

**CHARTER TOWNSHIP OF WHITE LAKE**  
**Approved Minutes of the Special Board of Trustees Meeting**  
**September 23, 2020**

Supervisor Kowall called the meeting to order at 5:30 p.m. The meeting was held via Zoom video conferencing. He then led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present:       Rik Kowall, Supervisor  
                  Terry Lilley, Clerk  
                  Mike Roman, Treasurer  
                  Michael Powell, Trustee  
                  Andrea C. Voorheis, Trustee  
                  Liz Smith, Trustee

Absent:         Scott Ruggles, Trustee

Also Present:  Aaron Potter, DPS  
                  Jennifer Edens, Recording Secretary

**AGENDA**

**It was MOVED by Clerk Lilley, SUPPORTED by Trustee Powell to approve the Agenda. The motion PASSED by roll call vote (Voorheis/yes, Smith/yes, Powell/yes, Roman/yes, Lilley/yes, Kowall/yes).**

**PUBLIC COMMENT**

No public comment.

**2021 BUDGET DISCUSSION**

Supervisor Kowall indicated that the Township is a million and some change under last year. He furthered that there will always be modifications and change and that he expects to see modifications in the budget for any expansion done to the community through the civic center project.

Clerk Lilley noted that the budget does not currently reflect the human resource position. To which Supervisor Kowall noted that they are still working on that and how it will be absorbed by the Township and various departments. Clerk Lilley furthered that he met with Mr. Noble regarding the transition and that he provided him a copy of the Clerk's budget, which he believes is sufficient to get him started in his new role.

Trustee Smith encouraged the Board to pick-up a copy of the budget from Clerk Lilley and noted that he did a nice job on it and she appreciates his attention to detail.

Supervisor Kowall and Trustee Voorheis also appreciate Mr. Lilley's attention to detail.

Treasurer Roman questioned on Page 6 regarding the annex costs and asked if the Township will assume all of that or if water and fire would contribute. To which Supervisor Kowall noted that they will look at a formula based on occupancy. Treasurer Roman furthered on Page 12 regarding interest, that he is lucky to get .1% now as interest rates have crashed. He wondered if Elaine decided to go with last year's rates or if it was just missed.

Trustee Powell wonders why the fund balance is proposed substantially higher this year from last. He questioned if the Township did not have the staffing it thought it would. To which Supervisor Kowall indicated that some of it is staffing and general operations as there was not a lot of overtime with COVID. He furthered that COVID has affected a lot of the numbers overall.

Trustee Powell questioned what the proposal of \$35,000 for equipment acquisitions is for. To which Supervisor Kowall indicated computers, laptops, training, and technologies that are needed. He further reminded that the overall budget is lower than both 2019 and 2020's budgets.

Treasurer Roman reminded that Chief Marinucci is talking about buying a new tanker. He furthered that nothing was put in for fire. Supervisor Kowall stated that the fire budget is not done yet.

Clerk Lilley indicated that typically the fire money comes out of the .04 milage.

## **PUBLIC HEARING**

### **A. BUDGET**

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to open the public hearing regarding the Budget. The motion **PASSED** by roll call vote (Smith/yes, Voorheis/yes, Powell/yes, Lilley/yes, Roman/yes, Kowall/yes).

No public comment.

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to close the public hearing. The motion **PASSED** by roll call vote (Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Kowall/yes, Lilley/yes).

### **B. TRUTH IN TAXATION**

Supervisor Kowall read the Resolution into the record.

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to open the public hearing regrading Truth in Taxation. The motion **PASSED** by roll call vote (Smith/yes, Powell/yes, Voorheis/yes, Lilley/yes, Kowall/yes, Roman/yes).

It was **MOVED** by Supervisor Kowall, **SUPPORTED** by Trustee Smith to close the public hearing. The motion **PASSED** by roll call vote (Voorheis/yes, Powell/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).

#### **RESOLUTION #20-033; TRUTH IN TAXATION**

It was **MOVED** by Trustee Powell, **SUPPORTED** by Trustee Voorheis to approve Resolution #20-033 as provided. The motion **PASSED** by roll call vote (Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).

Supervisor Kowall shared that he received a news flash that the Governor has cancelled Halloween.

#### **4 CORNERS SQUARE, LLC – FOG AGREEMENT**

Supervisor Kowall appreciates the Board's input and clarified that this is not an ordinance amendment, but rather a maintenance agreement for a specific location. It puts the onus on the property owner to maintain that specific location in lieu of a large grease container.

Aaron Potter indicated that he is happy with the Agreement. He believes the wishes of the Board have been incorporated. He noted that he and attorney Hamameh went through it together and asks that it be approved as part of the Building Plan. He furthered that the revocation of the certificate of occupancy has been added as a possible remedy.

Supervisor Kowall indicated that he is very satisfied with what has been drafted and believes it gives the Township the proverbial teeth previously discussed.

