

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAX COLLECTIONS						
101-000-402.000	CURRENT PROPERTY TAX	0.00	1,118,207.05	1,112,555.00	(5,652.05)	100.51
101-000-403.001	SPECIAL ASSMT STREET LIGHTS	0.00	17,127.43	17,130.00	2.57	99.98
101-000-405.000	TRAILER PARK TAX	852.00	9,329.00	7,500.00	(1,829.00)	124.39
101-000-412.000	DELINQUENT PROPERTY TAX	292.11	11,484.49	0.00	(11,484.49)	100.00
101-000-445.000	PENALTIES	0.00	12,017.50	17,000.00	4,982.50	70.69
101-000-445.001	PRIN RESIDENCE DENIALS	0.00	9,195.04	1,500.00	(7,695.04)	613.00
TAX COLLECTIONS		1,144.11	1,177,360.51	1,155,685.00	(21,675.51)	101.88
OTHER LICENSE & PERMITS						
101-000-457.000	MISCELLANEOUS LICENSES	0.00	150.00	0.00	(150.00)	100.00
101-000-459.000	SOLICITOR PERMIT	0.00	420.00	800.00	380.00	52.50
101-000-481.000	DOG LICENSES	23.50	1,096.50	1,500.00	403.50	73.10
OTHER LICENSE & PERMITS		23.50	1,666.50	2,300.00	633.50	72.46
TRANSPORTATION						
101-000-530.000	SMART GRANT	0.00	0.00	14,763.00	14,763.00	0.00
101-000-541.000	SPECIALIZED SERVICE	0.00	0.00	13,151.00	13,151.00	0.00
101-000-542.000	OCPTA FUNDS	0.00	0.00	26,520.00	26,520.00	0.00
101-000-651.000	SENIOR ACTIVITIES	0.00	2,430.00	20,000.00	17,570.00	12.15
101-000-652.001	SENIOR CENTER REVENUE	0.00	1,250.46	1,500.00	249.54	83.36
TRANSPORTATION		0.00	3,680.46	75,934.00	72,253.54	4.85
PLANNING REVENUE						
101-000-608.000	ZONING BOARD OF APPEALS	0.00	2,695.00	6,500.00	3,805.00	41.46
101-000-609.000	PLANNING COMMISSION FEES	0.00	2,640.00	4,500.00	1,860.00	58.67
101-000-622.000	ZONING APPLICATION FEES	385.00	7,562.50	3,000.00	(4,562.50)	252.08
101-000-622.002	PLANNING DEPARTMENT REVIEWS	500.00	2,843.00	2,000.00	(843.00)	142.15
101-000-622.003	LANDSCAPING INSPECTION FEES	3,438.00	3,634.50	750.00	(2,884.50)	484.60
101-000-622.004	PUNCH LIST ADMIN FEES	0.00	0.00	500.00	500.00	0.00
101-000-622.005	FINAL BACK CHECK FEES	0.00	0.00	350.00	350.00	0.00
101-000-625.000	SPECIAL MEETING FEES	0.00	850.00	500.00	(350.00)	170.00
PLANNING REVENUE		4,323.00	20,225.00	18,100.00	(2,125.00)	111.74
STATE SHARED						
101-000-576.000	STATE SHARED REV-CONSTITUTIONA	0.00	2,234,579.00	2,500,000.00	265,421.00	89.38
STATE SHARED		0.00	2,234,579.00	2,500,000.00	265,421.00	89.38
FEES FOR SERVICES						
101-000-607.000	PASSPORT PROCESSING FEE	385.00	7,770.00	9,000.00	1,230.00	86.33
101-000-621.000	PLATTING & LOT SPLIT FEES	0.00	1,155.00	0.00	(1,155.00)	100.00
101-000-623.000	N S F FEE	0.00	600.00	500.00	(100.00)	120.00
101-000-627.000	DUPLICATING & PHOTOSTAT	0.00	521.12	350.00	(171.12)	148.89
101-000-643.000	CEMETERY LOTS	0.00	5,600.00	8,000.00	2,400.00	70.00
101-000-644.000	GRAVESITE OPENINGS/CLOSINGS	475.00	22,950.00	10,000.00	(12,950.00)	229.50
101-000-644.001	MONUMENT FOUNDATIONS/BRICK PAVERS	0.00	5,681.00	6,600.00	919.00	86.08
101-000-650.000	OTHER MAPS, CODES, ETC	0.00	40.00	50.00	10.00	80.00
101-000-654.000	OC ENHANCED REVENUE	0.00	5,923.19	1,200.00	(4,723.19)	493.60
101-000-689.000	SUMMER TAX COLLECTION REIMB	0.00	80,714.49	70,000.00	(10,714.49)	115.31
101-000-695.001	OTHER CABLE TV	118,908.06	506,592.14	500,000.00	(6,592.14)	101.32
101-000-695.002	ADMINISTRATIVE FEES	200.00	1,100.00	1,200.00	100.00	91.67
101-000-695.003	ADMIN FEES - GARBAGE FUND	0.00	0.00	86,375.00	86,375.00	0.00

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Fund 101 - GENERAL FUND						
Revenues						
101-000-695.004	ADMIN FEES - TRUST & AGENCY	0.00	17,238.23	25,000.00	7,761.77	68.95
101-000-695.005	ADMIN FEES	0.00	340.25	0.00	(340.25)	100.00
101-000-695.007	ADMIN FEE SPECIAL ASSESSMENTS	0.00	10,683.05	0.00	(10,683.05)	100.00
101-000-695.008	ADMIN FEES	0.00	856.25	0.00	(856.25)	100.00
FEES FOR SERVICES		119,968.06	667,764.72	718,275.00	50,510.28	92.97
ORDINANCE FINES						
101-000-656.000	ORDINANCE FINES	0.00	730.00	0.00	(730.00)	100.00
ORDINANCE FINES		0.00	730.00	0.00	(730.00)	100.00
MISCELLANEOUS						
101-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	1,525,889.00	1,525,889.00	0.00
101-000-530.001	FEDERAL GRANTS	153,780.67	153,780.67	18,968.00	(134,812.67)	810.74
101-000-531.000	OTHER GRANTS	0.00	14,920.80	0.00	(14,920.80)	100.00
101-000-539.000	STATE GRANTS	0.00	750,000.00	750,000.00	0.00	100.00
101-000-575.001	METRO ACT REVENUE	0.00	18,188.31	16,600.00	(1,588.31)	109.57
101-000-664.000	INTEREST INCOME	0.00	110,839.74	45,000.00	(65,839.74)	246.31
101-000-664.001	INTEREST - TRUST AND AGENCY	0.00	8,382.00	3,100.00	(5,282.00)	270.39
101-000-675.002	DONATIONS HOIDAY EVENTS	0.00	0.00	10,000.00	10,000.00	0.00
101-000-676.000	ELECTION-REIMBURSEMENT	0.00	86,342.57	42,990.00	(43,352.57)	200.84
101-000-677.000	POSTAGE REVENUE	0.00	75.30	100.00	24.70	75.30
101-000-678.000	MISCELLANEOUS	0.00	3,856.60	1,000.00	(2,856.60)	385.66
101-000-679.002	TRANSFER FROM SEWER DEBT	0.00	300,000.00	0.00	(300,000.00)	100.00
101-000-695.000	OTHER SUNDRY	38.79	1,349.33	500.00	(849.33)	269.87
MISCELLANEOUS		153,819.46	1,447,735.32	2,414,147.00	966,411.68	59.97
REFUNDS & REBATES						
101-000-688.000	REFUNDS GENERAL	0.00	1,348.00	0.00	(1,348.00)	100.00
101-000-690.000	INSURANCE REBATES/CLAIMS	0.00	36,964.15	0.00	(36,964.15)	100.00
REFUNDS & REBATES		0.00	38,312.15	0.00	(38,312.15)	100.00
RENTS						
101-000-667.001	RENT COMMUNITY HALL	0.00	1,100.00	6,000.00	4,900.00	18.33
101-000-667.005	RENT-ORMOND RD TOWER	1,147.68	13,652.93	12,000.00	(1,652.93)	113.77
RENTS		1,147.68	14,752.93	18,000.00	3,247.07	81.96
TOTAL REVENUES		280,425.81	5,606,806.59	6,902,441.00	1,295,634.41	81.23
Expenditures						
TOWNSHIP BOARD						
101-101-703.000	SALARIES TRUSTEES	3,240.32	35,611.52	38,891.00	3,279.48	91.57
101-101-710.000	FEES & PER DIEM	215.89	6,245.89	7,500.00	1,254.11	83.28
101-101-715.000	SOCIAL SECURITY	247.88	2,724.28	3,110.00	385.72	87.60
101-101-716.000	HOSPITAL & OPTICAL INS	0.00	136.80	1,300.00	1,163.20	10.52
101-101-717.000	GROUP LIFE INSURANCE	35.00	476.50	815.00	338.50	58.47
101-101-719.000	WORKERS' COMP INSURANCE	0.00	36.75	120.00	83.25	30.63
101-101-801.000	PROFESSIONAL FEES - ACTUARIAL	0.00	5,100.00	8,000.00	2,900.00	63.75
101-101-801.001	PROFESSIONAL FEES	0.00	0.00	10,000.00	10,000.00	0.00
101-101-807.000	AUDIT FEES	0.00	42,320.00	40,500.00	(1,820.00)	104.49
101-101-860.000	CONFERENCES & MILEAGE	0.00	(25.00)	4,000.00	4,025.00	(0.63)

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Fund 101 - GENERAL FUND						
Expenditures						
101-101-957.000	SUBSCRIPTIONS	0.00	31.78	500.00	468.22	6.36
101-101-958.000	MEMBERSHIPS & DUES	190.00	16,561.90	15,000.00	(1,561.90)	110.41
101-101-962.000	MISCELLANEOUS	0.00	470.70	13,000.00	12,529.30	3.62
TOWNSHIP BOARD		3,929.09	109,691.12	142,736.00	33,044.88	76.85
SUPERVISOR						
101-171-703.000	SALARIES SUPERVISOR	6,864.16	82,301.52	89,290.00	6,988.48	92.17
101-171-704.000	SALARIES, ADMIN ASSISTANT	4,617.45	49,211.80	55,043.00	5,831.20	89.41
101-171-706.000	SALARIES CLERICAL	0.00	0.00	21,690.00	21,690.00	0.00
101-171-707.000	SALARIES CLERICAL PART TIME	58.88	1,054.67	0.00	(1,054.67)	100.00
101-171-708.000	SALARIES HR WAGES	910.23	10,922.77	21,465.00	10,542.23	50.89
101-171-709.000	OVERTIME	52.99	238.95	500.00	261.05	47.79
101-171-715.000	SOCIAL SECURITY	920.27	10,555.83	14,405.00	3,849.17	73.28
101-171-716.000	HOSP & OPTICAL INSURANCE	3,708.13	41,485.63	64,940.00	23,454.37	63.88
101-171-717.000	GROUP LIFE INSURANCE	17.50	265.55	655.00	389.45	40.54
101-171-718.000	PENSION	3,863.85	46,086.59	56,200.00	10,113.41	82.00
101-171-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	1,100.00	1,800.00	700.00	61.11
101-171-719.000	WORKERS COMP INSURANCE	0.00	177.25	585.00	407.75	30.30
101-171-722.000	UNEMPLOYMENT INSURANCE	0.00	165.35	540.00	374.65	30.62
101-171-724.000	DENTAL INSURANCE	394.05	3,064.81	4,275.00	1,210.19	71.69
101-171-853.000	CELLULAR PHONE	0.00	472.22	900.00	427.78	52.47
101-171-860.000	MILEAGE	0.00	0.00	100.00	100.00	0.00
101-171-864.000	CONFERENCES & MEETINGS	0.00	105.00	1,400.00	1,295.00	7.50
101-171-957.000	SUBSCRIPTIONS	0.00	59.00	350.00	291.00	16.86
101-171-958.000	MEMBERSHIPS & DUES	0.00	344.00	500.00	156.00	68.80
101-171-959.000	COMMUNITY COMMUNICATIONS	0.00	0.00	20,000.00	20,000.00	0.00
101-171-960.000	TRAINING	0.00	0.00	300.00	300.00	0.00
101-171-960.001	TRAINING-HR	0.00	0.00	1,000.00	1,000.00	0.00
101-171-962.000	MISCELLANEOUS	0.00	145.20	500.00	354.80	29.04
SUPERVISOR		21,507.51	247,756.14	356,438.00	108,681.86	69.51
ELECTIONS						
101-191-706.000	PART TIME ELECTIONS	2,160.21	25,236.40	20,000.00	(5,236.40)	126.18
101-191-709.001	OVERTIME ELECTIONS	13,581.99	58,215.37	21,000.00	(37,215.37)	277.22
101-191-710.000	FEES & PER DIEM	25,500.00	60,064.80	48,800.00	(11,264.80)	123.08
101-191-715.000	SOCIAL SECURITY	273.85	2,335.21	1,000.00	(1,335.21)	233.52
101-191-722.000	UNEMPLOYMENT INSURANCE	15.12	308.49	200.00	(108.49)	154.25
101-191-740.000	OPERATING SUPPLIES	1,810.28	29,808.04	11,950.00	(17,858.04)	249.44
101-191-860.000	MILEAGE	0.00	0.00	600.00	600.00	0.00
101-191-903.000	LEGAL NOTICES	709.50	3,074.50	3,000.00	(74.50)	102.48
101-191-934.000	EQUIPMENT MAINTENANCE	0.00	13,676.00	30,590.00	16,914.00	44.71
101-191-962.000	MISCELLANEOUS	1,663.07	2,113.49	2,600.00	486.51	81.29
101-191-977.000	EQUIPMENT ACQUISITIONS	0.00	5,054.25	10,000.00	4,945.75	50.54
ELECTIONS		45,714.02	199,886.55	149,740.00	(50,146.55)	133.49
ACCOUNTING						
101-192-701.000	SALARIES SENIOR ACCOUNT MANAGER	6,246.14	74,891.42	82,815.00	7,923.58	90.43
101-192-702.000	SALARIES BOOKKEEPER	5,048.10	60,527.11	66,950.00	6,422.89	90.41
101-192-709.000	OVERTIME	0.00	164.06	250.00	85.94	65.62
101-192-715.000	SOCIAL SECURITY	1,063.37	10,735.08	13,000.00	2,264.92	82.58
101-192-716.000	HOSP & OPTICAL INSURANCE	1,214.88	13,878.19	17,100.00	3,221.81	81.16
101-192-717.000	GROUP LIFE INSURANCE	17.50	235.55	410.00	174.45	57.45
101-192-718.000	PENSION	3,249.11	32,777.35	34,900.00	2,122.65	93.92
101-192-719.000	WORKERS COMP INSURANCE	0.00	259.50	660.00	400.50	39.32

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Fund 101 - GENERAL FUND						
Expenditures						
101-192-722.000	UNEMPLOYMENT INSURANCE	0.00	324.00	540.00	216.00	60.00
101-192-724.000	DENTAL INSURANCE	80.20	895.56	1,050.00	154.44	85.29
101-192-957.000	SUBSCRIPTIONS	0.00	33.00	50.00	17.00	66.00
101-192-958.000	MEMBERSHIPS & DUES	0.00	390.00	400.00	10.00	97.50
101-192-960.000	TRAINING	0.00	85.00	300.00	215.00	28.33
101-192-962.000	MISCELLANEOUS	0.00	158.09	100.00	(58.09)	158.09
ACCOUNTING		16,919.30	195,353.91	218,525.00	23,171.09	89.40
ASSESSING						
101-209-706.001	SALARIES ASSESSOR	7,001.40	88,381.74	96,217.00	7,835.26	91.86
101-209-706.002	SALARIES PROPERTY APPRAISER	9,076.66	105,829.56	121,795.00	15,965.44	86.89
101-209-706.003	SALARIES CLERICAL	3,996.30	15,985.24	26,000.00	10,014.76	61.48
101-209-707.000	SALARIES PART TIME	1,454.19	19,493.92	30,000.00	10,506.08	64.98
101-209-709.000	OVERTIME	1,080.01	1,080.01	1,500.00	419.99	72.00
101-209-715.000	SOCIAL SECURITY	1,689.78	17,314.60	19,600.00	2,285.40	88.34
101-209-716.000	HOSP & OPTICAL INSURANCE	4,167.84	39,167.59	63,925.00	24,757.41	61.27
101-209-717.000	GROUP LIFE INSURANCE	35.00	334.91	530.00	195.09	63.19
101-209-718.000	PENSION	3,271.68	28,087.88	38,950.00	10,862.12	72.11
101-209-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	2,200.00	2,300.00	100.00	95.65
101-209-719.000	WORKERS COMP INSURANCE	0.00	719.25	2,820.00	2,100.75	25.51
101-209-722.000	UNEMPLOYMENT INSURANCE	0.00	708.29	1,080.00	371.71	65.58
101-209-724.000	DENTAL INSURANCE	230.12	1,948.90	3,715.00	1,766.10	52.46
101-209-801.000	PROFESSIONAL SERVICES	0.00	0.00	10,000.00	10,000.00	0.00
101-209-818.000	OC SOFTWARE SUPPORT FEES	0.00	0.00	2,000.00	2,000.00	0.00
101-209-820.000	LEGAL FEES	0.00	990.00	3,000.00	2,010.00	33.00
101-209-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00
101-209-903.000	LEGAL NOTICES	0.00	0.00	1,500.00	1,500.00	0.00
101-209-958.000	MEMBERSHIPS & DUES	0.00	50.00	1,500.00	1,450.00	3.33
101-209-960.000	TRAINING	0.00	127.00	1,000.00	873.00	12.70
101-209-962.000	MISCELLANEOUS	0.00	3.70	300.00	296.30	1.23
ASSESSING		32,202.98	322,422.59	428,232.00	105,809.41	75.29
LEGAL FEES						
101-210-826.000	LEGAL FEES	5,012.00	77,251.85	90,000.00	12,748.15	85.84
101-210-826.001	TAX TRIBUNAL REFUNDS	0.00	0.00	2,500.00	2,500.00	0.00
101-210-826.002	LEGAL FEES-ORDINANCE	2,634.00	10,222.00	60,000.00	49,778.00	17.04
LEGAL FEES		7,646.00	87,473.85	152,500.00	65,026.15	57.36
CLERK						
101-215-703.000	SALARIES CLERK	6,216.95	76,293.59	82,981.00	6,687.41	91.94
101-215-704.000	SALARIES DEPUTY CLERK	5,319.27	67,922.45	74,174.00	6,251.55	91.57
101-215-706.001	SALARIES CLERICAL	7,747.81	82,600.18	88,630.00	6,029.82	93.20
101-215-706.003	PART TIME CLERICAL	0.00	1,786.25	2,500.00	713.75	71.45
101-215-709.000	OVERTIME	0.00	440.41	500.00	59.59	88.08
101-215-715.000	SOCIAL SECURITY	2,096.56	20,468.64	18,325.00	(2,143.64)	111.70
101-215-716.000	HOSP & OPTICAL INSURANCE	6,161.92	62,469.10	83,050.00	20,580.90	75.22
101-215-717.000	GROUP LIFE INSURANCE	48.13	450.90	850.00	399.10	53.05
101-215-718.000	PENSION	9,082.58	93,889.99	100,000.00	6,110.01	93.89
101-215-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	1,100.00	1,200.00	100.00	91.67
101-215-719.000	WORKERS COMP INSURANCE	0.00	327.75	915.00	587.25	35.82
101-215-722.000	UNEMPLOYMENT INSURANCE	0.00	598.08	1,010.00	411.92	59.22
101-215-724.000	DENTAL INSURANCE	302.80	4,654.91	5,250.00	595.09	88.66
101-215-864.000	CONFERENCES & MEETINGS	0.00	0.00	5,458.00	5,458.00	0.00
101-215-903.000	LEGAL NOTICES	305.25	5,569.75	7,500.00	1,930.25	74.26

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Expenditures						
101-215-957.000	SUBSCRIPTIONS	0.00	726.80	630.00	(96.80)	115.37
101-215-958.000	MEMBERSHIPS & DUES	0.00	1,025.00	790.00	(235.00)	129.75
101-215-960.000	TRAINING	0.00	0.00	1,380.00	1,380.00	0.00
101-215-962.000	MISCELLANEOUS	10.00	688.28	350.00	(338.28)	196.65
CLERK		37,491.27	421,012.08	475,493.00	54,480.92	88.54
BOARD OF REVIEW						
101-247-710.000	FEES & PER DIEM	0.00	1,400.00	2,000.00	600.00	70.00
101-247-864.000	CONFERENCES & MEETINGS	0.00	60.00	100.00	40.00	60.00
101-247-903.000	LEGAL PUBLICATIONS	0.00	346.50	325.00	(21.50)	106.62
BOARD OF REVIEW		0.00	1,806.50	2,425.00	618.50	74.49
POSTAGE & MAILING						
101-248-730.000	POSTAGE	3,300.00	38,486.65	36,250.00	(2,236.65)	106.17
101-248-934.000	EQUIPMENT MAINTENANCE-POSTAGE METER	0.00	1,290.58	1,500.00	209.42	86.04
101-248-946.000	POSTAGE METER RENTAL	0.00	204.00	1,000.00	796.00	20.40
POSTAGE & MAILING		3,300.00	39,981.23	38,750.00	(1,231.23)	103.18
OFFICE SUPPLIES						
101-249-727.000	OFFICE SUPPLIES	1,411.61	29,563.77	35,000.00	5,436.23	84.47
OFFICE SUPPLIES		1,411.61	29,563.77	35,000.00	5,436.23	84.47
TREASURER						
101-253-703.000	SALARIES TREASURER	6,376.36	76,453.00	82,981.00	6,528.00	92.13
101-253-704.000	SALARIES DEPUTY TREASURER	5,314.80	67,250.02	72,674.00	5,423.98	92.54
101-253-706.001	SALARIES CLERICAL FT	7,876.81	94,125.18	102,176.00	8,050.82	92.12
101-253-709.000	OVERTIME	0.00	19.98	500.00	480.02	4.00
101-253-715.000	SOCIAL SECURITY	1,553.24	17,852.47	19,750.00	1,897.53	90.39
101-253-716.000	HOSP & OPTICAL INSURANCE	6,119.22	69,519.28	83,850.00	14,330.72	82.91
101-253-717.000	GROUP LIFE INSURANCE	35.00	458.65	810.00	351.35	56.62
101-253-718.000	PENSION	5,847.71	70,101.62	76,130.00	6,028.38	92.08
101-253-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	2,200.00	2,400.00	200.00	91.67
101-253-719.000	WORKERS COMP INSURANCE	0.00	334.25	1,085.00	750.75	30.81
101-253-722.000	UNEMPLOYMENT INSURANCE	0.00	485.99	810.00	324.01	60.00
101-253-724.000	DENTAL INSURANCE	434.15	4,847.97	4,925.00	77.03	98.44
101-253-727.000	OFFICE SUPPLIES	0.00	0.00	400.00	400.00	0.00
101-253-818.000	OC SOFTWARE SUPPORT FEES	0.00	0.00	2,500.00	2,500.00	0.00
101-253-860.000	MILEAGE	0.00	0.00	300.00	300.00	0.00
101-253-864.000	CONFERENCES & MEETINGS	0.00	23.54	2,800.00	2,776.46	0.84
101-253-903.000	LEGAL NOTICES	0.00	107.25	100.00	(7.25)	107.25
101-253-958.000	MEMBERSHIPS & DUES	0.00	435.00	1,000.00	565.00	43.50
101-253-960.000	TRAINING	0.00	0.00	500.00	500.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	193.38	1,000.00	806.62	19.34
TREASURER		33,757.29	404,407.58	456,691.00	52,283.42	88.55
TOWNSHIP HALL & GROUNDS						
101-265-706.000	SALARIES MAINTENANCE	4,069.96	48,778.64	52,947.00	4,168.36	92.13
101-265-707.000	SALARIES CUSTODIAN	3,262.25	39,319.19	42,382.00	3,062.81	92.77
101-265-708.000	PART TIME MAINTENANCE	0.00	2,507.46	3,000.00	492.54	83.58
101-265-709.000	OVERTIME	0.00	3,813.11	8,000.00	4,186.89	47.66
101-265-715.000	SOCIAL SECURITY	543.68	6,824.43	8,000.00	1,175.57	85.31
101-265-716.000	HOSP & OPTICAL INSURANCE	2,083.92	23,011.43	28,800.00	5,788.57	79.90

