SERVICES (ADA COMPLIANCE)**

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Ruggles to approve the Bids for Architectural Service (ADA Compliance). The **MOTION PASSED** by a voice vote (7 yes votes).

**K. BIDS FOR SEPTIC CLEANING**

It was **MOVED** by Treasurer Roman, **SUPPORTED** by Trustee Voorheis to approve the low bid for Septic Cleaning. The **MOTION PASSED** by a voice vote (7 yes votes).

**L. BIDS FOR PORTA JOHN'S**

It was **MOVED** by Trustee Ruggles, **SUPPORTED** by Treasurer Roman to approve the Bids for Porta John's. The **MOTION PASSED** by a voice vote (7 yes votes).

**M. BIDS FOR FLOOR FINISHING AT COMMUNITY HALL**

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Trustee Voorheis to approve the Bid for Floor Finishing at Community Hall by Lape Floors in the amount of \$2870.00. The **MOTION PASSED** by a voice vote (7 yes votes).

**N. BIDS FOR DESIGN SERVICE FOR FAÇADE CONCEPTS**

It was **MOVED** by Trustee Burkard, **SUPPORTED** by Treasurer Roman to approve the Bid for Design Service for Façade Concepts by Design Resources in the amount of \$3000.00. The **MOTION PASSED** by a voice vote (7 yes votes).

**O. BIDS FOR TOWNSHIP WELCOME SIGNS**

It was **MOVED** by Trustee Ruggles, **SUPPORTED** by Trustee Burkard to approve the Bids for Township Welcome Signs. The **MOTION PASSED** by a voice vote (7 yes votes).

**P. FIRST READING, AMENDMENT TO ORDINANCE 98, (MESSAGE REGULATION)**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Kowall to approve moving to Second Reading, Amendment to Ordinance 98 (Message Regulation). The **MOTION PASSED** by a

**voice vote (7 yes votes).**

The Board Members thanked Lisa Hamameh, attorney with Adkison Need, for all her service to the Township and wished her good luck in her new position.

**EXECUTIVE SESSION**

**A. APPROVAL TO RECESS INTO CLOSED SESSION TO CONSIDER ATTORNEY/CLIENT PRIVILEGE ISSUES PURSUANT TO SECTION 8 OF THE OPEN MEETINGS ACT.**

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Kowall to adjourn the meeting into Executive Session. The MOTION PASSED by a roll call vote (Kowall-yes/Voorheis-yes/Ruggles-yes/Burkard-yes/Roman-yes/Lilley-yes/Baroni-yes).**

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Kowall to return to regular session. The MOTION PASSED by a voice vote (7 yes votes).**

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Kowall to adjourn. The MOTION PASSED by a voice vote (7 yes votes).**

The meeting was adjourned at 9:30 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the April 16, 2013 regular board meeting minutes.

Terry Lilley, CMC  
White Lake Township Clerk  
Oakland County, Michigan