Clerk Lilley is not in favor of grease into the sewer system. However, the ordinance does cover the opportunity for our DPS Director to make alternative solutions to the problem rather than exterior tank for grease collection.

Trustee Powell clarified that in Paragraph B, that the five-unit spaces are in the existing strip center. To which Mr. Potter confirmed. Trustee Powell questioned the \$10 amount indicated in Paragraph I and on Page 2, as it would not cover anybody's cost.

Mr. Potter indicated that it is a legal issue and it is commonly the amount in an agreement of this type. He has previously spoke with Mrs. Hamameh regarding this, as that amount appears in the easements. It is something that shows good faith.

Trustee Powell furthered that Paragraph II, does not add "and manufacturers requirements". He wants to make sure that Mr. Potter is good with no matter what unit goes in it will be maintained pursuant to Sewer Code that adopts whatever the manufacturer requirements are.

Aaron Potter indicated that they were on the fence as to whether this use was for a sub shop. This Agreement crosses that line and makes him more comfortable as it specifies a 50-gallon zurn GT2700



Grease Interceptor, which is good quality. He furthered that the Wastewater Standards specify very clearly what the requirements are. He also offered that this Agreement is one of several that they have with DPS before any certificate of occupancy can be issued. One of which is the payment of their capital charges associated with this new use. He expects this developer to get that paid in full without a fight.

Trustee Smith indicated she tried to do her homework on this sub shop coming into this location. She could not find one in Michigan, which is why we had to start from scratch and that there is not any parameters or boundaries in place.

Treasurer Roman suggested that in an effort that this agreement not have to come back to the Board again, he strongly advises to allow the Supervisor to make minor changes to it with the agreement of Mr. Potter and Mrs. Hamameh.

**It was MOVED by Trustee Powell, SUPPORTED by Trustee Voorheis to approve the Grease Control Devise Maintenance Agreement between 4 Corners, LLC, a Michigan Limited Liability Company and White Lake Township as submitted, subject to the ability of the Supervisor with advise from DPS Director, Township Engineer, and Township Attorney, to make minor changes as necessary. The motion PASSED by roll call vote (Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).**

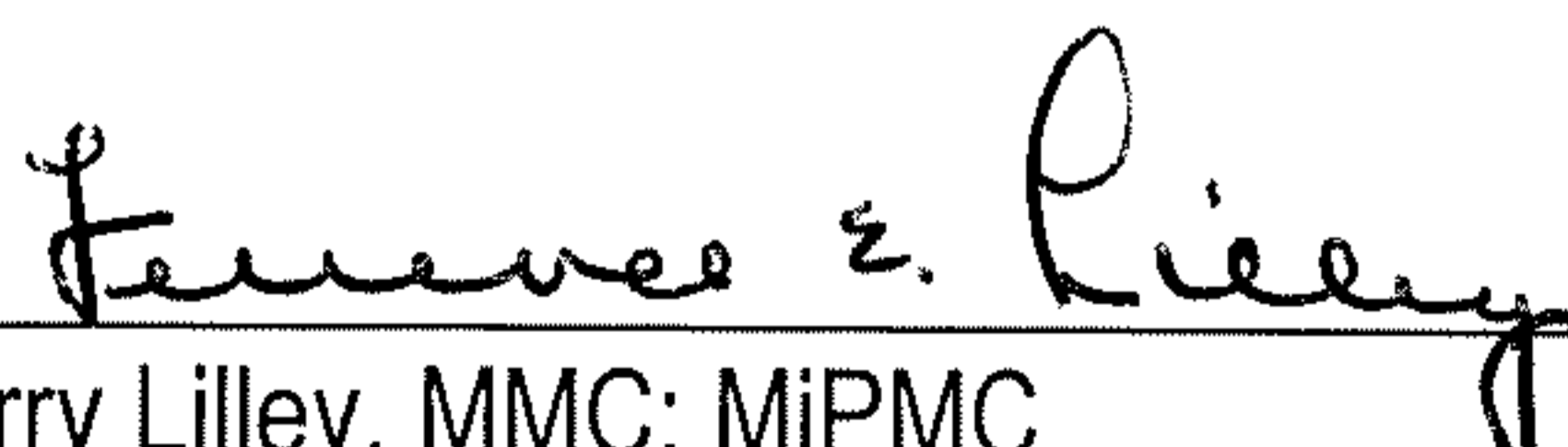
Treasurer Roman shared the new that the Township received \$523,000.00 from the State of Michigan for public safety payroll for April and May. He furthered that the Township was awarded \$61,000.00 for hazard pay for public safety employees.

#### ADJOURNMENT

**It was MOVED by Supervisor Kowall, SUPPORTED by Treasurer Roman to adjourn. The motion PASSED by roll call vote (Smith/yes, Voorhies/yes, Powell/yes, Roman/yes, Lilley/yes, Kowall/yes).**

The meeting was adjourned at 6:07 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the September 23, 2020 special board meeting minutes.

  
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Terry Lilley, MMC; MiPMC  
White Lake Township  
Oakland County, Michigan