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-265-717.000	GROUP LIFE INSURANCE	17.50	284.90	615.00	330.10	46.33
101-265-718.000	PENSION	1,694.64	21,182.48	24,000.00	2,817.52	88.26
101-265-719.000	WORKERS COMP INSURANCE	0.00	2,773.00	5,350.00	2,577.00	51.83
101-265-722.000	UNEMPLOYMENT INSURANCE	0.00	323.99	540.00	216.01	60.00
101-265-724.000	DENTAL INSURANCE	115.06	1,284.82	1,510.00	225.18	85.09
101-265-853.000	TELEPHONE	971.60	8,690.75	12,000.00	3,309.25	72.42
101-265-863.000	VEHICLE MAINTENANCE	917.00	3,891.85	8,000.00	4,108.15	48.65
101-265-867.000	GASOLINE	183.03	2,290.72	6,000.00	3,709.28	38.18
101-265-910.000	INSURANCE	0.00	55,444.19	63,100.00	7,655.81	87.87
101-265-921.001	ELECTRIC TWP HALL	2,562.63	30,844.40	40,000.00	9,155.60	77.11
101-265-922.000	UTILITIES-TWP HALL	0.00	4,904.61	5,000.00	95.39	98.09
101-265-923.000	HEAT TWP HALL	274.62	3,633.87	6,200.00	2,566.13	58.61
101-265-931.001	BLDG MAINTENANCE & SUPPLIES	1,303.28	29,424.36	32,000.00	2,575.64	91.95
101-265-931.002	GROUNDS MAINTENANCE	999.00	14,175.51	30,000.00	15,824.49	47.25
101-265-931.003	BLDG EQUIP MAINTENANCE	0.00	3,626.50	6,000.00	2,373.50	60.44
101-265-933.000	GROUNDS EQUIP MAINTENANCE	0.00	169.04	1,000.00	830.96	16.90
101-265-934.000	OFFICE EQUIP MAINTENANCE	0.00	1,779.56	3,000.00	1,220.44	59.32
101-265-971.000	TECHNOLOGY EQUIPMENT	2,504.56	71,384.43	110,000.00	38,615.57	64.89
101-265-974.000	IMPROVEMENTS & BETTERMENTS	9,710.00	72,176.72	165,000.00	92,823.28	43.74
101-265-977.000	EQUIPMENT ACQUISITIONS	1,031.52	1,031.52	110,000.00	108,968.48	0.94
TOWNSHIP HALL & GROUNDS		32,244.25	453,571.48	772,444.00	318,872.52	58.72
CEMETERY						
101-276-910.000	INSURANCE	0.00	77.39	200.00	122.61	38.70
101-276-921.000	ELECTRIC OXBOW	0.00	38.07	200.00	161.93	19.04
101-276-921.001	ELECTRIC WHITE LAKE	0.00	314.16	300.00	(14.16)	104.72
101-276-932.000	CEMETERY MAINT	1,660.19	18,509.65	22,200.00	3,690.35	83.38
101-276-935.000	CEMETERY-GRAVESITE OPENING/CLOSINGS	525.00	19,725.00	23,000.00	3,275.00	85.76
101-276-936.000	CEMETERY FOUNDATIONS/MONUMENTS EXPENSE	0.00	3,630.00	4,400.00	770.00	82.50
101-276-962.000	MISCELLANEOUS	0.00	0.00	400.00	400.00	0.00
101-276-974.000	LAND IMPROVEMENTS	0.00	5,108.94	17,500.00	12,391.06	29.19
101-276-977.000	EQUIPMENT ACQUISITIONS	0.00	0.00	300.00	300.00	0.00
CEMETERY		2,185.19	47,403.21	68,500.00	21,096.79	69.20
OTHER TOWNSHIP PROPERTIES						
101-269-853.001	TELEPHONE FISK FARM	32.00	255.32	360.00	104.68	70.92
101-269-910.001	INSURANCE COMM HALL	0.00	697.31	1,250.00	552.69	55.78
101-269-910.004	INSURANCE FISK	0.00	2,578.07	3,500.00	921.93	73.66
101-269-910.008	INSURANCE-ANNEX	0.00	7,514.85	7,550.00	35.15	99.53
101-269-921.001	ELECTRIC COMM HALL	0.00	297.59	1,100.00	802.41	27.05
101-269-921.004	ELECTRIC FISK	74.99	1,391.58	1,800.00	408.42	77.31
101-269-921.006	M59/BOGIE PROP STREET LIGHT	112.00	1,652.07	1,900.00	247.93	86.95
101-269-921.011	ELECTRIC-TWP ANNEX	606.07	7,156.61	8,000.00	843.39	89.46
101-269-922.004	UTILITIES FISK	0.00	1,211.76	1,800.00	588.24	67.32
101-269-922.010	UTILITIES-TWP ANNEX	0.00	1,140.00	1,500.00	360.00	76.00
101-269-923.001	HEAT COMM HALL	122.50	1,118.35	2,100.00	981.65	53.25
101-269-923.004	HEAT FISK	0.00	683.54	1,200.00	516.46	56.96
101-269-923.011	GAS-TWP ANNEX	355.69	2,175.66	3,000.00	824.34	72.52
101-269-931.001	BLDG MAINT COMM HALL	248.19	2,430.20	6,000.00	3,569.80	40.50
101-269-931.004	BLDG EQUIPMENT MAINT COMM HALL	0.00	164.39	500.00	335.61	32.88
101-269-931.007	BLDG MAINT FISK	756.00	5,719.00	7,000.00	1,281.00	81.70
101-269-931.008	EQUIP MAINT FISK	105.00	1,103.81	1,000.00	(103.81)	110.38
101-269-931.013	BUILDING MAINTENANCE-TWP ANNEX	5,352.03	41,892.76	45,000.00	3,107.24	93.10
101-269-932.000	ANNEX GROUND MAINTENANCE	895.00	7,188.97	7,500.00	311.03	95.85
101-269-962.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
OTHER TOWNSHIP PROPERTIES		8,659.47	86,371.84	102,560.00	16,188.16	84.22
HEALTH & WELFARE						
101-285-801.000	ENVIRONMENTAL PROFESSIONAL SERVICES	0.00	8,219.31	12,000.00	3,780.69	68.49
HEALTH & WELFARE		0.00	8,219.31	12,000.00	3,780.69	68.49
PLANNING						
101-402-706.001	SALARIES PLANNING DIRECTOR	7,001.40	83,947.50	91,067.00	7,119.50	92.18
101-402-706.002	SALARIES CLERICAL	3,880.50	46,527.36	50,507.00	3,979.64	92.12
101-402-707.000	SALARIES STAFF PLANNER	5,183.70	55,952.56	75,348.00	19,395.44	74.26
101-402-709.000	OVERTIME	466.99	2,702.60	5,466.00	2,763.40	49.44
101-402-710.000	PLANNING/ZBA BOARD FEES	0.00	7,890.00	10,000.00	2,110.00	78.90
101-402-715.000	SOCIAL SECURITY	1,238.33	14,537.48	17,810.00	3,272.52	81.63
101-402-716.000	HOSP & OPTICAL INSURANCE	1,476.48	16,955.31	47,880.00	30,924.69	35.41
101-402-717.000	GROUP LIFE INSURANCE	26.25	246.29	200.00	(46.29)	123.15
101-402-718.000	PENSION	2,087.78	25,482.25	33,700.00	8,217.75	75.61
101-402-718.001	HEALTH CARE SAVINGS PROGRAM	200.00	2,000.00	2,200.00	200.00	90.91
101-402-719.000	WORKERS COMP INSURANCE	0.00	653.00	2,110.00	1,457.00	30.95
101-402-722.000	UNEMPLOYMENT INSURANCE	0.00	646.80	200.00	(446.80)	323.40
101-402-724.000	DENTAL INSURANCE	206.31	2,440.59	4,400.00	1,959.41	55.47
101-402-729.000	PRINTING	0.00	0.00	1,750.00	1,750.00	0.00
101-402-757.000	OPERATING SUPPLIES	0.00	7.99	750.00	742.01	1.07
101-402-801.000	PROFESSIONAL FEES	315.00	4,780.75	30,000.00	25,219.25	15.94
101-402-853.000	CELLULAR PHONE	0.00	927.05	1,275.00	347.95	72.71
101-402-864.000	CONFERENCES & MEETINGS	0.00	490.00	3,884.00	3,394.00	12.62
101-402-903.000	LEGAL NOTICES	0.00	5,194.60	3,500.00	(1,694.60)	148.42
101-402-910.000	INSURANCE	0.00	3,685.70	5,500.00	1,814.30	67.01
101-402-957.000	SUBSCRIPTIONS	0.00	350.00	650.00	300.00	53.85
101-402-958.000	MEMBERSHIPS & DUES	0.00	1,539.00	2,108.00	569.00	73.01
101-402-960.000	TRAINING	0.00	0.00	4,100.00	4,100.00	0.00
101-402-962.000	MISCELLANEOUS	0.00	422.10	150.00	(272.10)	281.40
PLANNING		22,082.74	277,378.93	394,555.00	117,176.07	70.30
HIGHWAYS & STREETS						
101-446-930.000	TRAFFIC SIGNAL MAINTENANCE	275.46	829.44	1,500.00	670.56	55.30
101-448-926.000	STREET LIGHTING	4,898.93	46,998.27	59,100.00	12,101.73	79.52
101-451-970.000	ROAD CONSTRUCTION/TRI PARTY	0.70	1,520,538.62	1,552,500.00	31,961.38	97.94
HIGHWAYS & STREETS		5,175.09	1,568,366.33	1,613,100.00	44,733.67	97.23
TRANSPORTATION						
101-672-716.000	HOSP & OPTICAL INSURANCE	0.00	42.75	115.00	72.25	37.17
101-672-853.000	TELEPHONE	0.00	60.48	0.00	(60.48)	100.00
101-672-863.001	VEHICLE MAINTENANCE	0.00	(18.98)	0.00	18.98	100.00
101-672-880.000	WOTA PARTICIPATION	0.00	185,000.00	185,000.00	0.00	100.00
TRANSPORTATION		0.00	185,084.25	185,115.00	30.75	99.98
SENIOR CENTER						
101-757-703.000	SALARIES SENIOR DIRECTOR	4,223.72	50,642.54	54,935.00	4,292.46	92.19
101-757-704.000	SALARIES PROGRAM DEVELOPER	2,261.06	30,147.63	47,947.00	17,799.37	62.88
101-757-709.000	OVERTIME	0.00	0.00	500.00	500.00	0.00
101-757-715.000	SOCIAL SECURITY	484.62	6,062.90	7,940.00	1,877.10	76.36
101-757-716.000	HOSP & OPTICAL INSURANCE	3,259.77	34,049.60	40,500.00	6,450.40	84.07

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2020	AVAILABLE	% BDGT
		MONTH 11/30/2020	11/30/2020	AMENDED BUDGET	BALANCE	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-757-717.000	GROUP LIFE INSURANCE	17.50	308.00	710.00	402.00	43.38
101-757-718.000	PENSION	1,066.41	12,868.01	14,530.00	1,661.99	88.56
101-757-718.001	HEALTH CARE SAVINGS PROGRAM	100.00	1,100.00	1,200.00	100.00	91.67
101-757-719.000	WORKERS COMP INSURANCE	0.00	97.00	680.00	583.00	14.26
101-757-722.000	UNEMPLOYMENT INSURANCE	0.00	323.97	540.00	216.03	59.99
101-757-724.000	DENTAL INSURANCE	149.92	1,674.08	1,960.00	285.92	85.41
101-757-751.000	SENIOR ACTIVITIES	0.00	4,090.06	28,000.00	23,909.94	14.61
101-757-757.000	OPERATING SUPPLIES	0.00	576.45	1,800.00	1,223.55	32.03
101-757-853.000	TELEPHONE	149.69	1,399.86	2,500.00	1,100.14	55.99
101-757-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00
101-757-910.000	INSURANCE	0.00	3,434.44	3,100.00	(334.44)	110.79
101-757-921.000	ELECTRIC	0.00	3,200.07	4,000.00	799.93	80.00
101-757-922.000	UTILITIES	0.00	1,325.06	1,500.00	174.94	88.34
101-757-923.000	HEAT	64.77	1,017.66	2,600.00	1,582.34	39.14
101-757-931.000	BUILDING MAINTENANCE	140.76	5,929.24	9,000.00	3,070.76	65.88
101-757-957.000	SUBSCRIPTIONS	0.00	0.00	100.00	100.00	0.00
101-757-958.000	MEMBERSHIPS & DUES	0.00	0.00	200.00	200.00	0.00
101-757-962.000	MISCELLANEOUS	0.00	0.01	800.00	799.99	0.00
101-757-976.000	ADD & IMPROVEMENTS	0.00	0.00	4,000.00	4,000.00	0.00
SENIOR CENTER		11,918.22	158,246.58	229,542.00	71,295.42	68.94
RETIREE BENEFITS						
101-863-730.000	RETIREE HEALTH INSURANCE	2,463.13	70,766.52	120,000.00	49,233.48	58.97
101-863-730.003	OPEB FUNDING	0.00	270,000.00	270,000.00	0.00	100.00
RETIREE BENEFITS		2,463.13	340,766.52	390,000.00	49,233.48	87.38
OTHER						
101-299-956.000	UNALLOCATED MISCELLANEOUS	462.21	13,903.33	15,000.00	1,096.67	92.69
101-849-969.000	SPECIAL PROJECTS CONTRIB	0.00	0.00	10,000.00	10,000.00	0.00
101-863-801.000	PAYROLL SERVICE	1,559.07	20,610.79	29,000.00	8,389.21	71.07
101-906-991.000	PRINCIPAL-CAPITAL LEASE	0.00	4,928.82	6,000.00	1,071.18	82.15
101-906-995.000	INTEREST-CAPITAL LEASE	0.00	1,154.18	1,390.00	235.82	83.03
101-965-999.003	TRANSFER TO IMPROV REVOLVING	500,000.00	500,000.00	500,000.00	0.00	100.00
OTHER		502,021.28	540,597.12	561,390.00	20,792.88	96.30
ORDINANCE						
101-372-706.001	SALARIES ORDINANCE OFFICER	4,512.91	54,109.84	58,675.00	4,565.16	92.22
101-372-715.000	SOCIAL SECURITY	328.70	3,957.53	6,550.00	2,592.47	60.42
101-372-716.000	HOSP & OPTICAL INSURANCE	1,837.26	20,743.46	25,100.00	4,356.54	82.64
101-372-717.000	GROUP LIFE INSURANCE	8.75	95.65	110.00	14.35	86.95
101-372-718.000	PENSION	1,043.04	12,463.81	13,500.00	1,036.19	92.32
101-372-719.000	WORKERS COMP INSURANCE	0.00	188.50	890.00	701.50	21.18
101-372-722.000	UNEMPLOYMENT INSURANCE	0.00	161.99	270.00	108.01	60.00
101-372-724.000	DENTAL INSURANCE	131.35	1,466.73	1,710.00	243.27	85.77
101-372-744.000	UNIFORMS-ORDINANCE	0.00	249.22	500.00	250.78	49.84
101-372-757.000	OPERATING SUPPLIES	0.00	749.00	200.00	(549.00)	374.50
101-372-853.000	CELLULAR PHONE	0.00	466.27	1,000.00	533.73	46.63
101-372-863.000	VEHICLE MAINTENANCE	0.00	77.25	3,000.00	2,922.75	2.58
101-372-864.000	CONFERENCE & MEETINGS	0.00	383.08	750.00	366.92	51.08
101-372-867.000	GASOLINE	37.84	803.14	1,750.00	946.86	45.89
101-372-910.000	INSURANCE	0.00	724.51	800.00	75.49	90.56
101-372-958.000	MEMBERSHIPS & DUES	0.00	75.00	150.00	75.00	50.00
101-372-960.000	TRAINING	0.00	0.00	500.00	500.00	0.00
101-372-962.000	MISCELLANEOUS	0.00	204.37	250.00	45.63	81.75

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-372-963.000	DANGEROUS BLDG DEMOLITIONS	275.00	600.00	1,000.00	400.00	60.00
	ORDINANCE	8,174.85	97,519.35	116,705.00	19,185.65	83.56
TOTAL EXPENDITURES		798,803.29	5,822,880.24	6,902,441.00	1,079,560.76	84.36
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		280,425.81	5,606,806.59	6,902,441.00	1,295,634.41	81.23
TOTAL EXPENDITURES		798,803.29	5,822,880.24	6,902,441.00	1,079,560.76	84.36
NET OF REVENUES & EXPENDITURES		(518,377.48)	(216,073.65)	0.00	216,073.65	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
Revenues						
REVENUES						
206-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	(249,991.00)	(249,991.00)	0.00
206-000-402.000	TAX COLLECTIONS	0.00	3,356,996.16	3,339,988.00	(17,008.16)	100.51
206-000-530.000	FEDERAL GRANTS	177,526.00	204,526.00	204,526.00	0.00	100.00
206-000-607.000	PERMIT AND INSPECTION FEES	0.00	500.00	2,500.00	2,000.00	20.00
206-000-626.000	COST RECOVERY REVENUE	0.00	0.00	2,000.00	2,000.00	0.00
206-000-630.000	AMBULANCE TRANSPORTATION REVENUE	0.00	0.00	2,000.00	2,000.00	0.00
206-000-665.000	INTEREST	0.00	73,192.08	25,000.00	(48,192.08)	292.77
206-000-673.000	SALE OF FIXED ASSETS	0.00	193,050.00	0.00	(193,050.00)	100.00
206-000-690.000	INSURANCE REBATES/REIM	0.00	24,961.69	0.00	(24,961.69)	100.00
206-000-695.000	MISC REVENUE	0.12	325.62	0.00	(325.62)	100.00
206-336-977.002	USE OF FUND BALANCE	0.00	0.00	301,000.00	301,000.00	0.00
REVENUES		177,526.12	3,853,551.55	3,627,023.00	(226,528.55)	106.25
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TOTAL REVENUES		177,526.12	3,853,551.55	3,627,023.00	(226,528.55)	106.25
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Expenditures						
CIVIL SERVICE						
206-220-710.000	FEES & PER DIEM	0.00	0.00	1,000.00	1,000.00	0.00
206-220-727.000	SUPPLIES	0.00	0.00	500.00	500.00	0.00
206-220-903.000	LEGAL NOTICES	0.00	384.95	500.00	115.05	76.99
CIVIL SERVICE		0.00	384.95	2,000.00	1,615.05	19.25
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SALARIES						
206-336-705.000	SALARIES CHIEF	9,076.96	110,623.55	119,000.00	8,376.45	92.96
206-336-705.001	SALARIES CAPTAIN	19,160.04	234,934.04	255,514.00	20,579.96	91.95
206-336-706.001	SALARIES FIRE SERGEANT	28,332.93	346,420.05	375,237.00	28,816.95	92.32
206-336-706.003	SALARIES CLERICAL	0.00	24,230.97	77,693.00	53,462.03	31.19
206-336-706.005	SALARIES FIREFIGHTERS	41,083.50	466,679.27	496,589.00	29,909.73	93.98
206-336-706.007	FIRE MARSHAL/DEPUTY CHIEF	6,638.40	75,361.49	82,210.00	6,848.51	91.67
206-336-709.000	OVERTIME	11,709.80	136,669.46	180,000.00	43,330.54	75.93
206-336-710.000	PAID ON CALL WAGES	1,666.37	70,633.63	99,000.00	28,366.37	71.35
206-336-720.000	HOLIDAY/PERSONAL PAY	814.67	66,445.21	155,620.00	89,174.79	42.70
SALARIES		118,482.67	1,531,997.67	1,840,863.00	308,865.33	83.22
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PAYROLL BENEFITS						
206-336-715.000	SOCIAL SECURITY	8,774.38	114,321.10	135,230.00	20,908.90	84.54
206-336-716.000	HOSP & OPTICAL INSURANCE	25,640.88	304,870.56	357,000.00	52,129.44	85.40
206-336-716.002	RETIREE HEALTH CARE PREMIUMS	1,033.97	29,859.38	40,000.00	10,140.62	74.65
206-336-717.000	GROUP LIFE INSURANCE	148.75	1,765.45	2,310.00	544.55	76.43
206-336-718.000	PENSION	13,158.26	154,291.21	186,350.00	32,058.79	82.80
206-336-718.002	HEALTH CARE SAVINGS PLAN	900.82	9,490.80	8,600.00	(890.80)	110.36
206-336-718.003	OPEB FUNDING	0.00	150,000.00	150,000.00	0.00	100.00
206-336-719.000	WORKERS COMP INSURANCE	0.00	33,003.51	99,690.00	66,686.49	33.11
206-336-722.000	UNEMPLOYMENT INSURANCE	60.41	3,138.37	5,130.00	1,991.63	61.18
206-336-724.000	DENTAL INSURANCE	1,787.07	20,727.57	24,000.00	3,272.43	86.36
PAYROLL BENEFITS		51,504.54	821,467.95	1,008,310.00	186,842.05	81.47
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OTHER						
206-336-727.000	OFFICE SUPPLIES	297.70	3,931.27	3,000.00	(931.27)	131.04
206-336-730.000	SHIPPING & FREIGHT	0.00	4.56	500.00	495.44	0.91

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE						
Expenditures						
206-336-744.000	UNIFORMS	2,013.49	9,508.73	20,000.00	10,491.27	47.54
206-336-744.002	FOOD ALLOWANCE	0.00	7,122.90	11,050.00	3,927.10	64.46
206-336-757.000	OPERATING SUPPLIES	1,533.32	29,270.94	22,000.00	(7,270.94)	133.05
206-336-758.000	OXYGEN & AIR	265.86	3,195.47	5,000.00	1,804.53	63.91
206-336-767.000	MEDICAL SUPPLIES	1,195.47	7,920.26	20,000.00	12,079.74	39.60
206-336-801.000	CONSULTANT/PROFESSIONAL SERVICES	0.00	0.00	6,000.00	6,000.00	0.00
206-336-807.000	AUDIT FEES	0.00	4,000.00	4,000.00	0.00	100.00
206-336-826.000	LEGAL FEES	1,837.50	6,564.00	20,000.00	13,436.00	32.82
206-336-826.002	TAX TRIBUNAL REFUNDS	0.00	0.00	4,000.00	4,000.00	0.00
206-336-826.003	TAX TRIBUNAL REFUNDS 04M	0.00	0.00	1,000.00	1,000.00	0.00
206-336-835.000	MEDICAL SERVICES	0.00	2,231.00	8,000.00	5,769.00	27.89
206-336-851.000	RADIO MAINTENANCE	0.00	1,410.66	2,500.00	1,089.34	56.43
206-336-853.000	CELL PHONES	(55.00)	1,774.91	4,000.00	2,225.09	44.37
206-336-853.001	TELEPHONE STATION 1	67.25	963.27	1,600.00	636.73	60.20
206-336-853.002	TELEPHONE STATION 2	86.71	863.37	2,000.00	1,136.63	43.17
206-336-853.003	TELEPHONE STATION 3	0.00	490.98	1,000.00	509.02	49.10
206-336-863.001	VEHICLE MAINTENANCE	895.32	37,153.94	80,000.00	42,846.06	46.44
206-336-863.002	TIRES	0.00	1,411.36	10,000.00	8,588.64	14.11
206-336-864.000	CONFERENCES & MEETINGS	0.00	0.00	7,500.00	7,500.00	0.00
206-336-867.000	GASOLINE	1,242.25	13,976.81	35,000.00	21,023.19	39.93
206-336-903.000	LEGAL NOTICES	0.00	0.00	200.00	200.00	0.00
206-336-910.000	INSURANCE	0.00	53,383.72	56,000.00	2,616.28	95.33
206-336-921.001	ELECTRIC STATION 1	0.00	9,394.39	12,000.00	2,605.61	78.29
206-336-921.002	ELECTRIC STATION 2	301.68	3,367.34	5,500.00	2,132.66	61.22
206-336-921.003	ELECTRIC STATION 3	0.00	2,018.80	2,500.00	481.20	80.75
206-336-923.001	HEAT STATION 1	259.83	2,804.39	5,000.00	2,195.61	56.09
206-336-923.002	HEAT STATION 2	64.77	942.96	4,000.00	3,057.04	23.57
206-336-923.003	HEAT STATION 3	0.00	1,221.99	3,000.00	1,778.01	40.73
206-336-931.001	MAINTENANCE STATION 1	515.34	6,703.83	20,000.00	13,296.17	33.52
206-336-931.002	MAINTENANCE STATION 2	490.34	4,340.60	16,000.00	11,659.40	27.13
206-336-931.003	MAINTENANCE STATION 3	544.32	3,005.84	10,000.00	6,994.16	30.06
206-336-933.000	EQUIPMENT MAINTENANCE	115.00	11,045.91	15,000.00	3,954.09	73.64
206-336-957.000	SUBSCRIPTIONS	0.00	660.00	3,500.00	2,840.00	18.86
206-336-958.000	MEMBERSHIPS & DUES	1,332.50	3,673.15	12,000.00	8,326.85	30.61
206-336-960.000	TRAINING	467.00	12,615.74	40,000.00	27,384.26	31.54
206-336-962.000	MISCELLANEOUS	0.00	535.01	3,000.00	2,464.99	17.83
OTHER		13,470.65	247,508.10	475,850.00	228,341.90	52.01
AQUISTITIONS						
206-336-977.000	EQUIPMENT ACQUISITIONS 04M	0.00	34,045.03	250,000.00	215,954.97	13.62
206-336-977.001	SUPPLY ACQUISITIONS 04M	1,169.96	8,743.44	50,000.00	41,256.56	17.49
AQUISTITIONS		1,169.96	42,788.47	300,000.00	257,211.53	14.26
TOTAL EXPENDITURES						
		184,627.82	2,644,147.14	3,627,023.00	982,875.86	72.90
Fund 206 - FIRE:						
TOTAL REVENUES		177,526.12	3,853,551.55	3,627,023.00	(226,528.55)	106.25
TOTAL EXPENDITURES		184,627.82	2,644,147.14	3,627,023.00	982,875.86	72.90
NET OF REVENUES & EXPENDITURES		(7,101.70)	1,209,404.41	0.00	(1,209,404.41)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Revenues						
REVENUES						
207-000-393.000	DESIGNATED FUND BALANCE	0.00	0.00	(19,608.00)	(19,608.00)	0.00
207-000-402.000	TAX COLLECTIONS	0.00	5,470,168.35	5,442,325.00	(27,843.35)	100.51
207-000-530.000	FEDERAL GRANTS	326,846.00	360,846.00	360,846.00	0.00	100.00
207-000-530.001	GRANTS - OTHER	0.00	22,765.30	0.00	(22,765.30)	100.00
207-000-546.000	CRIMINAL JUSTICE TRNG 302 FUNDS	0.00	3,322.80	4,500.00	1,177.20	73.84
207-000-577.000	LIQUOR LICENSES	0.00	15,732.75	11,000.00	(4,732.75)	143.03
207-000-601.000	LIASON OFFICER REIMBURSEMENT	0.00	38,145.00	40,000.00	1,855.00	95.36
207-000-607.000	SEX OFFENDERS REGISTRY FEE	200.00	2,350.00	1,500.00	(850.00)	156.67
207-000-608.000	PRELIMINARY BREATH TEST REV	0.00	1,010.00	6,500.00	5,490.00	15.54
207-000-608.001	WARRANT PROCESSING FEES	60.00	800.00	1,000.00	200.00	80.00
207-000-626.000	COST RECOVERY REVENUE	0.00	1,666.77	0.00	(1,666.77)	100.00
207-000-627.000	DUPLICATING & PHOTOSTAT	1,364.62	5,194.27	2,500.00	(2,694.27)	207.77
207-000-656.000	ORDINANCE FINES & COSTS	0.00	102,798.94	120,000.00	17,201.06	85.67
207-000-665.000	INTEREST	0.00	51,973.22	20,000.00	(31,973.22)	259.87
207-000-665.002	INTEREST INCOME-TAX FUND	0.00	3,630.74	2,000.00	(1,630.74)	181.54
207-000-673.000	SALE OF FIXED ASSETS	0.00	23,186.00	12,000.00	(11,186.00)	193.22
207-000-684.000	CROSSING GUARDS REIMBURSEMENT	0.00	3,383.19	4,900.00	1,516.81	69.04
207-000-685.000	OAKLAND CTY 911 REIMBURSEMENT	0.00	6,587.00	5,500.00	(1,087.00)	119.76
207-000-690.000	INSURANCE REBATES	0.00	71,790.53	0.00	(71,790.53)	100.00
207-000-695.000	MISCELLANEOUS REVENUE	4,753.83	64,473.96	1,000.00	(63,473.96)	6,447.40
REVENUES		333,224.45	6,249,824.82	6,015,963.00	(233,861.82)	103.89
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TOTAL REVENUES		333,224.45	6,249,824.82	6,015,963.00	(233,861.82)	103.89
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Expenditures						
CIVIL SERVICE						
207-220-710.000	FEES & PER DIEM-CIVIL SVC	0.00	0.00	1,000.00	1,000.00	0.00
207-220-727.000	SUPPLIES-CIVIL SVC	0.00	717.50	1,000.00	282.50	71.75
207-220-903.000	LEGAL NOTICES-CIVIL SVC	0.00	100.00	1,000.00	900.00	10.00
CIVIL SERVICE		0.00	817.50	3,000.00	2,182.50	27.25
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SALARIES						
207-301-705.000	SALARIES CHIEF	7,711.20	93,457.60	100,747.00	7,289.40	92.76
207-301-706.001	SALARIES LIEUTENANTS	20,114.17	239,381.18	251,886.00	12,504.82	95.04
207-301-706.002	SALARIES SERGEANTS	25,199.30	316,109.68	410,215.00	94,105.32	77.06
207-301-706.003	SALARIES POLICE OFFICERS	108,642.96	1,294,174.10	1,423,681.00	129,506.90	90.90
207-301-706.004	SALARIES DISPATCHERS	19,912.76	268,792.54	302,050.00	33,257.46	88.99
207-301-706.005	SALARIES CLERICAL	15,057.27	179,902.59	194,797.00	14,894.41	92.35
207-301-706.006	SALARIES CADET	1,800.00	31,005.00	46,800.00	15,795.00	66.25
207-301-709.001	OVERTIME	19,183.73	141,513.30	155,324.00	13,810.70	91.11
207-301-709.002	COURT TIME	188.88	3,609.13	35,000.00	31,390.87	10.31
207-301-709.003	SHIFT PREMIUM	3,147.68	39,258.35	42,300.00	3,041.65	92.81
207-301-720.000	HOLIDAY PAY	608.83	5,914.77	105,155.00	99,240.23	5.62
SALARIES		221,566.78	2,613,118.24	3,067,955.00	454,836.76	85.17
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PAYROLL BENEFITS						
207-301-715.000	SOCIAL SECURITY	16,411.26	195,161.63	229,380.00	34,218.37	85.08
207-301-716.000	HOSP & OPTICAL INSURANCE	54,006.93	583,944.49	669,550.00	85,605.51	87.21
207-301-716.001	RETIREE HOSP & OPTICAL INSURANCE	17,034.16	243,118.37	288,600.00	45,481.63	84.24
207-301-717.000	GROUP LIFE INSURANCE	320.84	3,406.83	3,430.00	23.17	99.32
207-301-718.000	PENSION	42,949.22	482,104.10	519,300.00	37,195.90	92.84

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE						
Expenditures						
207-301-718.001	HEALTH CARE SAVINGS PROGRAM	3,712.28	42,733.68	46,310.00	3,576.32	92.28
207-301-718.003	OPEB FUNDING	0.00	250,000.00	250,000.00	0.00	100.00
207-301-719.000	WORKERS COMP INSURANCE	0.00	26,704.99	86,100.00	59,395.01	31.02
207-301-722.000	UNEMPLOYMENT INSURANCE	114.41	7,419.93	11,220.00	3,800.07	66.13
207-301-724.000	DENTAL INSURANCE	3,569.01	38,436.38	42,900.00	4,463.62	89.60
PAYROLL BENEFITS		138,118.11	1,873,030.40	2,146,790.00	273,759.60	87.25
OTHER						
207-301-727.000	OFFICE SUPPLIES	649.07	7,156.18	11,000.00	3,843.82	65.06
207-301-729.000	PRINTING	0.00	0.00	1,000.00	1,000.00	0.00
207-301-741.000	FIRE ARMS, TRNG & RANGE SUPPLIES	0.00	1,799.96	4,500.00	2,700.04	40.00
207-301-744.000	UNIFORMS	2,061.83	11,583.89	5,000.00	(6,583.89)	231.68
207-301-744.004	UNIFORM ALLOWANCE PAYOUT	0.00	22,450.00	25,000.00	2,550.00	89.80
207-301-757.000	OPERATING SUPPLIES	132.38	9,250.50	5,000.00	(4,250.50)	185.01
207-301-805.000	SEX OFFENDERS REGISTRY FEE	120.00	1,320.00	1,500.00	180.00	88.00
207-301-807.000	AUDIT FEES	0.00	4,000.00	4,000.00	0.00	100.00
207-301-818.000	COMPUTER SERVICES	0.00	5,284.78	10,000.00	4,715.22	52.85
207-301-826.000	LEGAL FEES-PROSECUTIONS	7,500.00	67,731.89	91,000.00	23,268.11	74.43
207-301-826.001	TAX TRIBUNAL REFUNDS	0.00	0.00	8,000.00	8,000.00	0.00
207-301-826.002	LEGAL FEES - LABOR RELATED	1,500.00	2,975.00	30,000.00	27,025.00	9.92
207-301-851.000	EQUIPMENT REPAIRS	0.00	0.00	5,000.00	5,000.00	0.00
207-301-853.000	TELEPHONE	904.74	8,019.45	12,000.00	3,980.55	66.83
207-301-860.000	MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
207-301-861.000	WITNESS FEES	0.00	14.00	750.00	736.00	1.87
207-301-863.001	VEHICLE MAINTENANCE	1,018.87	27,784.36	45,000.00	17,215.64	61.74
207-301-863.002	TIRES	0.00	889.02	4,000.00	3,110.98	22.23
207-301-864.000	CONFERENCES	0.00	2,281.85	4,500.00	2,218.15	50.71
207-301-867.000	GASOLINE	3,041.59	31,429.07	60,000.00	28,570.93	52.38
207-301-903.000	LEGAL NOTICES	0.00	0.00	500.00	500.00	0.00
207-301-910.000	INSURANCE	0.00	135,960.61	155,000.00	19,039.39	87.72
207-301-931.001	BLDG MAINTENANCE & SUPPLIES	160.10	9,383.78	10,000.00	616.22	93.84
207-301-933.000	EQUIP LEASE/ MAINT CONTRACTS	6,374.79	51,592.02	60,000.00	8,407.98	85.99
207-301-934.000	OFFICE EQUIP MAINTENANCE	42.34	282.66	5,000.00	4,717.34	5.65
207-301-958.000	MEMBERSHIPS & DUES	0.00	1,255.00	2,000.00	745.00	62.75
207-301-960.000	TRAINING	1,185.50	12,281.88	12,000.00	(281.88)	102.35
207-301-960.001	CRIMINAL JUSTICE TRNG 302 FUNDS	0.00	0.00	5,700.00	5,700.00	0.00
207-301-960.002	SNC (STATE 911) TRAINING FUNDS	0.00	0.00	5,400.00	5,400.00	0.00
207-301-962.001	MISCELLANEOUS	116.95	2,187.90	8,000.00	5,812.10	27.35
207-301-962.003	EVIDENCE COLLECTION	0.00	3,343.15	2,000.00	(1,343.15)	167.16
OTHER		24,808.16	420,256.95	593,850.00	173,593.05	70.77
AQUISTITIONS						
207-301-977.000	EQUIPMENT ACQUISITIONS	0.00	161,499.87	180,000.00	18,500.13	89.72
207-301-977.003	ACCREDITATION, SOFTWARE, MTCE	0.00	4,210.40	7,000.00	2,789.60	60.15
AQUISTITIONS		0.00	165,710.27	187,000.00	21,289.73	88.62
CROSSING GUARDS						
207-316-707.000	SALARIES PT - CROSSING GUARDS	30.00	3,930.00	15,000.00	11,070.00	26.20
207-316-715.000	SOCIAL SECURITY-CROSSING GUARDS	2.35	300.57	1,148.00	847.43	26.18
207-316-719.000	WORKERS COMP -CROSSING GUARDS	0.00	217.75	800.00	582.25	27.22
207-316-722.000	UNEMPLOYMENT INSUR CROSSING GUARDS	0.54	70.85	420.00	349.15	16.87
207-316-962.000	MISCELLANEOUS-CROSSING GUARDS	0.00	36.12	0.00	(36.12)	100.00
CROSSING GUARDS		32.89	4,555.29	17,368.00	12,812.71	26.23

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 207 - POLICE Expenditures						
TOTAL EXPENDITURES		384,525.94	5,077,488.65	6,015,963.00	938,474.35	84.40
Fund 207 - POLICE:						
TOTAL REVENUES		333,224.45	6,249,824.82	6,015,963.00	(233,861.82)	103.89
TOTAL EXPENDITURES		384,525.94	5,077,488.65	6,015,963.00	938,474.35	84.40
NET OF REVENUES & EXPENDITURES		(51,301.49)	1,172,336.17	0.00	(1,172,336.17)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARKS AND RECREATION FUND						
Revenues						
REVENUES						
208-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	568,894.00	568,894.00	0.00
208-000-402.000	PARKS AND RECREATION TAX COLLECTIONS	0.00	352,095.26	350,356.00	(1,739.26)	100.50
208-000-652.000	FIELD RENTAL	0.00	3,340.00	7,000.00	3,660.00	47.71
208-000-665.000	INTEREST	0.00	5,905.67	5,000.00	(905.67)	118.11
208-000-690.000	INSURANCE REBATES	0.00	1,502.14	0.00	(1,502.14)	100.00
208-000-695.000	MISCELLANEOUS REVENUE	0.00	1,000.00	0.00	(1,000.00)	100.00
REVENUES		0.00	363,843.07	931,250.00	567,406.93	39.07
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TOTAL REVENUES		0.00	363,843.07	931,250.00	567,406.93	39.07
Expenditures						
EXPENSES						
208-000-710.000	FEE'S AND PER DIEM	125.00	2,273.80	2,000.00	(273.80)	113.69
208-000-715.000	SOC SEC & MEDICARE TAX	9.56	120.00	250.00	130.00	48.00
208-000-720.000	EVENT EXPENSES	0.00	0.00	2,000.00	2,000.00	0.00
208-000-722.000	MI UNEMPLOYMENT TAX	0.00	7.94	0.00	(7.94)	100.00
208-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	35,000.00	35,000.00	0.00
208-000-903.000	LEGAL PUBLICATIONS	0.00	0.00	250.00	250.00	0.00
208-000-910.000	INSURANCE	0.00	4,158.82	3,200.00	(958.82)	129.96
208-000-921.000	ELECTRIC JUDY HAWLEY PARK	41.85	834.87	1,000.00	165.13	83.49
208-000-921.001	ELECTRIC - VETTER PARK	0.00	541.07	1,000.00	458.93	54.11
208-000-922.000	UTILITIES- PARKS	525.00	3,243.75	3,000.00	(243.75)	108.13
208-000-931.001	GROUNDS MAINTENANCE	10,262.00	33,625.77	40,000.00	6,374.23	84.06
208-000-932.000	PARK EQUIPMENT	0.00	168.00	185,000.00	184,832.00	0.09
208-000-958.000	MEMBERSHIPS AND DUES	360.00	710.00	850.00	140.00	83.53
208-000-962.000	MISCELLANEOUS	0.00	1,310.00	200.00	(1,110.00)	655.00
208-000-971.000	PROPERTY ACQUISITION	0.00	3,850.00	450,000.00	446,150.00	0.86
208-000-972.000	M-59 PATHWAYS PROJECT	0.00	0.00	200,000.00	200,000.00	0.00
208-000-973.000	BLOOMER PARK IMPROVEMENTS	0.00	0.00	2,500.00	2,500.00	0.00
208-000-974.000	PARK IMPROVEMENTS	17,000.00	85,147.09	5,000.00	(80,147.09)	1,702.94
EXPENSES		28,323.41	135,991.11	931,250.00	795,258.89	14.60
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TOTAL EXPENDITURES		28,323.41	135,991.11	931,250.00	795,258.89	14.60
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Fund 208 - PARKS AND RECREATION FUND:						
TOTAL REVENUES		0.00	363,843.07	931,250.00	567,406.93	39.07
TOTAL EXPENDITURES		28,323.41	135,991.11	931,250.00	795,258.89	14.60
NET OF REVENUES & EXPENDITURES		(28,323.41)	227,851.96	0.00	(227,851.96)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
REVENUES						
249-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	14,527.00	14,527.00	0.00
REVENUES		0.00	0.00	14,527.00	14,527.00	0.00
BUILDING REVENUE						
249-000-452.000	CONTRACTORS GENERAL LICENSES	180.00	3,620.00	4,200.00	580.00	86.19
249-000-453.000	ELECTRICAL LICENSES	160.00	1,860.00	2,000.00	140.00	93.00
249-000-454.000	HEATING LICENSES	90.00	990.00	1,200.00	210.00	82.50
249-000-455.000	PLUMBING LICENSES	7.00	51.00	60.00	9.00	85.00
249-000-477.000	BUILDING PERMITS	28,263.00	288,026.92	375,000.00	86,973.08	76.81
249-000-478.000	ELECTRICAL PERMITS	14,980.00	64,921.00	72,000.00	7,079.00	90.17
249-000-479.000	HEATING PERMITS	6,610.00	97,900.00	100,000.00	2,100.00	97.90
249-000-480.000	PLUMBING PERMITS	8,395.00	51,754.00	50,000.00	(1,754.00)	103.51
249-000-482.000	PLOT PLAN REVIEWS	0.00	0.00	15,000.00	15,000.00	0.00
249-000-484.000	BUILDING PLAN REVIEWS	0.00	0.00	30,000.00	30,000.00	0.00
249-000-484.001	FIRE SAFETY REVIEWS	0.00	17,076.24	5,000.00	(12,076.24)	341.52
249-000-665.000	INTEREST	0.00	19,733.66	6,000.00	(13,733.66)	328.89
249-000-695.000	MISCELLANEOUS REVENUE	0.00	19,001.29	9,000.00	(10,001.29)	211.13
BUILDING REVENUE		58,685.00	564,934.11	669,460.00	104,525.89	84.39
TOTAL REVENUES		58,685.00	564,934.11	683,987.00	119,052.89	82.59
Expenditures						
SALARIES						
249-000-706.001	SALARIES BLDG OFFICIAL	5,655.30	64,447.21	73,554.00	9,106.79	87.62
249-000-706.002	SALARIES CLERICAL	7,702.96	89,247.23	102,153.00	12,905.77	87.37
249-000-706.003	CONTRACT BLDG INSPECTORS	2,490.00	34,517.50	40,000.00	5,482.50	86.29
249-000-706.005	BUILDING INSPECTOR	0.00	0.00	60,000.00	60,000.00	0.00
249-000-707.000	ELECTRICAL INSPECTOR	2,523.00	36,784.50	50,000.00	13,215.50	73.57
249-000-707.001	PLUMBING/MECHANICAL INSPECTOR	1,928.10	63,334.70	100,000.00	36,665.30	63.33
249-000-709.000	OVERTIME	0.00	0.00	20,000.00	20,000.00	0.00
SALARIES		20,299.36	288,331.14	445,707.00	157,375.86	64.69
PAYROLL BENEFITS						
249-000-715.000	SOCIAL SECURITY	989.78	11,315.11	19,600.00	8,284.89	57.73
249-000-716.000	HOSP & OPTICAL INSURANCE	(2,174.68)	40,221.59	64,310.00	24,088.41	62.54
249-000-717.000	GROUP LIFE INSURANCE	26.25	329.02	490.00	160.98	67.15
249-000-718.000	PENSION	532.99	6,109.36	17,650.00	11,540.64	34.61
249-000-718.001	HEALTH CARE SAVINGS PROGRAM	300.00	3,200.00	3,600.00	400.00	88.89
249-000-718.002	OPEB FUNDING	0.00	50,000.00	50,000.00	0.00	100.00
249-000-719.000	WORKERS COMP INSURANCE	0.00	954.25	4,250.00	3,295.75	22.45
249-000-722.000	UNEMPLOYMENT INSURANCE	0.00	442.74	1,080.00	637.26	40.99
249-000-724.000	DENTAL INSURANCE	(131.35)	2,265.77	5,400.00	3,134.23	41.96
PAYROLL BENEFITS		(457.01)	114,837.84	166,380.00	51,542.16	69.02
EXPENSES						
249-000-727.000	OFFICE SUPPLIES	71.51	1,595.03	1,200.00	(395.03)	132.92
249-000-757.000	OPERATING SUPPLIES	0.00	673.80	1,600.00	926.20	42.11
249-000-801.000	PROFESSIONAL FEES	1,785.00	33,804.90	40,000.00	6,195.10	84.51
249-000-807.000	AUDIT FEES	0.00	3,000.00	3,000.00	0.00	100.00
249-000-853.000	CELLULAR PHONE	0.00	0.00	1,000.00	1,000.00	0.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND						
Expenditures						
249-000-863.000	VEHICLE MAINTENANCE	0.00	3,720.62	5,000.00	1,279.38	74.41
249-000-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,000.00	2,000.00	0.00
249-000-867.000	GASOLINE	59.90	340.67	2,000.00	1,659.33	17.03
249-000-910.000	INSURANCE	0.00	2,758.44	3,500.00	741.56	78.81
249-000-957.000	SUBSCRIPTIONS	0.00	0.00	100.00	100.00	0.00
249-000-958.000	MEMBERSHIPS & DUES	0.00	550.00	2,000.00	1,450.00	27.50
249-000-960.000	TRAINING	0.00	0.00	5,000.00	5,000.00	0.00
249-000-962.000	MISCELLANEOUS	0.00	205.40	500.00	294.60	41.08
249-000-971.000	TECHNOLOGY EQUIPMENT	6,108.23	10,094.94	5,000.00	(5,094.94)	201.90
EXPENSES		8,024.64	56,743.80	71,900.00	15,156.20	78.92
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TOTAL EXPENDITURES		27,866.99	459,912.78	683,987.00	224,074.22	67.24
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Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		58,685.00	564,934.11	683,987.00	119,052.89	82.59
TOTAL EXPENDITURES		27,866.99	459,912.78	683,987.00	224,074.22	67.24
NET OF REVENUES & EXPENDITURES		30,818.01	105,021.33	0.00	(105,021.33)	100.00

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Revenues						
REVENUES						
591-000-393.000	FUND BALANCE - DESIGNATED	0.00	0.00	691,420.00	691,420.00	0.00
591-000-445.000	PENALTIES	5,175.69	10,648.86	8,000.00	(2,648.86)	133.11
591-000-530.000	GRANT REVENUE	0.00	6,720.61	5,000.00	(1,720.61)	134.41
591-000-626.000	METERS	3,183.00	18,741.00	10,000.00	(8,741.00)	187.41
591-000-627.000	METER INSTALLATIONS	675.00	3,225.00	2,000.00	(1,225.00)	161.25
591-000-642.000	WATER	828.91	1,159,899.07	950,000.00	(209,899.07)	122.09
591-000-650.000	MISC SERVICE CHARGES	1,173.00	6,668.00	3,000.00	(3,668.00)	222.27
591-000-650.001	SPRINKLER SYSTEM	50.00	1,400.00	2,500.00	1,100.00	56.00
591-000-665.000	INTEREST EARNED	0.00	7,898.42	2,000.00	(5,898.42)	394.92
591-000-665.004	INTEREST - CAPITAL FUND	0.00	29,377.45	12,000.00	(17,377.45)	244.81
591-000-665.011	INTEREST INCOME M59 EAST (7)	0.00	1,089.48	3,000.00	1,910.52	36.32
591-000-665.012	INTEREST CONNECTION CONTRACTS	0.00	0.00	500.00	500.00	0.00
591-000-665.014	INTEREST INCOME NORDIC DRIVE WAT MAIN	0.00	0.00	1,700.00	1,700.00	0.00
591-000-665.015	INTEREST INCOME SIGNED AGREEMENTS	0.00	0.00	3,000.00	3,000.00	0.00
591-000-674.001	CONNECTION FEES	25,357.00	116,031.25	220,000.00	103,968.75	52.74
591-000-695.000	MISCELLANEOUS INCOME	0.00	17,291.44	5,000.00	(12,291.44)	345.83
591-000-699.000	SEWER ADMIN FEES	0.00	0.00	145,000.00	145,000.00	0.00
REVENUES		36,442.60	1,378,990.58	2,064,120.00	685,129.42	66.81
TOTAL REVENUES		36,442.60	1,378,990.58	2,064,120.00	685,129.42	66.81
Expenditures						
OFFICE SUPPLIES						
591-000-727.000	OFFICE SUPPLIES	81.20	7,426.21	5,000.00	(2,426.21)	148.52
591-000-730.000	POSTAGE	0.00	1,749.47	2,500.00	750.53	69.98
OFFICE SUPPLIES		81.20	9,175.68	7,500.00	(1,675.68)	122.34
OTHER						
591-000-958.000	DUES & MISC	0.00	1,302.00	5,000.00	3,698.00	26.04
591-000-960.000	EDUCATION & TRAINING	0.00	1,454.00	3,000.00	1,546.00	48.47
591-000-962.000	MISCELLANEOUS	0.00	10,418.50	5,000.00	(5,418.50)	208.37
591-000-968.000	DEPRECIATION WATER SYSTEM	0.00	0.00	305,000.00	305,000.00	0.00
591-000-969.000	DEPRECIATION & AMORTIZATION	0.00	0.00	30,000.00	30,000.00	0.00
591-000-976.000	BOND INTEREST-DWRF	0.00	17,062.50	17,100.00	37.50	99.78
591-000-977.000	VEHICLES	0.00	0.00	40,000.00	40,000.00	0.00
591-000-991.001	PRINCIPAL COPIER LEASE	119.89	707.28	0.00	(707.28)	100.00
591-000-995.000	MISC SERVICE CHARGES	0.00	1,431.35	1,000.00	(431.35)	143.14
591-000-995.001	WELL HEAD PROTECTION PROGRAM	0.00	2,992.50	0.00	(2,992.50)	100.00
591-000-995.002	INTEREST COPIER LEASE	28.11	180.72	0.00	(180.72)	100.00
OTHER		148.00	35,548.85	406,100.00	370,551.15	9.02
SALARIES						
591-000-703.000	MANAGER SALARIES	6,728.85	80,679.36	87,491.00	6,811.64	92.21
591-000-706.000	WAGES CLERICAL	6,934.73	76,531.28	96,394.00	19,862.72	79.39
591-000-707.000	WAGES MAINTENANCE	8,691.91	103,819.41	112,630.00	8,810.59	92.18
591-000-707.001	WAGES PART TIME	0.00	6,184.50	20,000.00	13,815.50	30.92
591-000-707.002	WEEKEND ON CALL WATER OPERATOR	173.84	1,038.02	4,000.00	2,961.98	25.95
591-000-709.000	WAGES OVERTIME	173.84	5,731.94	7,300.00	1,568.06	78.52
SALARIES		22,703.17	273,984.51	327,815.00	53,830.49	83.58

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2020	AVAILABLE	% BDGT
		MONTH 11/30/2020	11/30/2020	AMENDED BUDGET	BALANCE	USED
Fund 591 - WATER						
Expenditures						
PAYROLL BENEFITS						
591-000-715.000	SOCIAL SECURITY	1,683.71	20,235.15	25,000.00	4,764.85	80.94
591-000-716.000	HOSP & OPTICAL INSURANCE	8,655.36	100,044.51	116,080.00	16,035.49	86.19
591-000-717.000	GROUP LIFE INSURANCE	43.75	487.06	725.00	237.94	67.18
591-000-718.000	PENSION	1,231.45	14,301.52	16,250.00	1,948.48	88.01
591-000-718.001	HEALTH CARE SAVINGS PLAN	500.00	5,200.00	6,000.00	800.00	86.67
591-000-719.000	WORKERS COMP INSURANCE	0.00	3,178.00	9,330.00	6,152.00	34.06
591-000-720.000	OTHER POST RETIREMENT BENEFITS	0.00	70,000.00	70,000.00	0.00	100.00
591-000-722.000	UNEMPLOYMENT INSURANCE	0.00	1,048.28	1,620.00	571.72	64.71
591-000-724.000	DENTAL INSURANCE	452.72	5,330.51	6,110.00	779.49	87.24
PAYROLL BENEFITS		12,566.99	219,825.03	251,115.00	31,289.97	87.54
OTHER						
591-000-976.005	BOND INTEREST NORDIC DR MAIN	0.00	1,185.75	1,240.00	54.25	95.63
OTHER		0.00	1,185.75	1,240.00	54.25	9.02
OPERATING EXPENSES						
591-000-740.000	OPERATING SUPPLIES	11.98	8,394.08	7,500.00	(894.08)	111.92
591-000-744.000	SAFETY GEAR AND CLOTHING	(13.29)	2,007.41	5,000.00	2,992.59	40.15
591-000-745.000	SYSTEM CHEMICALS	496.00	47,037.10	50,000.00	2,962.90	94.07
591-000-748.000	TESTING WATER SYSTEMS	1,015.95	11,222.01	10,000.00	(1,222.01)	112.22
591-000-750.000	OPERATING SUPPLIES METERS	0.00	10,504.27	50,000.00	39,495.73	21.01
591-000-750.001	OPERATING SUPP METER TRANSMITT	0.00	0.00	20,000.00	20,000.00	0.00
591-000-755.000	OPERATING SUPPLIES TOOLS	310.59	1,431.10	15,000.00	13,568.90	9.54
591-000-801.000	FINANCIAL CONSULT FEES	0.00	15,200.00	0.00	(15,200.00)	100.00
591-000-802.000	ENG & ARCH FEES	2,480.00	32,091.75	50,000.00	17,908.25	64.18
591-000-803.000	IRON FILTRATION EXPENSES	23,210.00	26,475.55	15,000.00	(11,475.55)	176.50
591-000-807.000	ACCOUNTING & AUDITING	0.00	4,000.00	4,000.00	0.00	100.00
591-000-818.000	CONTRACTED SERVICES	3,013.65	36,383.00	40,000.00	3,617.00	90.96
591-000-826.000	ATTORNEY FEES	910.00	5,968.60	2,000.00	(3,968.60)	298.43
591-000-853.000	TELEPHONE/CELL PHONE SERVICES	277.24	4,442.96	4,000.00	(442.96)	111.07
591-000-867.000	GASOLINE/FUEL	249.01	2,841.65	6,000.00	3,158.35	47.36
591-000-903.000	LEGAL NOTICES	0.00	0.00	2,000.00	2,000.00	0.00
591-000-911.000	GENERAL LIAB INSURANCE	0.00	19,739.21	55,000.00	35,260.79	35.89
OPERATING EXPENSES		31,961.13	227,738.69	335,500.00	107,761.31	67.88
MAINTENANCE						
591-000-863.000	REPAIRS & MAINT VEHICLES	125.00	3,195.81	5,000.00	1,804.19	63.92
591-000-931.000	REPAIR & MAINT BLDG & EQUIP	284.08	27,835.54	490,000.00	462,164.46	5.68
591-000-931.001	GROUND MAINTENANCE	2,214.00	13,969.73	15,000.00	1,030.27	93.13
591-000-934.000	REPAIR & MAINT WATER SYSTEM	291.79	35,659.72	100,000.00	64,340.28	35.66
591-000-934.001	REPAIR & MAINT TOWER 1	0.00	725.00	25,000.00	24,275.00	2.90
591-000-934.002	REPAIR & MAINT TOWER 2	0.00	965.00	25,000.00	24,035.00	3.86
MAINTENANCE		2,914.87	82,350.80	660,000.00	577,649.20	12.48
UTILITIES						
591-000-921.000	ELECTRICITY TOWER	30.08	789.31	350.00	(439.31)	225.52
591-000-921.001	ELECTRICITY TL	98.43	3,494.30	5,000.00	1,505.70	69.89
591-000-921.002	ELECTRICITY HILLVIEW	242.61	5,066.72	3,000.00	(2,066.72)	168.89
591-000-921.004	ELECTRICITY VILLAGE ACRES	2,324.12	43,819.72	40,000.00	(3,819.72)	109.55
591-000-921.005	ELECTRICITY SUBURBAN KNOLLS	0.00	153.88	500.00	346.12	30.78
591-000-921.006	ELECTRICITY GRASS LAKE	0.00	19,919.74	18,000.00	(1,919.74)	110.67
591-000-921.007	ELECTRICITY TOWER #2	0.00	1,106.66	1,000.00	(106.66)	110.67

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 11/30/2020	YTD BALANCE 11/30/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER						
Expenditures						
591-000-921.008	ELECTRICITY-HURONDALE	334.03	2,845.87	1,500.00	(1,345.87)	189.72
591-000-921.010	ELECTRICITY 933 WILLIAMS-HURONDALE	6.36	254.13	500.00	245.87	50.83
591-000-923.001	GAS TWIN LAKES	0.00	612.02	1,000.00	387.98	61.20
591-000-923.002	GAS HILLVIEW	0.00	37.69	1,000.00	962.31	3.77
591-000-923.004	GAS GRASS LAKE	0.00	681.22	1,000.00	318.78	68.12
591-000-923.005	GAS VILLAGE ACRES-SATELITE RD	104.64	1,103.83	2,000.00	896.17	55.19
UTILITIES		3,140.27	79,885.09	74,850.00	(5,035.09)	106.73
TOTAL EXPENDITURES		73,515.63	929,694.40	2,064,120.00	1,134,425.60	45.04
Fund 591 - WATER:						
TOTAL REVENUES		36,442.60	1,378,990.58	2,064,120.00	685,129.42	66.81
TOTAL EXPENDITURES		73,515.63	929,694.40	2,064,120.00	1,134,425.60	45.04
NET OF REVENUES & EXPENDITURES		(37,073.03)	449,296.18	0.00	(449,296.18)	100.00
TOTAL REVENUES - ALL FUNDS						
		886,303.98	18,017,950.72	20,224,784.00	2,206,833.28	89.09
TOTAL EXPENDITURES - ALL FUNDS						
		1,497,663.08	15,070,114.32	20,224,784.00	5,154,669.68	74.51
NET OF REVENUES & EXPENDITURES		(611,359.10)	2,947,836.40	0.00	(2,947,836.40)	100.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-000-080.718	DUE FROM WATER PENS	625.85
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-000-231.001	PAY DEDUCT PENSION	10,032.52
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-171-718.000	PENSION	3,433.04
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-192-718.000	PENSION	3,099.12
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-209-718.000	PENSION	3,114.04
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-215-718.000	PENSION	9,695.33
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-253-718.000	PENSION	5,847.71
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-265-718.000	PENSION	1,759.63
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-372-718.000	PENSION	1,080.21
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-402-718.000	PENSION	2,100.37
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	101-757-718.000	PENSION	1,099.23
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	206-000-231.001	PAY DEDUCT PENSION	5,280.19
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	206-336-718.000	PENSION	12,776.53
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	207-000-231.001	PAY DEDUCT PENSION	12,913.15
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	207-301-718.000	PENSION	41,932.54
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	249-000-231.001	PAY DEDUCT PENSION	667.93
11/16/2020	GEN	1230061(E)	MERS	OCT2020 CONTRIBUTIONS	249-000-718.000	PENSION	532.99
11/05/2020	GEN	86296	AUDIO SENTRY CORPORATION	12/01/20-12/31/20 MONITORING SERVICES	101-269-931.008	EQUIP MAINT FISK	** VOIDED **
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 CHARGES	101-000-080.853	DUE FROM WATER PHOI	255.54
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 CHARGES	101-265-853.000	TELEPHONE	886.87
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 CHARGES	101-269-853.001	TELEPHONE FISK FARM	32.00
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 DUBLIN CHGES	101-757-853.000	TELEPHONE	148.80
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 CHARGES	206-336-853.001	TELEPHONE STATION 1	64.63
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 STA 2 CHGES	206-336-853.002	TELEPHONE STATION 2	72.15
11/05/2020	GEN	86297	AT & T	SEP 20 - OCT 19, 2020 CHARGES	207-301-853.000	TELEPHONE	649.36
11/05/2020	GEN	86298	CATHERINE DEROCHE	REIMBURSE FOR ELECTION SUPPLIES	101-191-740.000	OPERATING SUPPLIES	144.93
11/05/2020	GEN	86299	CHALLENGER TECHNOLOGIES LLC	DUBLIN-TWO NETWORK DATA DROPS	101-265-971.000	TECHNOLOGY EQUIPMEI	771.62
11/05/2020	GEN	86300	COMCAST	STA #2 11/06/20-12/05/20 CHARGES	206-336-757.000	OPERATING SUPPLIES	222.45
11/05/2020	GEN	86301	CONSUMERS ENERGY	09/25/20-10/23/20 DUBLIN CHGES	101-757-923.000	HEAT	64.77
11/05/2020	GEN	86301	CONSUMERS ENERGY	09/25/20-10/23/20 STA 2 CHGES	206-336-923.002	HEAT STATION 2	64.77
11/05/2020	GEN	86302	DARWEL ENTERPRISES LLC	MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & !	146.39
11/05/2020	GEN	86302	DARWEL ENTERPRISES LLC	MONTHLY CHARGES	207-301-931.001	BLDG MAINTENANCE & !	86.58
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	FACILITY MAP UPDATE FOR CIP	101-402-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	8622 SAWGRASS LANE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	2355 RIDGE ROAD PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	725 RANVEEN PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	952 PRESERVE LANE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	946 PRESERVE LANE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	9263 LITTLE FARM ST PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/05/2020	GEN	86303	DLZ MICHIGAN, INC.	7453 BIG BEN TRAIL PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	FOLDER RETURN	101-000-080.727	DUE FROM WATER OFFI	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	LABELS, PENS, WASTEPAPER BASKET	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	ENVELOPES, MEMO BOOK	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	CARTRIDGES	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	SORTER/MOISTENER	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	LABEL RETURN	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	ORGANIZER RETURN	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	CREDIT FOR DOOR STOPS	101-249-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	PD-SPEAKERS	207-301-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86304	GLOBAL OFFICE SOLUTIONS	BATTERIES	207-301-727.000	OFFICE SUPPLIES	** VOIDED **
11/05/2020	GEN	86305	HOUSTON'S LAWN SERVICE	OCT WHITE LAKE CEMETERY MOWING	101-276-932.000	CEMETERY MAINT	1,585.00
11/05/2020	GEN	86306	HWLBA	2021 HWLBA MEMBERSHIP	101-101-958.000	MEMBERSHIPS & DUES	190.00
11/05/2020	GEN	86307	MMTA	2021 MEMBERSHIP RENEWAL ROMAN/REASER	101-253-958.000	MEMBERSHIPS & DUES	150.00
11/05/2020	GEN	86308	MOBIL OF WHITE LAKE	PROPANE CHARGES	206-336-867.000	GASOLINE	62.39
11/05/2020	GEN	86309	OAKLAND COUNTY	BALLOTS, PROGRAMMING	101-191-740.000	OPERATING SUPPLIES	564.00
11/05/2020	GEN	86310	HOWARD L. SHIFMAN P.C.	SERVICES THRU OCTOBER 31, 2020	101-210-826.000	LEGAL FEES	650.00
11/05/2020	GEN	86310	HOWARD L. SHIFMAN P.C.	SERVICES THRU OCTOBER 31, 2020	206-336-826.000	LEGAL FEES	1,837.50
11/05/2020	GEN	86310	HOWARD L. SHIFMAN P.C.	SERVICES THRU OCTOBER 31, 2020	207-301-826.002	LEGAL FEES - LABOR REL	1,500.00
11/05/2020	GEN	86311	STONE'S CARPET INC.	BUILDING DEPT CARPET	101-265-931.001	BLDG MAINTENANCE & !	791.00
11/05/2020	GEN	86312	SUBURBAN FORD	PD 21-3 2019 INTERCEPTORJ REPAIR REAR WINDOW	207-301-863.001	VEHICLE MAINTENANCE	200.72
11/05/2020	GEN	86313	TRANSUNION RISK AND ALTERNATIVE DAT	10/01/20-10/31/20 MONTHLY CHARGES	207-301-962.001	MISCELLANEOUS	50.00
11/05/2020	GEN	86314	UNIFIRST CORPORATION	MONTHLY UNIFORMS	101-000-080.962	DUE FROM WATER MISC	36.70
11/05/2020	GEN	86314	UNIFIRST CORPORATION	MONTHLY UNIFORMS	101-265-931.001	BLDG MAINTENANCE & !	23.64
11/05/2020	GEN	86315	WALMART COMMUNITY/GECRB	FD SUPPLIES	206-336-757.000	OPERATING SUPPLIES	220.30
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	101-000-080.867	DUE FROM WATER GASC	222.86
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	101-265-867.000	GASOLINE	168.03
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	101-372-867.000	GASOLINE	37.84
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	206-336-867.000	GASOLINE	1,179.86
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	207-301-867.000	GASOLINE	3,041.59
11/05/2020	GEN	86316	WEX BANK	10/01/20-10/31/20 MONTHLY CHARGES	249-000-867.000	GASOLINE	59.90
11/05/2020	GEN	86317	WHITE LAKE TOWNSHIP	REIMBURSE BLDG FOR LEASE COPIER PMTS	591-000-214.002	DUE TO OTHERS	** VOIDED **
11/05/2020	GEN	86318	DLZ MICHIGAN, INC.	BOGIE LAKE SANITARY SEWER	296-536-801.000	PROFESSIONAL FEES	792.50
11/05/2020	GEN	86319	WHITE LAKE TOWNSHIP	MOVE BOGIE LK SEWER COSTS TO SEWER MTCE	296-536-801.000	PROFESSIONAL FEES	4,099.50
11/05/2020	GEN	86320	DAWSON'S	STANLEY PARK TREE REMOVAL	208-000-974.000	PARK IMPROVEMENTS	17,000.00
11/05/2020	GEN	86321	COMMERCE TOWNSHIP	OCTOBER COMMERCE SEWER HOOK UPS	396-000-998.000	CONNECTION EXPENSE-(14,688.00
11/13/2020	GEN	86322	ROBERT LESSA	ELECTION SETUP/TEAR DOWN AND PREP	101-191-710.000	FEES & PER DIEM	430.00
11/13/2020	GEN	86323	CHARLES GARY CREVISTON	ELECTION SETUP/TEAR DOWN	101-191-710.000	FEES & PER DIEM	280.00
11/13/2020	GEN	86324	DERRICK HUNT	ELECTION SETUP/TEAR DOWN	101-191-710.000	FEES & PER DIEM	280.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/13/2020	GEN	86325	JANICE WATKINS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86326	GREGORY BROWN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86327	KILEY DIVINEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86328	DONNA PATERSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86329	BRADLEY SCHMINKE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86330	MAVIS STURGIS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86331	KEVIN KELLER	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86332	CYNTHIA COLLINS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86333	STEPHEN COLLINS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86334	SHARON CREVISTON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86335	TERESA LAROUCHE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86336	BARBARA SMALLEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86337	BARBARA ALLISON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86338	MARILYN BARONI	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86339	SHARON BIGELOW	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86340	LYNDA EASTERDAY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86341	MARY ANN MILLER	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86342	SHERRI O'BERRY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86343	CHRISTINE JONES-PELLETT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86344	KATHLEEN ASELTYN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86345	ROSEMARY KEGLOVITZ	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86346	ANNABELLA THORNTON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86347	TINA CERANEK	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86348	MARCUS CERANEK	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86349	BRYN DUBIN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86350	CORY DUBIN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86351	PATRICIA LOSEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86352	RHONDA ROGERS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86353	BRENDA SHEVCHIK	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86354	KEITH SIMPSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86355	THERESA MAKOWSKI	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86356	SANDRA MURPHY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86357	DONALD ROCK	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86358	VELMA ROCK	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86359	AUSTIN SPRING	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	235.00
11/13/2020	GEN	86360	CYNTHIA JEFFERSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86361	SYDNEY HUFNAGEL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86362	CHARLENE JERECKOS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86363	JOSEPH JERECKOS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/13/2020	GEN	86364	JULIA GOLDMAN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86365	MICHAEL WILSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86366	JENNIFER LAJZA-LAWSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86367	CHARMAINE GREGO	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86368	PHYLLIS HARDY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86369	DONALD HIETALA	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86370	SHARITY MAYES	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86371	SHARYN SCHLARMAN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86372	BRIAN SINKOFF	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86373	ROBERT HARRISON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86374	ISABELLE DEROCHER	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86375	RITA LAFAIVE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86376	OLGA OLSEN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86377	HILARY YAFFA	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	25.00
11/13/2020	GEN	86378	LARRY YAFFA	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86379	PHIL ABBOTT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86380	EVELYN ABBOTT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86381	KIMBERLY JONES	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86382	MARISSA KORATOWSKI	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86383	GALE ROBERTS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86384	LINDA DIVINEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86385	NANCY CASWELL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86386	MARIE DAILEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	225.00
11/13/2020	GEN	86387	KENDALL DIVINEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86388	KELLY GLUPKER	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86389	TRISHA KOHLER	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86390	SHARYL MCCAULEY-VEHILL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86391	KIRSTEN NAVARRE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86392	JOANNA ZIMMERMAN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86393	ONALEE STOGDILL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86394	PATRICIA ZIMMERMAN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86395	SANDRA RUSSELL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86396	PHYLLIS SELLERS	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86397	DOLORES WESTERMAN	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86398	KAREN LAW	TRAINING NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	25.00
11/13/2020	GEN	86399	SUSAN WALLACE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86400	CLAUDETTE BOURSELETH	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86401	JO CESARO	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86402	RICHARD LABRECQUE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/13/2020	GEN	86403	SHAYNE SISCO	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86404	IVY STOGDILL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86405	JEANNE MITCHELL	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	275.00
11/13/2020	GEN	86406	LINDA WHIPPLE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86407	CAROL NESBITT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86408	JESSICA WRIGHT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86409	FAITH CHATTERSON	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86410	RHONDA GRUBB	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86411	SUSAN SEIBERT	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86412	VICKI TAMPA	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	** VOIDED **
11/13/2020	GEN	86413	JACOB BEARDEN	ELECTION SETUP/TEAR DOWN	101-191-710.000	FEES & PER DIEM	** VOIDED **
11/13/2020	GEN	86414	MARILYN GRIMES	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86415	RHODORA NAVARRE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	300.00
11/13/2020	GEN	86416	CJ COOLEY	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86417	KELLY MONTAGLIONE	NOVEMBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/13/2020	GEN	86418	JUSTIN BEARDEN	ELECTION SETUP AND TEAR DOWN	101-191-710.000	FEES & PER DIEM	260.00
11/16/2020	GEN	86419	OAKLAND COUNTY	MICKLER 2020/2021 NOTARY FEE	101-215-962.000	MISCELLANEOUS	10.00
11/16/2020	GEN	86420	OAKLAND COUNTY	BOCKELMAN 2020/2021 NOTARY FEE	101-191-962.000	MISCELLANEOUS	10.00
11/19/2020	GEN	86421	BRENDEL'S SEPTIC TANK SERVICE	P/R-VETTER RENTAL 11/08/20-12/05/20	208-000-922.000	UTILITIES- PARKS	525.00
11/19/2020	GEN	86422	CUTTING EDGE OUTDOOR SERVICES INC.	P/R-SEPTEMBER SERIVCES	208-000-931.001	GROUNDNS MAINTENANC	10,262.00
11/19/2020	GEN	86423	DTE ENERGY	10/13/20-11/10/20 HAWLEY PARK	208-000-921.000	ELECTRIC JUDY HAWLEY	41.85
11/19/2020	GEN	86424	MPARKS	2021 MEMBERSHIP RENEWAL, QUAGLIATA	208-000-958.000	MEMBERSHIPS AND DUE	360.00
11/19/2020	GEN	86425	ROSATI, SCHULTZ, JOPPICH	SEWER, SERVICES THRU OCTOBER 2020	296-536-801.000	PROFESSIONAL FEES	256.00
11/19/2020	GEN	86426	SPINAL COLUMN MEDIA GROUP	11/01/20-BOGIE LK NORTH LEGAL	296-536-801.000	PROFESSIONAL FEES	676.50
11/19/2020	GEN	86427	ALL SERVICE CARPET CARE	STATION #1, CLEAN ROOMS	206-336-931.001	MAINTENANCE STATION	150.00
11/19/2020	GEN	86427	ALL SERVICE CARPET CARE	STATION #2 SERVICES	206-336-931.002	MAINTENANCE STATION	75.00
11/19/2020	GEN	86427	ALL SERVICE CARPET CARE	STATION #3 SERVICES	206-336-931.003	MAINTENANCE STATION	75.00
11/19/2020	GEN	86428	ALLIE BROTHERS	SITLER, SHIRTS, PANTS	206-336-744.000	UNIFORMS	464.93
11/19/2020	GEN	86429	ALLSTATE BENEFITS	OCTOBER INSURANCE PREMIUMS	101-000-232.004	PAY DEDUCT ALLSTATE	1,037.45
11/19/2020	GEN	86429	ALLSTATE BENEFITS	OCTOBER INSURANCE PREMIUMS	206-000-232.004	PAY DEDUCT ALLSTATE	580.06
11/19/2020	GEN	86429	ALLSTATE BENEFITS	OCTOBER INSURANCE PREMIUMS	207-000-232.004	PAY DEDUCT ALLSTATE	974.07
11/19/2020	GEN	86430	ANTHONY SORGE INSPECTIONS, LLC	10/24/20-11/06/20 - BULDING INSPECTIONS/PLAN F	249-000-706.003	CONTRACT BLDG INSPEC	2,490.00
11/19/2020	GEN	86430	ANTHONY SORGE INSPECTIONS, LLC	10/24/20-11/06/20 - BULDING INSPECTIONS/PLAN F	249-000-801.000	PROFESSIONAL FEES	35.00
11/19/2020	GEN	86431	APPLIED IMAGING	10/16/20-11/15/20 MONTHLY CHARGES	101-000-080.727	DUE FROM WATER OFFI	28.73
11/19/2020	GEN	86431	APPLIED IMAGING	10/16/20-11/15/20 MONTHLY CHARGES	101-249-727.000	OFFICE SUPPLIES	418.24
11/19/2020	GEN	86431	APPLIED IMAGING	10/16/20-11/15/20 MONTHLY CHARGES	101-757-931.000	BUILDING MAINTENANC	11.76
11/19/2020	GEN	86431	APPLIED IMAGING	10/16/20-11/15/20 MONTHLY CHARGES	249-000-727.000	OFFICE SUPPLIES	71.51
11/19/2020	GEN	86432	AT & T	STA #2 MONTHLY CHARGES	206-336-853.002	TELEPHONE STATION 2	14.27
11/19/2020	GEN	86433	ATA NATIONAL TITLE GROUP, LLC	288 TOWER 12-26-256-047 TITLE SEARCH	101-372-963.000	DANGEROUS BLDG DEM	275.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	GEN	86434	GREGORY R. BARONI	REIMBURSE FOR GAS PURCHASE	101-265-867.000	GASOLINE	15.00
11/19/2020	GEN	86435	BASIC	(41) 125 FSA CARDS	101-000-073.716	DUE FROM LIBRARY HOS	18.68
11/19/2020	GEN	86435	BASIC	(41) 125 FSA CARDS	101-299-956.000	UNALLOCATED MISCELL	172.79
11/19/2020	GEN	86436	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 FIRE ACTIVE PREMIUMS	206-336-716.000	HOSP & OPTICAL INSUR/	26,553.60
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-000-073.716	DUE FROM LIBRARY HOS	5,590.23
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-000-080.716	DUE FROM WATER HOSI	7,495.99
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-171-716.000	HOSP & OPTICAL INSUR/	3,811.52
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-192-716.000	HOSP & OPTICAL INSUR/	1,270.50
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-209-716.000	HOSP & OPTICAL INSUR/	4,319.72
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-215-716.000	HOSP & OPTICAL INSUR/	5,971.38
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-253-716.000	HOSP & OPTICAL INSUR/	6,352.53
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-265-716.000	HOSP & OPTICAL INSUR/	2,159.86
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-372-716.000	HOSP & OPTICAL INSUR/	1,905.76
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-402-716.000	HOSP & OPTICAL INSUR/	1,524.61
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	101-757-716.000	HOSP & OPTICAL INSUR/	3,049.22
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	207-301-716.000	HOSP & OPTICAL INSUR/	4,065.62
11/19/2020	GEN	86437	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 MAPE + NONUNION ACTIVE PRE	249-000-716.000	HOSP & OPTICAL INSUR/	(2,795.12)
11/19/2020	GEN	86438	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 FIRE RETIREE PREMIUMS	206-336-716.002	RETIREE HEALTH CARE P	127.03
11/19/2020	GEN	86439	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20	101-000-080.716	DUE FROM WATER HOSI	1,270.50
11/19/2020	GEN	86439	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20	101-863-730.000	RETIREE HEALTH INSURA	1,905.75
11/19/2020	GEN	86439	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20	207-301-716.000	HOSP & OPTICAL INSUR/	1,905.76
11/19/2020	GEN	86439	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20	249-000-716.000	HOSP & OPTICAL INSUR/	635.25
11/19/2020	GEN	86440	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 CMD ACTIVE PREMIUMS	207-301-716.000	HOSP & OPTICAL INSUR/	13,213.27
11/19/2020	GEN	86441	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 CMD RETIREE PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICA	4,573.83
11/19/2020	GEN	86442	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 PATROL ACTIVE PREMIUMS	207-301-716.000	HOSP & OPTICAL INSUR/	35,879.08
11/19/2020	GEN	86443	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 PATROL RETIREE PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICA	10,291.10
11/19/2020	GEN	86444	BLUE CROSS BLUE SHIELD OF MICHIGAN	12/01/20-12/31/20 PATROL RETIREE PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICA	1,658.28
11/19/2020	GEN	86445	BOUND TREE MEDICAL LLC.	CURAPLEX COLD PACKS, COLLARS, TRANSPORTERS	206-336-767.000	MEDICAL SUPPLIES	431.52
11/19/2020	GEN	86446	BRIGHT GUY INC.	STREAMLIGHT TWIN	206-336-757.000	OPERATING SUPPLIES	43.95
11/19/2020	GEN	86447	BS&A SOFTWARE	TOWNSHIP BS&A MODULES FOR 2021	101-000-080.962	DUE FROM WATER MISC	774.00
11/19/2020	GEN	86447	BS&A SOFTWARE	TOWNSHIP BS&A MODULES FOR 2021	101-265-974.000	IMPROVEMENTS & BETT	6,589.00
11/19/2020	GEN	86447	BS&A SOFTWARE	TOWNSHIP BS&A MODULES FOR 2021	249-000-971.000	TECHNOLOGY EQUIPMEI	5,922.00
11/19/2020	GEN	86448	COMCAST	11/22/20-12/21/20 MONTHLY CHARGES	101-000-080.962	DUE FROM WATER MISC	51.23
11/19/2020	GEN	86448	COMCAST	11/22/20-12/21/20 MONTHLY CHARGES	101-265-971.000	TECHNOLOGY EQUIPMEI	82.95
11/19/2020	GEN	86448	COMCAST	11/15/20-12/14/20 - STA #3 MONTHLY CHARGES	206-336-757.000	OPERATING SUPPLIES	321.92
11/19/2020	GEN	86448	COMCAST	11/22/20-12/21/20 MONTHLY CHARGES	207-301-757.000	OPERATING SUPPLIES	72.38
11/19/2020	GEN	86448	COMCAST	11/22/20-12/21/20 MONTHLY CHARGES	249-000-971.000	TECHNOLOGY EQUIPMEI	51.23
11/19/2020	GEN	86449	CONSUMERS ENERGY	10/10/20-11/12/20 TOWNSHIP HALL	101-265-923.000	HEAT TWP HALL	274.62
11/19/2020	GEN	86449	CONSUMERS ENERGY	10/10/20-11/12/20 COMM HALL	101-269-923.001	HEAT COMM HALL	122.50

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	GEN	86449	CONSUMERS ENERGY	10/10/20-11/12/20 ANNEX	101-269-923.011	GAS-TWP ANNEX	355.69
11/19/2020	GEN	86449	CONSUMERS ENERGY	10/10/20-11/12/20 STA 1	206-336-923.001	HEAT STATION 1	259.83
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	101-265-931.002	GROUNDS MAINTENANC	999.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	101-269-931.001	BLDG MAINT COMM HA	106.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	101-269-931.007	BLDG MAINT FISK	756.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	101-269-932.000	ANNEX GROUND MAINT	895.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	WHITE LAKE VETERANS - PULL WEEDS	101-276-932.000	CEMETERY MAINT	60.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	206-336-931.001	MAINTENANCE STATION	106.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	206-336-931.002	MAINTENANCE STATION	234.00
11/19/2020	GEN	86450	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER MOWING SERVICES	206-336-931.003	MAINTENANCE STATION	249.00
11/19/2020	GEN	86451	DEBORAH LENNIS	OPENING/CLOSING PCT 8	101-191-710.000	FEES & PER DIEM	75.00
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-000-073.724	DUE FROM LIBRARY DEN	469.01
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-000-080.724	DUE FROM WATER DEN	452.72
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-171-724.000	DENTAL INSURANCE	394.05
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-192-724.000	DENTAL INSURANCE	80.20
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-209-724.000	DENTAL INSURANCE	230.12
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-215-724.000	DENTAL INSURANCE	302.80
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-253-724.000	DENTAL INSURANCE	434.15
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-265-724.000	DENTAL INSURANCE	115.06
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-372-724.000	DENTAL INSURANCE	131.35
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-402-724.000	DENTAL INSURANCE	206.31
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	101-757-724.000	DENTAL INSURANCE	149.92
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	206-336-724.000	DENTAL INSURANCE	1,787.07
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	207-301-724.000	DENTAL INSURANCE	3,569.01
11/19/2020	GEN	86452	DELTA DENTAL	12/01/20-12/31/20 PREMIUMS	249-000-724.000	DENTAL INSURANCE	(131.35)
11/19/2020	GEN	86453	DTE ENERGY	10/01/20-10/31/20-MONTHLY STREET LIGHTING	101-448-926.000	STREET LIGHTING	4,898.93
11/19/2020	GEN	86454	DTE ENERGY	10/13/20-11/10/20 TOWNSHIP HALL	101-265-921.001	ELECTRIC TWP HALL	2,562.63
11/19/2020	GEN	86454	DTE ENERGY	10/13/20-11/10/20 FISK FARM	101-269-921.004	ELECTRIC FISK	74.99
11/19/2020	GEN	86454	DTE ENERGY	10/13/20-11/10/20 M59/BOGIE STREET LIGHT	101-269-921.006	M59/BOGIE PROP STREE	112.00
11/19/2020	GEN	86454	DTE ENERGY	10/13/20-11/10/20 ANNEX	101-269-921.011	ELECTRIC-TWP ANNEX	606.07
11/19/2020	GEN	86454	DTE ENERGY	860 ROUND LK, 10/10/20-11/09/20 CHARGES	206-336-921.002	ELECTRIC STATION 2	301.68
11/19/2020	GEN	86455	EAGLE GRAPHICS & DESIGN	DECALS FOR ELECTION MACHINGES	101-191-740.000	OPERATING SUPPLIES	55.00
11/19/2020	GEN	86455	EAGLE GRAPHICS & DESIGN	REMOVE EXISTING VINYL 21-7	207-301-863.001	VEHICLE MAINTENANCE	750.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-000-073.716	DUE FROM LIBRARY HOS	51.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	101-000-080.716	DUE FROM WATER HOSI	224.56
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	101-171-716.000	HOSP & OPTICAL INSUR/	67.61
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-192-716.000	HOSP & OPTICAL INSUR/	34.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-209-716.000	HOSP & OPTICAL INSUR/	68.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	101-215-716.000	HOSP & OPTICAL INSUR/	471.48

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-253-716.000	HOSP & OPTICAL INSUR/	68.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-265-716.000	HOSP & OPTICAL INSUR/	34.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-372-716.000	HOSP & OPTICAL INSUR/	17.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	101-402-716.000	HOSP & OPTICAL INSUR/	17.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	101-757-716.000	HOSP & OPTICAL INSUR/	340.81
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	101-863-730.000	RETIREE HEALTH INSURA	495.10
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	206-336-716.000	HOSP & OPTICAL INSUR/	272.00
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	206-336-716.002	RETIREE HEALTH CARE P	882.01
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	207-301-716.000	HOSP & OPTICAL INSUR/	1,349.17
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	OCTOBER CLAIMS FUNDING	207-301-716.001	RETIREE HOSP & OPTICA	1,347.09
11/19/2020	GEN	86456	EMPLOYEE HEALTH INSURANCE MANAGEMEN	NOVEMBER ADMIN FEES	249-000-716.000	HOSP & OPTICAL INSUR/	51.00
11/19/2020	GEN	86457	EVELYN ABBOTT	11/03/20-RETURNING TO TWP ELECTION NIGHT	101-191-710.000	FEES & PER DIEM	10.00
11/19/2020	GEN	86458	F & M MECHANICAL SERVICES, LLP	PREVENTATIVE MAINT STA #1, #2 AND #3	206-336-931.001	MAINTENANCE STATION	224.34
11/19/2020	GEN	86458	F & M MECHANICAL SERVICES, LLP	PREVENTATIVE MAINT STA #1, #2 AND #3	206-336-931.002	MAINTENANCE STATION	146.34
11/19/2020	GEN	86458	F & M MECHANICAL SERVICES, LLP	PREVENTATIVE MAINT STA #1, #2 AND #3	206-336-931.003	MAINTENANCE STATION	185.32
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-000-073.716	DUE FROM LIBRARY HOS	39.43
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-000-080.716	DUE FROM WATER HOSI	64.31
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-171-716.000	HOSP & OPTICAL INSUR/	29.00
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-192-716.000	HOSP & OPTICAL INSUR/	10.38
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-209-716.000	HOSP & OPTICAL INSUR/	30.12
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-215-716.000	HOSP & OPTICAL INSUR/	44.06
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-253-716.000	HOSP & OPTICAL INSUR/	48.69
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-265-716.000	HOSP & OPTICAL INSUR/	15.06
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-372-716.000	HOSP & OPTICAL INSUR/	14.50
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-402-716.000	HOSP & OPTICAL INSUR/	9.87
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-757-716.000	HOSP & OPTICAL INSUR/	19.74
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	101-863-730.000	RETIREE HEALTH INSURA	62.28
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	206-336-716.000	HOSP & OPTICAL INSUR/	190.28
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	206-336-716.002	RETIREE HEALTH CARE P	24.93
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	207-301-716.000	HOSP & OPTICAL INSUR/	381.53
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	207-301-716.001	RETIREE HOSP & OPTICA	203.51
11/19/2020	GEN	86459	FIDELITY SECURITY LIFE INS/EYEMED	NOVEMBER 2020 MONTHLY PREMIUMS	249-000-716.000	HOSP & OPTICAL INSUR/	34.19
11/19/2020	GEN	86460	FIRST CHOICE COFFEE SERVICES	STA #1 & STA #2, WATER PURIFIER FILTERS	206-336-931.001	MAINTENANCE STATION	35.00
11/19/2020	GEN	86460	FIRST CHOICE COFFEE SERVICES	STA #1 & STA #2, WATER PURIFIER FILTERS	206-336-931.002	MAINTENANCE STATION	35.00
11/19/2020	GEN	86460	FIRST CHOICE COFFEE SERVICES	STA #3 WATER PURIFIER FILTERS	206-336-931.003	MAINTENANCE STATION	35.00
11/19/2020	GEN	86461	FORSTER'S BROS OF M59 AUTOWASH LLC	(1) CAR WASH-SUPERVISOR	101-265-863.000	VEHICLE MAINTENANCE	11.00
11/19/2020	GEN	86462	GLOBAL OFFICE SOLUTIONS	COPY PAPER, POST ITS	101-000-080.727	DUE FROM WATER OFFI	52.47
11/19/2020	GEN	86462	GLOBAL OFFICE SOLUTIONS	COPY PAPER, POST ITS	101-249-727.000	OFFICE SUPPLIES	593.30
11/19/2020	GEN	86462	GLOBAL OFFICE SOLUTIONS	COPY PAPER, POST ITS	206-336-727.000	OFFICE SUPPLIES	87.48

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	GEN	86462	GLOBAL OFFICE SOLUTIONS	COPY PAPER, POST ITS	207-301-727.000	OFFICE SUPPLIES	127.26
11/19/2020	GEN	86463	GREGORY HARTNER	HARTNER, REIMBURSE FOR 50% TUITION	207-301-960.000	TRAINING	1,015.50
11/19/2020	GEN	86464	HEATHER PETERSON	PETERSON, REIMBURSE FOR DAMAGED PROPERTY	207-301-962.001	MISCELLANEOUS	66.95
11/19/2020	GEN	86465	SCOTT HERZBERG	10/24/20-11/06/20 MECHANICAL INSPECTIONS	249-000-707.001	PLUMBING/MECHANICA	1,928.10
11/19/2020	GEN	86466	HURON CEMETERY MAINTENANCE INC.	CREMAINS BURIAL, LASH-LAVONNA	101-276-935.000	CEMETERY-GRAVESITE C	525.00
11/19/2020	GEN	86467	HURON VALLEY GUNS	KELLER, PANT/SHIRT	207-301-744.000	UNIFORMS	2,061.83
11/19/2020	GEN	86468	I. T. RIGHT	NEW COMPUTER/PRINTER FOR HR	101-265-971.000	TECHNOLOGY EQUIPMEI	1,703.99
11/19/2020	GEN	86468	I. T. RIGHT	ANNEX, INSTALL DATA DROPS	101-269-931.013	BUILDING MAINTENANC	5,202.03
11/19/2020	GEN	86469	J&B MEDICAL SUPPLY INC	METREX KING LTS-D KITS	206-336-767.000	MEDICAL SUPPLIES	302.19
11/19/2020	GEN	86470	JACOB BEARDEN	ELECTION SETUP	101-191-710.000	FEES & PER DIEM	190.00
11/19/2020	GEN	86471	LOGOS & LETTERS	HABERL, S - SHIRTS	206-336-744.000	UNIFORMS	933.25
11/19/2020	GEN	86472	LOWES BUSINESS ACCOUNT	10/13/13-10/29/20 MONTHLY CHARGES	101-265-931.001	BLDG MAINTENANCE & !	199.39
11/19/2020	GEN	86472	LOWES BUSINESS ACCOUNT	10/13/13-10/29/20 MONTHLY CHARGES	101-269-931.001	BLDG MAINT COMM HA	4.07
11/19/2020	GEN	86472	LOWES BUSINESS ACCOUNT	10/13/13-10/29/20 MONTHLY CHARGES	101-276-932.000	CEMETERY MAINT	15.19
11/19/2020	GEN	86473	MARK CARLSON	10/24/20-11/06/20 ELECTRICAL INSPECTIONS	249-000-707.000	ELECTRICAL INSPECTOR	2,523.00
11/19/2020	GEN	86474	MATHESON TRI-GAS INC.	OX M150/M250	206-336-758.000	OXYGEN & AIR	265.86
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-000-080.717	DUE FROM WATER GROI	43.75
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-101-717.000	GROUP LIFE INSURANCE	35.00
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-171-717.000	GROUP LIFE INSURANCE	17.50
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-192-717.000	GROUP LIFE INSURANCE	17.50
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-209-717.000	GROUP LIFE INSURANCE	35.00
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-215-717.000	GROUP LIFE INSURANCE	48.13
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-253-717.000	GROUP LIFE INSURANCE	35.00
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-265-717.000	GROUP LIFE INSURANCE	17.50
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-372-717.000	GROUP LIFE INSURANCE	8.75
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-402-717.000	GROUP LIFE INSURANCE	26.25
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	101-757-717.000	GROUP LIFE INSURANCE	17.50
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	206-336-717.000	GROUP LIFE INSURANCE	148.75
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	207-301-717.000	GROUP LIFE INSURANCE	320.84
11/19/2020	GEN	86475	MEDICAL MUTUAL	12/01/20-12/31/20 MONTHLY PREMIUMS	249-000-717.000	GROUP LIFE INSURANCE	26.25
11/19/2020	GEN	86476	MILLBROOK WATER CO	TWP, BOTTLED WATER	101-265-931.001	BLDG MAINTENANCE & !	101.00
11/19/2020	GEN	86476	MILLBROOK WATER CO	PD, BOTTLED WATER	207-301-931.001	BLDG MAINTENANCE & !	54.00
11/19/2020	GEN	86477	MILLERS HIGHLAND TIRE AND AUTO REPA	TIRE REPAIR MEDIC ONE	206-336-863.001	VEHICLE MAINTENANCE	21.75
11/19/2020	GEN	86478	OAKLAND COMMUNITY COLLEGE	DICLAUDIO, KIDLE - FAMILIES AT RISK	207-301-960.000	TRAINING	170.00
11/19/2020	GEN	86479	OAKLAND COUNTY	FRMS DEPT FEES	206-336-958.000	MEMBERSHIPS & DUES	1,332.50
11/19/2020	GEN	86479	OAKLAND COUNTY	CLEMIS USAGE FEES OCT-DEC 2020	207-301-933.000	EQUIP LEASE/ MAINT CC	6,243.00
11/19/2020	GEN	86480	OAKLAND COUNTY ROAD COMMISSION	SIGNAL MAINTENANCE	101-446-930.000	TRAFFIC SIGNAL MAINTEN	275.46
11/19/2020	GEN	86480	OAKLAND COUNTY ROAD COMMISSION	BALANCE/GRASS LK, ORMOND TO STEEPLE	101-451-970.000	ROAD CONSTRUCTION/T	0.70
11/19/2020	GEN	86481	PAYCHEX-HUMAN RESOURCE SERVICES	NOVEMBER ANALYSIS.MONITORING	101-299-956.000	UNALLOCATED MISCELL	289.42

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	GEN	86482	PURCHASE POWER	NOVEMEBR 2020 POSTAGE	101-248-730.000	POSTAGE	3,300.00
11/19/2020	GEN	86483	QUALITY REMODELING	FRAME IN NEW HR OFFICE/WORK IN OLD WATER DE	101-265-974.000	IMPROVEMENTS & BETT	** VOIDED **
11/19/2020	GEN	86484	R & R FIRE TRUCK REPAIR INC.	T-2 ROTARY VANE PRIMER PUMP REPAIR	206-336-863.001	VEHICLE MAINTENANCE	873.57
11/19/2020	GEN	86485	ROSATI, SCHULTZ, JOPPICH	O'BRIEN VS WLTWP SERVICES THRU OCTOBER 31, 2	101-210-826.000	LEGAL FEES	4,362.00
11/19/2020	GEN	86485	ROSATI, SCHULTZ, JOPPICH	WLTWP VS BRENDEL SERVICES THRU OCTOBER 31, 2	101-210-826.002	LEGAL FEES-ORDINANCE	2,634.00
11/19/2020	GEN	86485	ROSATI, SCHULTZ, JOPPICH	PROSECUTION SERVICES THRU OCTOBER 31, 2020	207-301-826.000	LEGAL FEES-PROSECUTIC	7,500.00
11/19/2020	GEN	86486	SAMS CLUB	SAMS-NEW TIRES 2018 F250	101-265-863.000	VEHICLE MAINTENANCE	906.00
11/19/2020	GEN	86487	SPINAL COLUMN MEDIA GROUP	10/21/20-WHITE LAKE ELECTION NOTICE	101-191-903.000	LEGAL NOTICES	709.50
11/19/2020	GEN	86487	SPINAL COLUMN MEDIA GROUP	10/28/20-WHITE LAKE SYNOPSIS	101-215-903.000	LEGAL NOTICES	305.25
11/19/2020	GEN	86488	STAR EMS	BLOOD DRAW-DOWNS, JACOB	207-301-962.003	EVIDENCE COLLECTION	100.00
11/19/2020	GEN	86489	STATE OF MICHIGAN	WHITE LAKE COMM HALL/PUBIC WATER FEE	101-269-931.001	BLDG MAINT COMM HA	138.12
11/19/2020	GEN	86490	STATE OF MICHIGAN (FEDERAL ID #38-6	ENDING REGISTRATION DATE 10/31/20	207-301-805.000	SEX OFFENDERS REGISTF	120.00
11/19/2020	GEN	86491	STEVE HANNEMAN	HANNEMAN, REIMBURSE FOR LOCKING OUTLET	207-301-934.000	OFFICE EQUIP MAINTEN.	42.34
11/19/2020	GEN	86492	SUBURBAN FORD	21-9, OIL CHANGE, FILTER, INSPECT	207-301-863.001	VEHICLE MAINTENANCE	39.95
11/19/2020	GEN	86493	T & R FABRICATING	WELD REPAIR ON PORTABLE FAN	206-336-933.000	EQUIPMENT MAINTENAI	35.00
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	101-000-080.853	DUE FROM WATER PHOI	21.70
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	101-265-853.000	TELEPHONE	84.73
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	101-757-853.000	TELEPHONE	0.89
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	206-336-853.001	TELEPHONE STATION 1	2.62
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	206-336-853.002	TELEPHONE STATION 2	0.29
11/19/2020	GEN	86494	TELEGRATION INC.	OCTOBER 2020 LONG DISTANCE CHARGES	207-301-853.000	TELEPHONE	84.50
11/19/2020	GEN	86495	U.S. BANK EQUIPMENT FINANCE	DUBLIN COPIER PAYMENT	101-757-931.000	BUILDING MAINTENANC	129.00
11/19/2020	GEN	86495	U.S. BANK EQUIPMENT FINANCE	BUILDING COPIER PAYMENT	249-000-971.000	TECHNOLOGY EQUIPMEI	135.00
11/19/2020	GEN	86496	VERIZON WIRELESS	10/02/20-11/01/20 PD, MONTHLY CHARGES	207-301-853.000	TELEPHONE	170.88
11/19/2020	GEN	86497	RICOH	PD, 12/01/20-12/31/20 MONTHLY CHARGES	207-301-933.000	EQUIP LEASE/ MAINT CC	131.79
11/19/2020	GEN	86498	WHITE LAKE TOWNSHIP	BUILDING PERMIT/ANNEX	101-269-931.013	BUILDING MAINTENANC	150.00
11/19/2020	GEN	86499	WITMER PUBLIC SAFETY GROUP	CAIRNS FACESHIELD, BLACK (4)	206-336-977.001	SUPPLY ACQUISITIONS 0	1,169.96
11/19/2020	GEN	86500	ZOLL MEDICAL CORPORATION	RESQPOD ITD 10 (4)	206-336-767.000	MEDICAL SUPPLIES	461.76
11/19/2020	GEN	86501	JENNIFER EDENS	11/17/20-TOWNSHIP BOARD RECORDING SECRETAF	101-101-710.000	FEES & PER DIEM	200.00
11/19/2020	GEN	86502	AUDIO SENTRY CORPORATION	12/01/20-12/31/20 MONITORING SERVICES	101-269-931.008	EQUIP MAINT FISK	105.00
11/19/2020	GEN	86503	DLZ MICHIGAN, INC.	FACILITY MAP UPDATE FOR CIP	101-402-801.000	PROFESSIONAL FEES	315.00
11/19/2020	GEN	86503	DLZ MICHIGAN, INC.	8622 SAWGRASS LANE PLOT PLAN REVIEW	249-000-801.000	PROFESSIONAL FEES	1,750.00
11/19/2020	GEN	86504	GLOBAL OFFICE SOLUTIONS	FOLDER RETURN	101-000-080.727	DUE FROM WATER OFFII	(81.22)
11/19/2020	GEN	86504	GLOBAL OFFICE SOLUTIONS	LABELS, PENS, WASTEPAPER BASKET	101-249-727.000	OFFICE SUPPLIES	112.85
11/19/2020	GEN	86504	GLOBAL OFFICE SOLUTIONS	PD-SPEAKERS	207-301-727.000	OFFICE SUPPLIES	28.74
11/23/2020	GEN	86505	VICKI TAMPA	NOVEMBBER 03, 2020 ELECTION	101-191-710.000	FEES & PER DIEM	250.00
11/24/2020	GEN	86506	QUALITY REMODELING	FRAME IN NEW HR OFFICE/WORK IN OLD WATER DE	101-265-974.000	IMPROVEMENTS & BETT	3,121.00
GEN Total							455,492.56
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	GRINDER PUMP, 8703 HIGHLAND RD	701-000-284.006	GRINDER PUMP INSTALL	662.50

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	WILLOW LK ESTATES CLOSEOUT	701-000-286.222	WILLOW LAKE ESTATES	150.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	WORTHINGTON CROSSING CONST OBSERVATION	701-000-286.379	WORTHINGTON CROSSII	311.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	4 CORNERS CONST SVCS	701-000-286.396	4 CORNERS SQUARE, LLC	447.50
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	LIBRARY - AS BUILT REVIEW	701-000-286.401	WHITE LAKE LIBRARY	520.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	MOJAVE CANTINA PUNCHLIST UPDATE	701-000-286.405	MOJAVE CANTINA	215.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	CENTER POINTE PLAZA	701-000-286.409	CENTERPOINTE/OXBOW	259.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	TRAILSIDE MEADOWS CONST SVCS	701-000-286.412	TRAILSIDE MEADOWS	23,131.50
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	EAGLES LANDING (FORMERLY BOGIE LK SUB)	701-000-286.418	EAGLES LANDING/BOGIE	477.50
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	NEW HOPE WHITE LAKE	701-000-286.442	NEW HOPE WHITE LAKE	5,345.00
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	MACK INDUSTRIES PRELIM SITE PLAN REVIEW	701-000-286.445	MACK INDUSTRIES	397.50
11/05/2020	TNA	14231	DLZ MICHIGAN, INC.	CLARE LANE PVT RD DOC REVIEW	701-000-286.446	CLARE LANE PRIVATE RO	1,536.25
11/05/2020	TNA	14232	OAKLAND COUNTY ANIMAL CONTROL	OCTOBER DOG TAG SALES	701-000-285.011	DUE TO OAKLAND CO DC	170.00
11/05/2020	TNA	14233	WHITE LAKE TREASURER	OCTOBER DOG TAG SALES	701-000-285.012	DUE TO G/F DOG LICENS	23.50
11/05/2020	TNA	14234	BRUNO CONCRETE, LLC	SIDEWALK WORK/WILLOW LAKE ESTATES	701-000-283.001	DEPOSITS - CASH BONDS	7,435.00
11/05/2020	TNA	14235	OAKLAND COUNTY WATER RESOURCE COMM	OCTOBER OAK COUNTY SEWER PERMITS	701-000-287.005	DUE TO OAKLAND CO SE	600.00
11/16/2020	TNA	14236	52-1 DISTRICT COURT	BOND-ALLEN MICHAEL PHILLIPS	701-000-287.002	DUE TO COURTS	500.00
11/19/2020	TNA	14237	DTE ENERGY	10/13/20-11/10/20 LAKE ONA	701-000-250.001	LAKE ONA AERATION	1,218.12
11/19/2020	TNA	14238	DTE ENERGY	10/13/20-11/10/20 GRASS LAKE WELL	701-000-250.005	GRASS LAKE SAD	14.95
11/19/2020	TNA	14239	DTE ENERGY	MANDON, 9600 GARFORTH 09/12/20-11/10/20	701-000-250.013	MANDON LAKE	31.13
11/19/2020	TNA	14240	DLZ MICHIGAN, INC.	CENTER POINTE PLAZA	701-000-286.409	CENTERPOINTE/OXBOW	508.00
11/19/2020	TNA	14241	MCKENNA ASSOCIATES	OCTOBER SERVICES LAKEPOINTE FINAL SITE PLAN	701-000-286.398	LAKE POINTE 17-006	841.60
11/19/2020	TNA	14241	MCKENNA ASSOCIATES	OCTOBER SERVICES WEST VALLEY FINAL SITE PLAN	701-000-286.410	WEST VALLEY	841.60
11/19/2020	TNA	14241	MCKENNA ASSOCIATES	OCTOBER SERVICES EAGLES FINAL SITE PLAN	701-000-286.418	EAGLES LANDING/BOGIE	515.20
11/19/2020	TNA	14241	MCKENNA ASSOCIATES	OCTOBER SERVICES OAKLAND HARVESTERS PRELIM	701-000-286.448	OAKLAND WEED HARVE!	535.00
11/19/2020	TNA	14242	PLM LAKE & LAND MANAGEMENT CORP	COOLEY LAKE WEED TREATMENT	701-000-250.014	COOLEY LAKE WEED COI	3,960.00
11/19/2020	TNA	14243	ROSATI, SCHULTZ, JOPPICH	NEW HOPE WHITE LAKE	701-000-286.442	NEW HOPE WHITE LAKE	126.00
11/19/2020	TNA	14244	TAYLOR'S PRIDE LAWN CARE	LAWN SERVICES ROUND LK 10/06/20	701-000-250.006	ROUND LAKE IMPROVEN	65.00
11/19/2020	TNA	14245	OAKLAND COUNTY TREASURER	OCTOBER 2020 TRAILER TAX	701-000-287.003	DUE TO OAKLAND CO TR	4,260.00
11/19/2020	TNA	14246	WHITE LAKE TOWNSHIP TREASURER	OCTOBER 2020 TRAILER TAX	701-000-285.013	DUE TO G/F TRAILER PAI	852.00
			TNA Total				55,949.85
11/05/2020	WAT	7227	AQUATEST	BACTERIA TESTING	591-000-748.000	TESTING WATER SYSTEM	168.00
11/05/2020	WAT	7228	CONSUMERS ENERGY	8935 SATELITE 09/25/20-10/25/20 CHARGES	591-000-923.005	GAS VILLAGE ACRES-SAT	104.64
11/05/2020	WAT	7229	DLZ MICHIGAN, INC.	HILLVIEW WELL HOUSE UPGRADES	591-000-802.000	ENG & ARCH FEES	2,480.00
11/05/2020	WAT	7229	DLZ MICHIGAN, INC.	ASPEN MEADOWS IRON FILTRATION/RATE SCHEDULE	591-000-803.000	IRON FILTRATION EXPEN	23,210.00
11/05/2020	WAT	7230	HYDROCORP	INSPECTION AND REPORTING OCTOBER 2020	591-000-818.000	CONTRACTED SERVICES	155.00
11/05/2020	WAT	7231	MICHIGAN PROPERTY NETWORK	REMOVE DEAD TREE OFF DRIVE 8935 SATELITE	591-000-931.001	GROUND MAINTENANCE	750.00
11/05/2020	WAT	7232	STATE OF MICHIGAN	SAMPLE TESTING	591-000-748.000	TESTING WATER SYSTEM	837.00
11/05/2020	WAT	7233	WHITE LAKE TOWNSHIP	REIMBURSE FOR OCTOBER 2020 SERVICE	591-000-214.101	DUE TO GENERAL FUND	36,181.77
11/05/2020	WAT	7234	WHITE LAKE TOWNSHIP	REIMBURSE BLDG DEPT FOR COPIER LEASE PMTS	591-000-214.002	DUE TO OTHERS	296.00

**WHITE LAKE TOWNSHIP
NOVEMBER 2020 CHECK DISBURSEMENTS**

Check Date	Bank	Check #	Payee	Description	GL #	Account Name	Amount
11/19/2020	WAT	7235	CUTTING EDGE OUTDOOR SERVICES INC.	OCTOBER GRASS CUTTING	591-000-931.001	GROUND MAINTENANCE	1,464.00
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 WATER TOWER 1	591-000-921.000	ELECTRICITY TOWER	30.08
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 TWIN LAKES 2	591-000-921.001	ELECTRICITY TL	98.43
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 HILLVIEW	591-000-921.002	ELECTRICITY HILLVIEW	242.61
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 VILLAGE ACRES	591-000-921.004	ELECTRICITY VILLAGE AC	2,324.12
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 HURONDALE BOOSTER STA	591-000-921.008	ELECTRICITY-HURONDAL	334.03
11/19/2020	WAT	7236	DTE ENERGY	10/10/20-11/09/20 WATERFORD OAKS VALVE	591-000-921.010	ELECTRICITY 933 WILLIA	6.36
11/19/2020	WAT	7237	ELHORN ENGINEERING CO	BULK EL-CHLOR	591-000-745.000	SYSTEM CHEMICALS	496.00
11/19/2020	WAT	7238	ROSATI, SCHULTZ, JOPPICH	WAT, SERVICES THRU OCTOBER 2020	591-000-826.000	ATTORNEY FEES	910.00
11/19/2020	WAT	7239	UTILITY RESOURCE GROUP, INC	10/01/20-10/31/20 SERVICE	591-000-818.000	CONTRACTED SERVICES	1,869.79
11/19/2020	WAT	7240	U.S. BANK EQUIPMENT FINANCE	WATER COPIER PAYMENT #6	591-000-991.001	PRINCIPAL COPIER LEASE	119.89
11/19/2020	WAT	7240	U.S. BANK EQUIPMENT FINANCE	WATER COPIER PAYMENT #6	591-000-995.002	INTEREST COPIER LEASE	28.11
WAT Total							72,105.83
Grand Total							583,548.24

WHITE LAKE TWP
 VARIOUS
 12/15/2020

BUDGET AMENDMENT

REASON FOR AMENDMENT:

POLICE - NEW HIRES/TURNOVER, COVID 19 (REIMBURSED BY GRANTS)
 GENERAL - ELECTIONS, COVID
 BUILDING - NEW FIELD OFFICE PRO/SOFTWARE ALLOCATION

A/C #	R/E	A/C DESCRIPTION	YTD	20 BUDGET	AMEND	REVISED
207-301-744.000		UNIFORMS	11,583.89	5,000	9,000	14,000
207-301-757.000		OPERATING SUPPLIES	9,250.50	5,000	7,000	12,000
207-000-393.000		DESIGNATED FUND BALANCE		19,608	(16,000)	3,608
101-215-715.000		SOCIAL SECURITY	20,468.64	18,325	4,200	22,525
101-249-727.000		OFFICE SUPPLIES	32,326.65	35,000	5,000	40,000
101-265-931.001		BLDG MAINTENANCE & SUPPLIES	34,469.97	32,000	8,000	40,000
101-372-757.000		OPERATING SUPPLIES	860.61	200	800	1,000
101-402-722.000		UNEMPLOYMENT INSURANCE	646.80	200	500	700
101-402-903.000		LEGAL NOTICES	5,681.35	3,500	3,000	6,500
101-000-393.000		FUND BALANCE - DESIGNATED		(1,525,889)	(21,500)	(1,547,389)
249-000-971.000		TECHNOLOGY EQUIPMENT	14,474.43	5,000	11,000	16,000
249-000-393.000		FUND BALANCE - DESIGNATED		(14,527)	(11,000)	(25,527)



 Rik Kowall, Supervisor

12-7-2020

 Date

WHITE LAKE TWP
DRUG FORFEITURES
12/15/2020

BUDGET AMENDMENT

REASON FOR AMENDMENT:

EVIDENCE COLLECTION SOFTWARE/EQUIPMENT

A/C #	R/E	A/C DESCRIPTION	YTD	20 BUDGET	ADJUST	REVISED
265-302-700-001	E	STATE EXPENDITURES	28,225	0	50,000	50,000
265-000-363-001	R	STATE FUND BALANCE DESIGNAT	0	40	(50,000)	(49,960)



Rik Kowall, Supervisor

12-7-20
Date

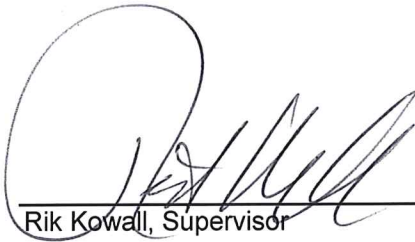
WHITE LAKE TWP
FIRE DEPARTMENT
12/15/2020

BUDGET AMENDMENT

REASON FOR AMENDMENT:

FOR ADDITION OF THREE NEW FIRE FIGHTERS/COVID EXPENDITURES

A/C #	R/E	A/C DESCRIPTION	YTD	20 BUDGET	AMEND	REVISED
206-336-706.005	E	SALARIES FIREFIGHTERS	466,679.27	496,589	22,200	518,789
206-336-715.000	E	SOCIAL SECURITY	114,321.10	135,230	2,000	137,230
206-336-718.000	E	PENSION	154,291.21	186,350	1,300	187,650
206-336-718.002	E	HEALTH CARE SAVINGS PLAN	9,490.80	8,600	800	9,400
206-336-720.000	E	HOLIDAY/PERSONAL PAY	66,445.21	155,620	3,000	158,620
206-336-757.000	E	OPERATING SUPPLIES	30,041.27	22,000	10,000	32,000
206-000-393.000	R	FUND BALANCE - DESIGNATED		249,991	(39,300)	210,691



Rik Kowall, Supervisor

12-7-20
Date

WHITE LAKE TWP
 GENERAL FUND
 12/15/2020

BUDGET AMENDMENT

REASON FOR AMENDMENT:

ELECTION 2020 - NEED I SAY MORE.....

A/C #	R/E	A/C DESCRIPTION	YTD	20 BUDGET	ADJUST	REVISED
101-191-706.000	E	PART TIME ELECTIONS	25,236.40	20,000	6,000	26,000
101-191-709.001	E	OVERTIME ELECTIONS	58,215.37	21,000	40,000	61,000
101-191-710.000	E	FEES & PER DIEM	60,114.80	48,800	15,000	63,800
101-191-715.000	E	SOCIAL SECURITY	2,335.21	1,000	1,800	2,800
101-191-722.000	E	UNEMPLOYMENT INSURANCE	308.49	200	150	350
101-191-740.000	E	OPERATING SUPPLIES	30,091.48	11,950	22,000	33,950
101-191-903.000	E	LEGAL NOTICES	3,074.50	3,000	100	3,100
101-248-730.000	E	POSTAGE	38,486.65	36,250	12,000	48,250
101-000-393.000		FUND BALANCE - DESIGNATED		(1,561,939)	(97,050)	(1,658,989)



 Rik Kowall, Supervisor

12-7-20

 Date



MEMO

WHITE LAKE TOWNSHIP SUPERVISOR

To: Township Board
From: RIK KOWALL
Date: December 8, 2020
Re: Planning Commission, & ZBA, Appointments 2020

It is my recommendation for the following appointments:

PLANNING COMMISSION

Mrs. Debby DeHart – Term to expire December 18, 2023

Mrs. Rhonda Grubb - Term to expire December 18, 2023

Mr. Mark Fine – Term to expire December 18, 2023


Mr. Mathew Slicker – Term to expire December 18, 2021 (to finish A. Noble term)

ZONING BOARD OF APPEALS (ZBA) - Alternate Member

Mr. Clif Seiber – Term to expire December 18, 2023

WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT


DATE: December 3, 2020
TO: Rik Kowall, Supervisor
FROM: Sean O'Neil, Planning Director 
SUBJECT: Planning Commission Appointments 2020

This month, the terms of Planning Commission members Mrs. Debby DeHart, Mrs. Rhonda Grubb, and Mr. Mark Fine will expire. I submit that, in their tenure, they have been hard working and dedicated members of the Planning Commission. They have studied the issues before them and provide thoughtful comments and have carefully considered every matter. Therefore, it is my recommendation that Mrs. Debby DeHart, Mrs. Rhonda Grubb, and Mr. Mark Fine be reappointed to 3-year terms, expiring December 18, 2023.

Please contact me if you require further information.

WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPEMT DEPARTMENT

DATE: December 3, 2020
TO: Rik Kowall, Supervisor
FROM: Sean O'Neil, Planning Director 
SUBJECT: Planning Commission Vacancy


On November 20, 2020, after more than 3 years of service as a White Lake Township Planning Commissioner, Mr. Anthony Noble was sworn in as Township Clerk, forcing his resignation as a commission member. His experience, dedication, and commitment will be missed. I would like to fill this vacancy as soon as possible. I have recently been in contact with Mr. Mathew Slicker, a civil engineer with the firm Hubbell, Roth & Clark (HRC). He has expressed a desire to be involved at the Planning Commission level. Throughout his 25 years of service as an engineer for HRC, often representing municipalities, Matt has attained an excellent understanding of how municipal government works and he fully understands the duties performed by a planning commissioner. He has a skillset and background that is uncommon and I believe he would be an asset to our exceedingly capable group of existing commissioners. For these reasons, I recommend the appointment of Mr. Mathew Slicker to the Planning Commission to serve out the remainder of Clerk Anthony Noble's term, which expires December 18, 2021.

WHITE LAKE TOWNSHIP

COMMUNITY DEVELOPMENT DEPARTMENT

DATE: December 3, 2020

TO: Rik Kowall, Supervisor

FROM: Sean O'Neil, Planning Director 

SUBJECT: Zoning Board of Appeals Appointment 2020

This month, the term of ZBA alternate member Mr. Clif Seiber is expiring. Mr. Seiber is a hardworking member who provides thoughtful insight. He has decades of experience as a civil engineer and represents the Township well. For these reasons, I would recommend the reappointment of ZBA alternate member Mr. Clif Seiber, for a three (3) year term, ending on December 18, 2023.

Please contact me if you require further information.



Assessing Department

Memo

To: Township Board
From: Jeanine A Smith, Assessor
Date: December 9, 2020
Re: Board of Review appointments

Comments:

The Board of Review members are appointed for a two-year term by state law.

The following names are being submitted for appointment for 2021 – 2022:

Kim McFadden	9693 Bonnie Briar Real Estate Appraiser and Broker
Rita LaFaive	8659 Hancock Dr Retired GM Engineer
Nick Grabowski	4391 Fettig Trail Retired Regional Manager from Blue Cross/Blue Shield Has MBA from Pacific Western University
Alternate Kevin Keller	1206 Duckwood Ct BS in Education Retired Teacher from Walled Lake School District

If you have any questions regarding this please contact me at (248) 698-3300 ext. 117.

WHITE LAKE TOWNSHIP POLICE DEPARTMENT

November 2020

DETECTIVE BUREAU SUMMARY						
	Nov-20	Nov-19	% CHG.	YTD 20	YTD 19	% CHG
ARRESTS	1	0	100.0%	2	11	-81.8%
WARRANTS ISSUED	53	28	89.3%	267	350	-23.7%
JUVENILE PETITIONS	0	2	-100.0%	24	39	-38.5%
COURT CASES	3	18	-83.3%	81	243	-66.7%
PRISONERS ASSIGNED	6	12	-50.0%	74	186	-60.2%
CASES ASSIGNED	31	24	29.2%	399	535	-25.4%
CASES CLOSED BY ARREST	55	70	-21.4%	483	784	-38.4%
CASES CLOSED OTHER	13	29	-55.2%	295	287	2.8%
UNIFORM DIVISION SUMMARY						
	Nov-20	Nov-19	% CHG.	YTD 20	YTD 19	% CHG
ARRESTS	82	90	-8.9%	655	999	-34.4%
TRAFFIC WARNINGS	365	277	31.8%	2,512	3,488	-28.0%
TICKETS ISSUED	323	370	-12.7%	3,150	4,082	-22.8%
ACCIDENT - PROPERTY DAMAGE	26	53	-50.9%	277	400	-30.8%
ACCIDENT - PERSONAL INJURY	6	7	-14.3%	58	92	-37.0%
ACCIDENT - FATAL	0	0	0.0%	3	2	50.0%
ACCIDENT - PRIVATE PROPERTY	9	7	28.6%	84	139	-39.6%
CALLS FOR SERVICE	1,957	2,142	-8.6%	20,870	24,930	-16.3%
DISPATCH RUNS	819	968	-15.4%	7,540	11,005	-31.5%


 Daniel T. Keller, Chief of Police

Monthly Summary of Offenses

All Offenses that were Attempted or Completed

CLASS	Description	Nov-20	Nov-19	YTD 2020	YTD 2019	YTD % CHG	ARRESTS				
							Nov-20	Nov-20	YTD	Nov-20	YTD
100	Murder / Manslaughter	0	0	1	0	100.0%	0	0	0	0	0
200	Forcible Sexual Offenses	0	1	1	13	-92.3%	0	1	0	0	0
300	Robbery	0	0	1	0	100.0%	0	2	0	0	0
400	Assault Offenses	9	8	95	102	-6.9%	9	60	0	0	2
500	Burglary / Home Invasion	2	2	9	11	-18.2%	0	0	0	0	0
600	Larceny Violations	4	4	54	94	-42.6%	0	4	0	0	0
700	Motor Vehicle Theft	1	0	9	5	80.0%	1	4	0	0	0
800	Arson	0	0	3	1	>100%	0	2	0	0	0
900	Kidnapping / Abduction	0	0	1	0	100.0%	0	0	0	0	0
GROUP A TOTALS		16	15	174	226	-23.0%	10	73	0	0	2



November 2020 Incident Summary

Fire Incidents:	Nov 2020	YTD 2020	YTD 2019
Structure Fire	01	25	22
Outside Structures	00	00	00
Vehicle	00	05	05
Brush	02	05	03
Refuse	01	03	00
Other	02	07	10
Total Fire Incidents:	05	45	40

Non-Fire Incidents:	Nov 2020	YTD 2020	YTD 2019
Overpressure/Excessive Heat	00	01	06
Medical/Rescue	168	1,688	1,665
Hazardous Condition	15	85	122
Public Service	21	259	337
Good Intent	22	202	194
False Alarms	09	81	85
System Malfunction	01	10	03
Weather Emergencies	00	00	00
Other Non-Fire	00	14	39
Total Non-Fire Incidents:	236	2,340	2,451

Total Alarms: **241** **2,385** **2,491**

Mutual Aid	Nov 2020	YTD 2020	YTD 2019
Given	01	11	03
Received	01	13	09

Summary of Fire Value Saved/Loss:

Situation	Dollar Value	Dollar Loss	\$ Saved
Building Fire	45,000	45,000	000
Mobile Property Fire	000	000	000
Other Fire	000	000	000
Totals (November 2020):	45,000	45,000	000
Totals (November 2019):	405,000	155,000	250,000

Sergeant Russell Wrijil
12/01/2020



October 2020 Incident Summary

Fire Incidents:	October 2020	YTD 2020	YTD 2019
Structure Fire	00	24	19
Outside Structures	00	00	00
Vehicle	00	05	04
Brush	00	03	03
Refuse	01	03	00
Other	00	05	10
Total Fire Incidents:	01	40	36

Non-Fire Incidents:	October 2020	YTD 2020	YTD 2019
Overpressure/Excessive Heat	01	01	06
Medical/Rescue	159	1,520	1,520
Hazardous Condition	05	70	115
Public Service	31	238	309
Good Intent	17	180	171
False Alarms	10	72	82
System Malfunction	01	09	03
Weather Emergencies	00	00	00
Other Non-Fire	00	14	37
Total Non-Fire Incidents:	224	2,104	2,243

Total Alarms:	225	2,144	2,279
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Mutual Aid	October 2020	YTD 2020	YTD 2019
Given	03	10	02
Received	02	12	08

Summary of Fire Value Saved/Loss:

Situation	Dollar Value	Dollar Loss	\$ Saved
Building Fire	000	000	000
Mobile Property Fire	000	000	000
Other Fire	000	000	000
Totals (October 2020):	000	000	000
Totals (October 2019):	275,000	000	275,000

Sergeant Russell Wrijil
 12/01/2020 (2019 YTD Data amended)

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

Community Development Department Report

December 2020

Dear Township Board Members,

During the month of November, the department continued work on the Stanley Park Master Plan. We also continued our work with The Chesapeake Group on the Civic Center RFQ (request for qualifications). The formal RFQ's are due back on December 22nd. We will also be moving forward, later this month, on several proposed amendments to the Zoning Ordinance. We continue to meet with interested parties on various development plans they have around the Township.

We continue to work on several active projects that are in various states of approval. The Lakepointe and West Valley projects have submitted their final site plans. The Eagles Landing single-family residential project (west side of Bogie Lake Road, adjacent to Lakeland High School) has submitted their Final Site Plan for review. Mack Industries has submitted a request to add an accessory structure to their site on White Lake Road. This building will be used in their manufacturing process and will be located approximately 550' from White Lake Road. Finally, several easements and agreements are under review for various projects.

As for approved projects, Cedar Meadows continues with construction on their site and should be nearly complete. Building and site construction continues to move forward at the 4-Town Square (4 Corners) project. Centerpointe Plaza continues to make progress on both their building and site. The Preserve at Hidden Lake project is underway with construction and homes are going up rapidly. The Trailside Meadow project is continuing with their site construction and has homes going up as well. The New Hope White Lake assisted living project now has their site work and building construction under way.

Please find included in this monthly report the parks and recreation update as well as the permit and inspection activity report for building. If you have any questions or require any additional information from the Community Development Department, please contact us.

Respectfully,



Sean O'Neil

Rik Kowall, Supervisor
Terry Lilley, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Michael Powell
Andrea C. Voorheis
Liz Fessler Smith

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

Parks and Recreation December 2020

Dear Township Board,

Stanley Park is now open to the public. Park rules signs were posted on the property. At this time the park is open to pedestrian and bicycle traffic only. At the December 9 Parks and Recreation Committee meeting Beckett & Raeder presented the preferred design concept to the Stanley Park Master Plan Committee. As the plan is finalized a preliminary cost estimate and phasing and implementation strategy will be included. Assembly of the final plan is scheduled for January. This timeline will keep the Township on track to meet the April 1, 2021 MNRTF grant application deadline for development funds for the park.

If you have any questions please contact me.

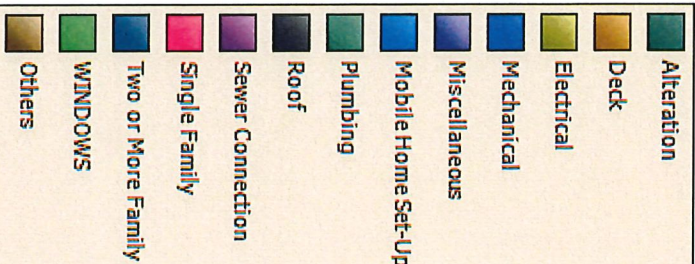
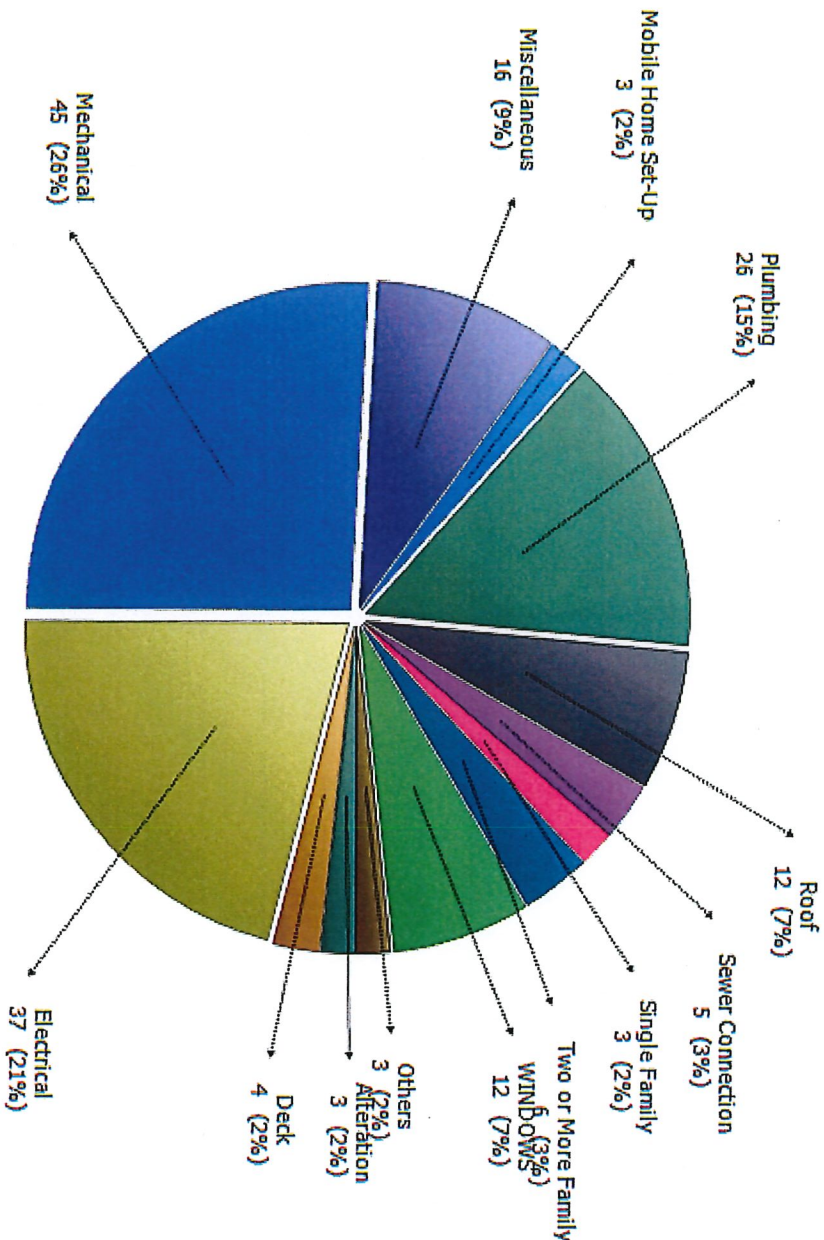
Sincerely,

A handwritten signature in black ink, appearing to read "Justin Quagliata".

Justin Quagliata
Staff Planner

Breakdown of Permits by Category
Current Chart Filter: All Records, Permit.Status = ISSUED AND
Permit.DateIssued Between 11/1/2020 12:00:00 AM AND 11/30/2020 11:59:59 PM

Permits by Category



Printed on 12/03/2020 03:23 PM

**CHARTER TOWNSHIP OF WHITE LAKE
Unapproved Minutes of the Regular Board of Trustees Meeting
November 17, 2020**

Supervisor Kowall called the meeting to order at 7:01 p.m. The meeting was held via Zoom video conferencing. He then led the Pledge of Allegiance.

Clerk Lilley called the roll:

Present: Rik Kowall, Supervisor
Terry Lilley, Clerk
Mike Roman, Treasurer
Michael Powell, Trustee
Andrea C. Voorheis, Trustee
Liz Smith, Trustee
Scott Ruggles, Trustee

Also Present: Aaron Potter, DPS
Lisa Hamameh, Attorney
Jeanine Smith, Assessor
Jennifer Edens, Recording Secretary

AGENDA

Clerk Lilley made the following changes to the Agenda:

- Add 11D Purchase of Computers for Township Staff
- Remove 12A Closed Session

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis to approve the Agenda, as amended. The motion **PASSED** by roll call vote (Smith/yes, Voorheis/yes, Powell/yes, Ruggles/yes, Roman/yes, Lilley/yes, Kowall/yes).

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

- A. REVENUE AND EXPENSE**
- B. BUDGET AMENDMENTS**
- C. CHECK DISBURSEMENT**
- D. APPOINTMENT – CIVIL SERVICE COMMISSION - RONALD STEPHENS 2021-2026**
- E. DEPARTMENT REPORTS**
 - 1. POLICE**
 - 2. FIRE**
 - 3. COMMUNITY DEVELOPMENT**
 - 4. TREASURER**

It was **MOVED** by Clerk Lilley, **SUPPORTED** by Trustee Voorheis to approve the Consent Agenda. The motion **PASSED** by roll call vote (Voorheis/yes, Smith/yes, Powell/yes, Ruggles/yes, Roman/yes, Lilley/yes, Kowall/yes).

MINUTES

A. APPROVAL OF MINUTES – SPECIAL BOARD MEETING, OCTOBER 20, 2020

B. APPROVAL OF MINUTES – REGULAR BOARD MEETING, OCTOBER 20, 2020

Trustee Powell made the following corrections to the Regular Board Meeting Minutes of October 20, 2020:

- Page 7, Sec. B, Paragraph 3 – Remove the duplicate word that.
- Page 7 – Correct the motion to put the Human Resource Office and create its own department head as **FAILED**, not **PASSED**.
- Page 11, Paragraph 4, Line 1 – Should read the resident was **not** notified.
- Page 12, Paragraph 6, Line 4 – Should read zero **attempts** by Mr. Brendel
- Page 14, Paragraph 3, Line 2 – The word we should read **they**.

It was **MOVED** by Trustee Powell, **SUPPORTED** by Treasurer Roman to approve the Special Board Meeting Minutes of October 20, 2020 and to approve the Regular Board Meeting Minutes of October 20, 2020, as amended. The motion **PASSED** by roll call vote (Smith/yes, Voorheis/yes, Powell/yes, Ruggles/yes, Roman/yes, Lilley/yes, Kowall/yes).

PRESENTATION

A. CITIZEN RECOGNITION – DREW JOHNSON, BOY SCOUT, LIFE RANK – TROOP 113

Aaron Potter shared that in the summer of 2020, he was contact by Drew Johnson who was working towards earning his Eagle Scout rank. He had an idea of doing a hydro painting project for his neighborhood. The project was approved and Drew, his family, and other scouts painted twenty-three hydrants in the Bluffs, Williams Lake Crossings, and Bluffs II.

Mr. Potter displayed and read into the record a special tribute to Drew Johnson of Troop 113 and thanked him for his hard work.

Supervisor Kowal invited Drew, when COVID allows, to spend a day with Mr. Potter and experience a behind the scenes tour of the Township and the infrastructure of the hydrants he worked on.

B. SPECIAL TRIBUTE TO CLERK TERRY LILLEY

Supervisor Kowall indicated that Mr. Lilley was awarded the distinguished medallion of the Township for his service to the community for many years.

Senator Jim Runestad noted he is pleased to have the opportunity to honor Mr. Lilley after all these decades of service to the Township. He displayed and read into the record a special tribute signed by the Governor, State

Representative Matt Maddock, and himself. He shared a history of accolades and roles Mr. Lilley held within the Township during his years of service. He closed by congratulating Mr. Lilley.

Mr. Lilley shared a few moments of his time with the Township, all of which spoke of the teamwork that has occurred. He noted that his involvement with White Lake Township has never been about him. It has been about the taxpayers of White Lake, family, friendships, members of the Township Board and the Township employees, including both police and fire departments. He recalled following his second election as township supervisor that plunging the lady's toilet was his first responsibility. He also recalled that as a former builder and along with 100 volunteers, they remodeled the old fire bays to provide employees with a proper working environment. He asked that the Board and the public visit the plaque located near the accounting office that list the names of the volunteers. He furthered that he was part of the team that initiated the first phase of the Township Sewer Plan and worked with them for over three years to obtain state improvement fund financing. He asked also that the plaque located in the Water and Sewer Department be visited. He continued that he and former township treasurer partnered to make two ball fields in White Lake for youth and players in the area.

He thanked his staff and noted that he cannot say enough words about their dedication to teamwork, friendship, and devotion to their jobs. They have been like family to him. He never thought he would see the day that he would retire. He has enjoyed an opportunity to be in both political life and building and remodeling, but now it is time to devote the remainder of his time to his wife, children, and grandchildren.

He wished Mr. Noble and his staff best wishes.

PUBLIC HEARING

A. HEARING TO CONFIRM THE ASSESSMENT ROLL FOR THE BOGIE LAKE NORTH SEWER MAIN SPECIAL ASSESSMENT DISTRICT

It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Lilley to open the public hearing to confirm the assessment roll for the Bogie Lake North Sewer Main Special Assessment District. The motion PASSED by roll call vote (Smith/yes, Voorheis/yes, Ruggles/yes, Powell/yes, Roman/yes, Lilley/yes, Kowall/yes).

Clerk Lilley read into the record a four-page letter voicing the objection of Eric Provins who lives at 1228 Pinecrest, to the project. The letter indicated that he does not want to pay for it, and he does not want his taxes going up. He questioned how the Township can force someone to pay for something that they do not need. He believes the people who need it should pay for it. He thinks this is a joke.

Julie Gabel, 11217 Sugden Lake Road. She indicated that she has two parcels that were combined and approved by the Township. Those parcel numbers are Y-12-33-276-050 and Y-12-33-276-051 which were combined to a new parcel number of Y-12-33-276-052. She wants to confirm that she will be billed for a single parcel now.

Supervisor Kowall noted she will need to make an inquiry with the Assessing Department.

Lisa Hamameh reminded that this is the public hearing and that this is the opportunity to object to the roll because the next step would be a resolution confirming the roll.

Patricia Schultz, 1065 Pinecrest Drive. She questioned if this was the time for the Board to decide that this is being put in or if it is already final. She furthered that she would like to object to this as it is extremely expensive for people who do not need or want it and it is unnecessary.

Supervisor Kowall indicated that the roll is being put together right now and that residents have the right to object which will take them to the right to appeal the matter further, but the plan is to move forward.

It was MOVED by Supervisor Kowall, SUPPORTED by Trustee Ruggles to close public hearing. The motion PASSED by roll call vote (Smith/yes, Voorheis/yes, Ruggles/yes, Powell/yes, Roman/yes, Lilley/yes, Kowall/yes).

RESOLUTION

A. RESOLUTION #20-039; RESOLUTION CONFIRMING BOGIE LAKE NORTH SEWER MAIN IMPROVEMENT SPECIAL ASSESSMENT ROLL

Aaron Potter clarified that the vote has already happened, and it will not be voted on again tonight.

Lisa Hamameh asked Jeanine Smith to address the public comment regarding two parcels that have been combined as one and whether they would be assessed as one.

Jeanine Smith indicated that they will be assessed as one as indicated in the roll. The newly combined parcel number will not be active until 2021.

Trustee Powell noted that he deals with S.A.D.s all the time. In relation to the letter read into the record during public hearing, he furthered that septic systems are temporary and the cost to replace them are exorbitant. He furthered that when one goes to sell their home, the existence of a sanitary sewer system will greatly improve not only the market value, but the sales of a home because the proposed purchaser will know they have the opportunity to add onto their home without the imposition of a septic field onsite. He compared a retiree not using the schools, or roads he may not drive on, but he would still pay taxes for them. The law gives the Township the authority/ability to spread the costs of a sewer to anyone that either will or potentially will utilize that sanitary sewer. He indicated that some residents may think that it is unfair, but it is fair. They do not have to hook-up, but if only half the people had to pay for the sewers then the Township would never get sanitary sewers extended in the township. That is the reason the law was put into place and it allows the costs to be spread over ten-years. He empathizes with the homeowners that do not believe they need it, but it is essential in the Township that we extend sanitary sewers.

Treasurer Roman wanted to reiterate what Trustee Powell said. He understands the residents that are on fixed incomes and how this can put a detriment on them. He encouraged them to call his office as there are programs through the County and State that will help them pay the assessment.

It was MOVED by Trustee Ruggles, SUPPORTED by Trustee Powell to approve Resolution #20-039. The motion PASSED by roll call vote (Ruggles/yes, Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).

B. RESOLUTION #20-038; RESOLUTION FOR 2021 BOARD OF TRUSTEE MEETINGS

Supervisor Kowall identified the 2021 meeting dates as:

- January 19, 2021
- February 16, 2021
- March 16, 2021
- April 20, 2021
- May 18, 2021
- June 15, 2021
- July 20, 2021
- August 17, 2021
- September 21, 2021
- October 19, 2021
- November 16, 2021
- December 21, 2021

It was MOVED by Trustee Ruggles, SUPPORTED by Trustee Smith to approve Resolution #20-038 approving meeting dates for 2021. The motion PASSED by roll call vote (Powell/yes, Voorheis/yes, Ruggles/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).

C. RESOLUTION #20-037; RESOLUTION TENTATIVELY DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS NORTH HULBERT AVE

Supervisor Kowall identified this road is located on the North side of Elizabeth Lake Road, just past Sprader's near the cemetery. He shared that there have been historic problems with septic in that area.

Jeanine Smith reminded that the Board may want to consider the financing of this at some point because it is not big enough to bond.

Clerk Lilley noted that in the past the Township has never financed a project out of PA 188. The Board will have to determine if they want to or not. He noted in January a resolution was passed declaring official intent to reimburse project expenditure and he would request that the Board consider this. He continued that if the Board is willing to finance this project out of the General Fund this resolution will give the Board an opportunity at a later date to combine this issue with another bond issue and be eligible to be reimbursed for all of the expenses. This will protect the Board for expenses sixty-days prior to the Board approving and will last for up to three-years. His vote balances out of paying this out of PA 188. It would give him ease of mind to move this project forward should the Board pass the resolution in the future.

Supervisor Kowall thinks that is a prudent move and it has been used in the past. He further stated that the costs are too low to bond this project and that the costs would be prohibitive to the individuals. He indicated there is enough funds in the PA 188 and that there is a commitment of funds that the Board previously authorized. He believes in the interest of ground water protection that the Board should move forward with this and that the resolution to reimburse for project expenditures as added into the minutes on this.

Trustee Ruggles is excited to offer this opportunity to help these residents with the overwhelming majority vote of 76% wanting to be a part of it. He thinks that in the cost of sewers the cost is relatively small with \$207,000. He has no problem funding out of the PA 188 funds.

Treasurer Roman supports the project with the use of the PA 188 funds. He opined that it is an investment in ourselves, both helping the water quality and investing in ourselves in a time when the interest rates are at an all-time low. He totally supports using the PA 188 fund.

Trustee Smith supports this as well. She has spoken with residents on this street this past summer and this was resident driven. She shared that there was an odor, and this does need to move forward.

Supervisor Kowall indicated that 76% is an impressive number.

It was MOVED by Trustee Powell , SUPPORTED by Trustee Ruggles to move the Resolution declaring its intent to establish a special assessment district to be known as the North Hulbert Avenue, Resolution # 20-037, subject to the inclusion of a whereas that the language is put in there to allow a payback to be made to the PA 188 funds if this project is combined with another special assessment district in the next three-years (a resolution to reimburse). The motion PASSED by roll call vote (Ruggles/yes, Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Lilley/yes with comment, Kowall/yes with comment).

Clerk Lilley noted this resolution is important for the Board as it gives some time to see what effect connection and financing has on the effects of PA 188.

Supervisor Kowall supports this and believes it is a very worthy project. As a member of the Ground Water Protection Committee it is important to improve the quality of our water, lakes, and ground water.

NEW BUSINESS

A. REQUEST TO APPROVE DLZ ENGINEERING SERVICES AGREEMENT – HULBERT SANITARY EXTENSION SPECIAL ASSESSMENT DISTRICT

Aaron Potter is asking the Board to approve portions DLZ Engineering proposal dated November 5, 2020, including Design Engineering Services and Geotechnical Services in an amount not to exceed \$21,025.00. He is also asking the Board to identify where we are going to pay for these services in the interim until they can be rolled into the assessment.

Supervisor Kowall recommends the Board consider using the PA 188 funds for this purpose.

Treasurer Roman asked for counsel's opinion on the money and if there is something that they did not do that they should have.

Lisa Hamameh reminded that there has been conversation before regarding voluntary S.A.D.s and there were private agreements that required individuals to be liable for the expenses in the even the project didn't go through. In this instance, it cannot be done because there is no benefit.

Aaron Potter opined that there is benefit to the Township to have this engineering done regardless, especially for DPS. He believes there is funding in the DPS budget from major maintenance to cover the cost of some of the engineering if need be, short-term.

Trustee Powell agrees with Mr. Potter and it is important to him to have sanitary sewers extended whenever possible. The engineering will not change, and it will be used eventually, and the Township will be paid back for it.

It was MOVED by Trustee Powell , SUPPORTED by Trustee Ruggles to move the proposed DLZ contract with White Lake Township for the Engineering Services and Geotechnical Services, not to exceed \$21,025.00, paid for out of PA 188, and to authorize the Supervisor to execute all documents associated with the Agreement. The motion PASSED by roll call vote (Ruggles/yes, Powell/yes, Voorheis/yes, Smith/yes, Roman/yes, Lilley/yes, Kowall/yes).

B. REQUEST TO APPROVE DLZ ENGINEERING SERVICES PROPOSAL FOR BOGIE LAKE NORTH SANITARY SPECIAL ASSESSMENT DISTRICT

Aaron Potter requests the Township Board to approve the DLZ Proposal dated December 5, 2019, including Construction Engineering Services, Contract Administration and Construction Staking in an amount not to exceed \$40,640.00. This approval is to be contingent on the confirmation of the special assessment roll and the sale of the bond. He is also requesting that the Board authorize the Supervisor to execute all documents associated with this Agreement.

Trustee Powell asked of Michael Lueffgen if it is a lump sum or an hourly not to exceed. He also noted that he and Mr. Lueffgen have spoken regarding ways DLZ might be able to control and limit some of the time spent on these projects.

It was MOVED by Trustee Ruggles , SUPPORTED by Trustee Powell to approve the DLZ Proposal for Construction Engineering Services, Construction Staking regarding the Bogie Lake North Sanitary S.A.D. in an amount not to exceed \$40,640.00 and to authorize the Supervisor to execute all necessary documents associated with this Agreement. The motion PASSED by roll call vote (Voorheis/yes, Smith/yes, Roman/yes, Ruggles/yes, Powell/yes, Lilley/yes, Kowall/yes).

C. REQUEST TO AWARD CONSTRUCTION BID FOR BOGIE LAKE NORTH SANITARY SPECIAL ASSESSMENT DISTRICT

Supervisor Kowall finds it interesting that this job went from \$699,000 to \$299,865, which is the suggested bid award to Superior Excavating. The bid is a qualifying bid and approved by DLZ.

Michael Lueffgen indicated that Superior Excavating is a reputable contractor, and he has worked with them before. He reached out to several references and they all came back positive indicating that they do a good job and get the heck out of there.

Treasurer Roman clarified with Mr. Lueffgen, if approved by the Board, what the timeline would be from start to finish.

Mr. Lueffgen indicated 180 days to complete, but before they start the S.A.D. process must be completed. There is a 120-day bid hold to allow for that completion.

Aaron Potter expects a month for appeals, January 6th the RFB for the sale of the bond, and February 10th they expect delivery of the bond. The bonding agent expects that the Township could issue notice to proceed on January 21st.

Trustee Powell shared that he has personal experience with Superior as well. He indicated they are a very good company, and he is absolutely pleased with the bidding. He thanked DPS for the modifications to the drawings that in result lowered the price.

It was MOVED by Trustee Powell , SUPPORTED by Trustee Smith to award the project to Superior Excavating in an amount not to exceed \$329,851.00, which includes a 10% contingency for the project; the award is to be contingent upon the confirmation special assessment roll and the sale of the bonds; he further moves for the Supervisor to have the authority to execute the documents associated with this project. The motion PASSED by roll call vote (Smith/yes, Voorheis/yes, Powell/yes, Ruggles/yes, Lilley/yes, Roman/yes, Kowall/yes).

D. REQUEST TO APPROVE PURCHASE OF COMPUTERS FOR TOWNSHIP EMPLOYEES

Supervisor Kowall apologized for the last-minute addition of this item. He furthered that the Township needs to put itself in a position of preparedness to work remotely. Currently there are several employees who do not have the ability to tie into the Township computer system. It came to his attention from department heads that twenty-three computers are needed to satisfy the needs for these employees and trustees. He reminded that the Township received a significant amount of COVID funds and that this is what these funds are meant for. He noted recently that checks in excess of \$500,000 were recent received from both Oakland County and the State of Michigan. He is not saying to spend the funds just because the Township has it, but more that the Township needs the technology, which would be approximately \$30,000. He reminded that time is of the essence with current and future COVID situations. He does not want to put the level of service to the township in jeopardy.

Treasurer Roman agrees with Supervisor Kowall, he corrected that the check from Oakland County was actually in excess of \$600,000 and this type of expenditure is the intended use for these funds. He furthered that the Township wants to spend that money before year end to get reimbursed.

Trustee Voorheis opined that this is a no brainer in her opinion. She is forced to use her personal computer for the nonprofit she works for. She does so because she would rather be safe working from home. She believes the Board absolutely needs to move forward with this.

Supervisor Kowall noted that both Trish and Dawn have done research and they recommend this particular budget because there is a wide variety of apparatus available. CBWG is the government vendor and he believes it can be done for under the \$30,000 amount.

Trustee Smith agrees and adds that as the Township is moving forward to the new website, there will be a lot of features that will be offered to staff and the Board. She reminded that not everyone has a device at home or the speed technology to enable them to work from home. She also reminded that as Trustees they do not have the same capabilities as the in-house elected and this would allow them to have access to the system and be more efficient in their work.

Trustee Voorheis asked if there would be a delay from order to delivery. To which Supervisor Kowall indicated they have tentative holds currently in place, which is another reason why time is of the essence.

Trustee Powell questioned what the Township plans to do with the twenty to thirty computers that were previously purchased and are now obsolete. To which Supervisor Kowall indicated that some of them are not actually computers, but enhanced iPads or desktops.

Trustee Powell believes it is critical that the Township not just go for price, but quality (i.e. speed of processor, video, microphone). He also asked how the Township will control personal use and repairs thereafter and how they will address employees who do not have an internet fast enough to service the new computers. He clarified that the Township would not pay for their internet. He furthered asking if the intent is for a township employee to plea that they do not have to come in and do their job if they have a computer.

Supervisor Kowall indicated that is not his intention at this time, but that there are locations where they could go and tie into internet (i.e. Township parking lot, Library, or McDonald's).

Trustee Powell asked if this would eliminate the excuse of people sitting at home, not doing their work, and not going to work as experienced previously.

Supervisor Kowall answered that this will allow persons who are in position that need to be on staff and available to be able to function.

Treasurer Roman noted that not everyone can work from home. For example, his department is only ordering one laptop, for himself. As he can do a lot of his work from home, but he still needs someone in the office.

Supervisor Kowall noted that Trish can be contact to learn the who, what, when, where and why of this.

It was MOVED by Trustee Smith, SUPPORTED by Trustee Ruggles to approve the purchases of 23 lap top computers up to \$30,000.00 to purchase laptops for township employees for remote purposes. The motion PASSED by roll call vote (Smith/yes, Voorheis/yes, Ruggles/yes, Powell/yes, Roman/yes, Lilley/yes, Kowall/yes).

CLOSED SESSION

A. APPROVAL TO RECESS INTO CLOSED SESSION TO CONSIDER ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS, IN ACCORDANCE WITH MCL 15. 268(h)

Removed from Agenda

TRUSTEE COMMENTS

Clerk Lilley thanked everyone for their support, patience, and friendship. He will miss everyone.

Treasurer Roman indicated it has been an honor to work with Mr. Lilley for the past eight years. He wishes he and his wife, Donna, a happy retirement. He jokingly warned Donna that her patience will be tried at times and suggested that donuts work great, while being together seven days a week, twenty-four hours a day! He gave best wishes and

reminded that he is always welcome at the township hall. He also suggests a nice photo of Mr. Lilley be obtained for the board room.

Trustee Voorheis apologized for walking out of the Zoom call early, but when her eighty-five-year-old mother calls, she must take it. Regarding Mr. Lilley, she noted that he should have received a personal card from her with her thoughts that she wished to keep private. She did comment that not too many people can say they have had the privilege of working with two generations of the Voorheis family: her dad with his forty-eight years of service and herself with twelve. She thanked him for his service and reminded him that he now has time to volunteer with Meals on Wheels and the Historical Society. On behalf of her parents, her husband Ron, and herself she thanked Mr. Lilley. She closed that it is not goodbye, it is see you next time.

Trustee Smith will also share a lot of her sentiments privately with Mr. Lilley. She thanked the residents for reelecting the Board as it is an honor to serve and represents the residents. She is looking forward the next four years. She clarified that it was not a Board decision to let go some of the on-call firefighters due to nonconforming union contracts. She thanked Post 4156 for a wonderful Veterans Day ceremony and shared that they have cancelled their Veterans Thanksgiving Day dinner. As for the library, beginning November 16th it returned to stage two, curbside delivery, online resources, and virtual programing. The White Lake Township tree lighting is also cancelled due to COVID restrictions. She is looking forward to being sworn in on November 20th and welcoming the new board member.

To Clerk Lilley, she indicated it has been an honor working with him as he has been a tremendous support and mentor. She recalled when she was a new board member and how comfortable she felt speaking with him, being guided by him, having questions answered, and receiving information from him. She thanked him for being a great support and mentor, for his time, and declared that he is an incredible asset to the Township. She opined that the Township is better for his dedication and services. She furthered that this is not goodbye, because she plans to still call him to ask questions and seek his advice. She hopes this Board will continue to include him future projects like the civic center and Stanley Park as his wisdom and knowledge cannot be matched. She thanked him for all he has done, for his friendship, for working with her, and for his service to the Township.

Trustee Powell noted while he has not known him all his life, he has known him and worked around him for fifty-years. He believes he has always been an incredible constant and voted his conscious in every vote. He advised Mr. Lilley that he has not heard the last from him either. He continued by thanking the Board for the yes votes on the sanitary sewers. Eventually he will be making presentations to improve and enhance quality in White Lake Township. He asked administration regarding a statement made by counsel regarding the Brendel site, but other projects as well, in that you as staff people hear about projects every day and sometimes for years, and we at the Board never hear about those. Ms. Hamameh indicated that rarely do they come to the attention of the Board until there is a need for action. He believes that leaves them in a position of not being able to answer questions when asked. He furthered that after Ms. Hamameh declared that Supervisor Kowall stated that the Board looks terrible when we do not take action. He believes it is improper to blame the Board if they have not heard anything, but in actuality the public does blame the Board. He would appreciate be brought up to speed each month.

Trustee Ruggles stated he was elected to this Board eight years ago and prior to his election he got a call from Clerk Lilley, who he had never met before, who advised him of a document that he had forgotten to file. He declared that Mr. Lilley is what would you call a "company man". He has the township's interest first and foremost, and he brings a lot of intangibles to the table – stuff you cannot write down on paper. It is a shame that it will not be here. He further

stated that he has been a pleasure to be around, he has appreciated sitting next to Mr. Lilley for eight years, and he is sure he will see him around town. He closed by thanking Mr. Lilley.

Supervisor Kowall indicated he has been dealing with Mr. Lilley on a one-on-one basis for about twelve years while serving as Supervisor, Trustee, and Zoning Board of Appeals. He shared that Terry stand for something:

T, stands for tenacious.

E, is for energy – like the energizer rabbit (Even Clerk Elect Noble noticed it).

R, is for resourceful – you get what information this Township needs and you do what needs to be done.

R, ready to tackle any task before you.

Y, yawn and relax. Take it easy and enjoy yourself.

He knows that you will still be involved in the community. He looks forward to working with him in the future and continuing their relationship as the development of the civic center area. He noted they will definitely be working together on some committees. "Hats off, I stand up to you and thank you very much for all your help!"

ADJOURNMENT

It was MOVED by Supervisor Kowall, SUPPORTED by Clerk Lilley to adjourn. The motion PASSED by roll call vote (Voorheis/yes, Smith/yes, Powell/yes, Ruggles/yes, Roman/yes, Lilley/yes, Kowall/yes).

The meeting adjourned at 8:44 p.m.

I, Terry Lilley, the duly elected and qualified Clerk of the Charter Township of White Lake, County of Oakland, State of Michigan, hereby certify that the foregoing is a true copy of the November 17, 2020 regular board meeting minutes.

Anthony Noble, Clerk
White Lake Township
Oakland County, Michigan

Township of White Lake

AND

Police Officers Labor Council
White Lake Township COA

Tentative Agreement

November 12, 2020

1. Term:

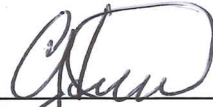
One (1) year

2. Wages: January 1, 2021: 2.5%

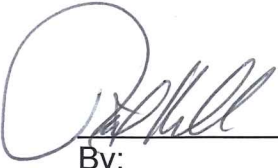
Rank Differential shall remain Lieutenants 6% above Sergeants. Sergeants remain at 14% differential.

3. Should any other White Lake Township Union receive a greater base wage percentage increase in pay, which is not the result of an Act 312 Arbitration decision, the Union will receive the same increase. This shall apply to the January 1, 2021-December 31, 2021 contract year only.

4. All current contractual language and benefits not addressed in this extension are to remain in effect and unchanged.


By: _____ Date: 12/4/2020


By: _____ Date: 12/7/20


By: _____ Date: 12-7-2020


By: _____ Date: 12/7/20
Catherine Derocher 12-7-20

Township of White Lake

AND

Michigan Association of Public Employees

("MAPE")

Tentative Agreement

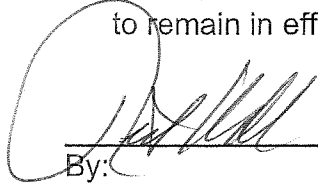
November 24, 2020


1. Term:

One (1) year


2. Wages: January 1, 2021: 2.5%


3. All current contractual language and benefits not addressed in this extension are to remain in effect and unchanged.


By: _____ Date: 12-7-2020


By: Catherine Derocher Date: 12/4/2020
Catherine Derocher 12/4/2020


By: _____ Date: 12-4-2020


By: Rena M. Souine Date: 12-4-2020


By: Dawn Bockelman Date: 12.4.2020

CHARTER TOWNSHIP OF WHITE LAKE

**NON-UNION EMPLOYEE AND ELECTED OFFICAL WAGE RESOLUTION
RESOLUTION NO. 20-043**

At a regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan, held via ZOOM meeting, on the 15th day of December 2020 at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, White Lake Township has various non-union full-time and part-time employees and elected officials;

WHEREAS, The Township has obtained a one-year extension with the Union workforce including the general Township employees for the period of January 1, 2021 through December 31, 2021;

WHEREAS, Pursuant to MCL 41.95and MCL 42.6 the compensation of elected officers shall be determined by resolution of the Board;

WHEREAS, the Township will also provide to all active non-union full time and non-union part time employees a 2.5% pay raise for all non-public safety personnel. This pay raise shall be effective the first pay period in 2021 after this resolution is adopted.

NOW THEREFORE BE IT RESOLVED, that the non-union personnel and elected officials receive wage increases equal to those of the union workforce as specifically set forth above.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I, Anthony Noble, Township Clerk of the Township of White Lake, hereby certify this to be a true and complete copy of Resolution No. 20-043, duly adopted at a regular meeting of the Township Board held on the 15th day of December 2020.

Anthony Noble
White Lake Township Clerk

Memorandum of Record

To: Board of Trustees
From: Cathy Derocher; Human Resources Manager
Date: December 8, 2020
Re: MERS Defined Benefit Plan Adoption Agreement

Dear Board of Trustees,

The Michigan Employment Retirement System (MERS) is revising policies and procedures for the Defined Benefit Plan. MERS has provided a structured form for each municipality to better define our plan eligibility provisions. The attached adoption agreements are for each division the township has established and follows collective bargaining agreements.

The service credit qualification defines how an eligible employee earns service credit for a calendar month. This has been known as the day of work definition. Until now, MERS applied a default of 10 8-hour days as the number of days required to receive service credit. However, they recognize that not all employers use the same definition for a day of work. The amendment will now define specific hours required to work in a calendar month.

In addition, the plan adoption also requires the municipality to specify whether service credit shall be granted for each specific type of leave (with the exception of military leaves). The service credit for leave recommendations in the attached documents are consistent with the township's current practice. Furthermore, employee contributions are required for service credit to be granted.

MERS requires that the attached Defined Benefit Adoption Agreements be completed and submitted to MERS for each of the Defined Benefit Groups. Changes can be made as needed.

Please contact me if you have any questions.

Thank you.

Cathy Derocher

Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250101

Division name on file with MERS General

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Planning Director, Accounting Manager, Accounting Clerk, Elections Specialist, Assessor, Clerical/Support Staff (hired before 9/2011), Code Enforcer, Senior Center Director, Sr. Center Planner, Maintenance & Custodian

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250101

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>150</u> per <u>month</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250101

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

75 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250101

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250101

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input checked="" type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> Shift differentials | <input checked="" type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES NO

- | | |
|--|--|
| <input checked="" type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input checked="" type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- | | |
|---|--|
| <input checked="" type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES NO

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES NO

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250101

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by white Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250102

Division name on file with MERS Pol Dpt

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Police Officers, Police Dispatch, Police Records

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250102

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>160</u> per <u>month</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250102

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250102

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250102

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input checked="" type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> Shift differentials | <input checked="" type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES NO

- | | |
|--|--|
| <input checked="" type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input checked="" type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- | | |
|---|--|
| <input checked="" type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES NO

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES NO

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250102

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by White Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250105

Division name on file with MERS Fire Dpt

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Fire Dept. Captains, Fire Marshal, Lieutenants, Sergeants and Firefighters.

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250105

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than .80 _____ per month _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ January _____ to _____ December _____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250105

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

112 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250105

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250105

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours On-call pay
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) Other: _____

Other Wages apply: YES NO

- Shift differentials Severance issued over time (weekly/bi-weekly)
 Overtime Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out Educational degrees
 Longevity Moving expenses
 Bonuses Sick payouts
 Merit pay Severance (if issued as lump sum)
 Job certifications Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
 Prizes, gift cards Car allowance
 Personal use of a company car Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform Mileage reimbursement
 Phone Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Fitness Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions IRA contributions
 125 cafeteria plan, FSAs and HSAs Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits
 Workers compensation premiums Group term or whole life insurance < \$50,000
 Short- or Long-term disability premiums Other: _____

Mandatory Contributions apply: YES NO

- Defined Benefit employee contributions
 MERS Health Care Savings Program employee contributions Other: _____

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement Group term life insurance > \$50,000
 Stipends for health insurance opt out payments Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250105

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by white Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250110

Division name on file with MERS General after 9/1/2011

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

DPW Technicians, Staff Planner, Building Official, Property Appraiser, Admin./Clerical/Support Staff hired after 9/2011, Treasury Specialist.

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250110

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>150</u> per <u>month</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250110

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) 75 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250110

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250110

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

<input checked="" type="checkbox"/> CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.	
Types of Compensation	
Regular Wages	
<input checked="" type="checkbox"/> Salary or hourly wage X hours	<input checked="" type="checkbox"/> On-call pay
<input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)	<input type="checkbox"/> Other: _____
Other Wages apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Shift differentials	<input type="checkbox"/> Severance issued over time (weekly/bi-weekly)
<input type="checkbox"/> Overtime	<input type="checkbox"/> Other: _____
Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> PTO cash-out	<input type="checkbox"/> Educational degrees
<input type="checkbox"/> Longevity	<input type="checkbox"/> Moving expenses
<input type="checkbox"/> Bonuses	<input type="checkbox"/> Sick payouts
<input type="checkbox"/> Merit pay	<input type="checkbox"/> Severance (if issued as lump sum)
<input type="checkbox"/> Job certifications	<input type="checkbox"/> Other: _____
Taxable Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)	<input type="checkbox"/> Car allowance
<input type="checkbox"/> Prizes, gift cards	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Personal use of a company car	
Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Gun, tools, equipment, uniform	<input type="checkbox"/> Mileage reimbursement
<input type="checkbox"/> Phone	<input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement)
<input type="checkbox"/> Fitness	<input type="checkbox"/> Other: _____
Types of Deferrals	
Elective Deferrals of Employee Premiums/Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> 457 employee and employer contributions	<input checked="" type="checkbox"/> IRA contributions
<input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs	<input type="checkbox"/> Other: _____
Types of Benefits	
Nontaxable Fringe Benefits of Employees apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Health plan, dental, vision benefits	<input type="checkbox"/> Group term or whole life insurance < \$50,000
<input type="checkbox"/> Workers compensation premiums	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> Short- or Long-term disability premiums	
Mandatory Contributions apply: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<input checked="" type="checkbox"/> Defined Benefit employee contributions	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions	
Taxable Fringe Benefits apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Clothing reimbursement	<input type="checkbox"/> Group term life insurance > \$50,000
<input type="checkbox"/> Stipends for health insurance opt out payments	<input type="checkbox"/> Other: _____
Other Benefits / Lump Sum Payments apply: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
<input type="checkbox"/> Workers compensation settlement payments	<input type="checkbox"/> Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250110

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by White Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250120

Division name on file with MERS Pblc sfty

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Elected Officials, Deputy Clerk, Deputy Treasurer, HR Manager, Police Chief, Fire Chief

Employee classification contains **public safety employees**: Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250120

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>150</u> per <u>month</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250120

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

75 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250120

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250120

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---------------------------------------|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES NO

- | | |
|--|---|
| <input type="checkbox"/> Shift differentials | <input checked="" type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES NO

- | | |
|--|--|
| <input checked="" type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- | | |
|---|--|
| <input checked="" type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES NO

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES NO

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250120

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by White Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name white Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250121

Division name on file with MERS Command

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Police Command Lieutenants, Sergeants, Communications Coordinator

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250121

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>160</u> per <u>month</u> .	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250121

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250121

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250121

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours On-call pay
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) Other: _____

Other Wages apply: YES NO

- Shift differentials Severance issued over time (weekly/bi-weekly)
 Overtime Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out Educational degrees
 Longevity Moving expenses
 Bonuses Sick payouts
 Merit pay Severance (if issued as lump sum)
 Job certifications Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
 Prizes, gift cards Car allowance
 Personal use of a company car Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform Mileage reimbursement
 Phone Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Fitness Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions IRA contributions
 125 cafeteria plan, FSAs and HSAs Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits Group term or whole life insurance < \$50,000
 Workers compensation premiums Other: _____
 Short- or Long-term disability premiums

Mandatory Contributions apply: YES NO

- Defined Benefit employee contributions Other: _____
 MERS Health Care Savings Program employee contributions

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement Group term life insurance > \$50,000
 Stipends for health insurance opt out payments Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250121

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by White Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name white Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250122

Division name on file with MERS Police Patrol after 9/1/2011

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Police Patrol Officers, Dispatchers, Records

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250122

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than 160 _____ per month _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ January _____ to _____ December _____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250122

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250122

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250122

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- Salary or hourly wage X hours On-call pay
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) Other: _____

Other Wages apply: YES NO

- Shift differentials Severance issued over time (weekly/bi-weekly)
 Overtime Other: _____

Lump Sum Payments apply: YES NO

- PTO cash-out Educational degrees
 Longevity Moving expenses
 Bonuses Sick payouts
 Merit pay Severance (if issued as lump sum)
 Job certifications Other: _____

Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)
 Prizes, gift cards Car allowance
 Personal use of a company car Other: _____

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform Mileage reimbursement
 Phone Travel through an accountable plan (i.e. tracking mileage for reimbursement)
 Fitness Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions IRA contributions
 125 cafeteria plan, FSAs and HSAs Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits
 Workers compensation premiums Group term or whole life insurance < \$50,000
 Short- or Long-term disability premiums Other: _____

Mandatory Contributions apply: YES NO

- Defined Benefit employee contributions
 MERS Health Care Savings Program employee contributions Other: _____

Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement Group term life insurance > \$50,000
 Stipends for health insurance opt out payments Other: _____

Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250122

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by White Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name White Lake Chtr Twp

Municipality number 632501

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 63250150

Division name on file with MERS Fire after 9/1/2011

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Fire Dept. Captains, Lieutenants, Sergeants and Firefighters.

Employee classification contains **public safety employees:** Yes No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250150

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than ____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>160</u> per month.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from <u>January</u> to <u>December</u> only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250150

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

112 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: White Lake Chtr Twp

DIV: 63250150

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250150

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---------------------------------------|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES NO

- | | |
|--|--|
| <input type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- | | |
|---|--|
| <input checked="" type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES NO

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES NO

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: white Lake Chtr Twp

DIV: 63250150

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by white Lake Charter Township

at a Board Meeting which took place on: 12/15/2020
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



STATE OF MICHIGAN
COUNTY OF OAKLAND
TOWNSHIP OF WHITE LAKE

**RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY TO PROTECT
THE PUBLIC PEACE, HEALTH, SAFETY AND GENERAL WELFARE (COVID-19)**

RESOLUTION NO. 20-046

At a regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, State of Michigan, held electronically via Zoom in accordance with the Open Meetings Act, Public Act 267 of 1976, as amended, on the 15th day of December, 2020 at 7:00 o'clock p.m. with those present and absent being,

PRESENT:

ABSENT:

the following resolution was offered by _____ and supported by _____.

PREAMBLE:

A. COVID-19, and the possible exposure to persons afflicted with it, constitute a clear and present danger to the health, safety, and welfare of Township personnel and persons doing business with or residing in the Township. Federal, state, and county orders, directives, guidelines, and recommendations, including from the Michigan Department of Health and Human Services (MDHHS) and the Centers for Disease Control (CDC), have been issued in an effort to control the COVID-19 Coronavirus pandemic declared by the World Health Organization (WHO).

B. These federal, state, and county orders, directives, guidelines, and recommendations include closing business establishments; cancelling, postponing, and limiting the numbers at gatherings of people; postponing or limiting the number of persons required to physically attend public meetings; and calling for appropriate steps to be taken by local governments in an effort to control the spread of COVID-19.

C. These federal, state, and county orders, directives, guidelines, and recommendations have been changed or updated on a frequent basis, and further changes or updates are expected. Most recently, the State of Michigan, Department of Health and Human Services issued an Emergency Order on November 15, 2020, which includes limiting the number of persons permitted to attend indoor gatherings dependent upon available space, and requiring the implementation of social distancing protocols and the wearing of facemasks. The Emergency Order directly impacts the Township's ability to conduct indoor gatherings, including public meetings of Township Officials, Township Administration, Township Staff and Employees and members of the general public due to space constraints.

D. COVID-19, and the possible exposure to persons afflicted with it, constitute a clear and present danger to the health, safety, and welfare of Township personnel and persons doing business with or residing in the Township.

E. In accordance with the Emergency Management Act, Public Act 390 of 1976, the Township's Emergency Operations Plan, and pursuant to federal, state, and county orders, directives, guidelines, and recommendations, including but not limited to the Order of the State Department of Health and Human Services, the Township's Emergency Services Coordinator, Supervisor and Township Board have determined to declare a Local State of Emergency due to COVID-19 and authorize the Emergency Services Coordinator and/or the Supervisor, in conjunction with Township Staff and Police and Fire Services, to act in accordance with the Township's Emergency Operations Plan, to ensure that indoor gatherings are conducted safely and in accordance with applicable federal, state, and county orders, directives, guidelines, and recommendations relating to Covid-19.

F. The Township Board has further determined that certain additional emergency measures and actions should be taken or authorized, as determined to be necessary by the Emergency Services Coordinator and/or the Supervisor in accordance with the Township of White Lake Emergency Operations Plan, this Resolution, and the November 15, 2020 Emergency Order of the Michigan Department of Health and Human Services.

NOW THEREFORE, IT IS HEREBY RESOLVED AND DECLARED by the Emergency Services Coordinator, the Township Supervisor and Township Board of the Charter Township of White Lake, Oakland County, Michigan, that there is a Local State of Emergency in the Township due to COVID-19, on the basis of the federal, state, and county orders, directives, guidelines, and recommendations, including but not limited to the Order of the State Department of Health and Human Services; that, in accordance with the Emergency Management Act, Public Act 390 of 1976, the Township's Emergency Operations Plan and those federal, state, and county orders, directives, guidelines, and recommendations, the Township's Emergency Operations Plan be implemented to ensure that local resources are to be used as needed and to the fullest extent possible.

IT IS FURTHER DECLARED THAT:

1. The Township Board authorizes the Emergency Services Coordinator and/or the Township Supervisor to take appropriate measures, in his/her discretion, to respond to or protect Township citizens, businesses, and personnel from the declared State of Emergency by adopting and enforcing all appropriate measures, including but not limited to:

- a. Taking actions necessary to comply with federal, state, and county orders and directives that are binding on the Township.
- b. Limiting, cancelling, or postponing Township meetings and functions to those required by law.
- c. Cancelling, postponing, or establishing emergency rules for any public meeting of a Township board, commission, or committee, and providing public notice and conducting Township board, commission, and committee meetings electronically with remote attendance, in accordance with the Open Meetings Act, as amended.

2. This Declaration shall remain in effect until the earlier of March 30, 2021 or a Township Board determination that the Local State of Emergency no longer exists and terminates this Declaration.

3. To the extent the Resolution Declaring Coronavirus Local State of Emergency, Resolution No. 20-008 adopted by the Township Board on March 31, 2020 remains in effect, this Declaration terminates and supersedes said former Declaration.

YEAS: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting Clerk of White Lake Charter Township, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a meeting held on the 15th day of December, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required under the Open Meetings Act.

Anthony L. Noble
Clerk, White Lake Charter Township

Township of White Lake

Rules of Procedure for Electronic Meetings

The Township Board of the Charter Township of White Lake adopts these rules and procedures for all electronic meetings, including telephonic conferencing or video conferencing, in accordance with the Open Meetings Act, Public Act 267 of 1976, as amended. These rules of procedures are intended to supplement existing meeting rules and procedures of the Township. Therefore, except as otherwise provided herein, all other previously adopted meeting rules and procedures for all Councils, Boards, Committees and Commissions of the Township shall remain applicable to all meetings, including electronic meetings.

Conduct of electronic meetings.

An electronic meeting held by the Township must be conducted in a manner that permits 2-way communication so that members of the public body can hear and be heard by other members of the public body, and so that public participants can hear and be heard by members of the public body and can be heard by other public participants. The public body may choose to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement that public participants be heard by others during the electronic meeting.

Notice of electronic meeting.

In addition to all other notices that may be required by law, notice of a meeting held electronically must be provided at least 18 hours before the meeting begins. The notice must clearly explain all the following:

1. Reason for allowing participation by electronic means.
2. How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided.
3. How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at that meeting.
4. How person with disabilities may participate in the meeting.

The notice must be posted on the Township's website - either on the homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings. If on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings, then the notice must be made accessible through a prominent and conspicuous link on the homepage describing its purpose for public notification of non-regularly scheduled or electronic public meetings.

The agenda of a meeting held electronically must also be posted on a portion of the Township's website that is fully accessible to the public at least 2 hours before the electronic meeting begins.

Physical absence of members of the public body.

Beginning on January 1, 2021, if a member of the public body is attending the meeting remotely for a purpose other than for military duty, the member must announce his/her physical location by stating the county, city, township or village and state from which he/she is attending the meeting remotely.

A member of a public body who anticipates his/her participation electronically due to circumstances authorized by the Open Meetings Act and these rules must notify the Supervisor, or the designee of the Supervisor, at least 24 hours before the meeting, so as to provide adequate public notice of the member's physical absence and to permit any necessary technology to be put in place to accommodate electronic participation for the member.

Notice of a member's anticipated electronic participation must be noted on a portion of the Township's website that is fully accessible to the public no later than noon on the day of the meeting, along with that member's contact information in order to allow members of the public to provide input on any business that will come before the public body.

All votes shall be by roll-call vote.

A roll call vote shall be required on all motions, ordinances and resolutions of the public body. A "Yes" or "No" vote shall be entered upon the records opposite the name of the voting member of the public body.

Technical difficulties.

In the event of technical difficulties, which prohibits electronic participation in accordance with the Open Meetings Act, the electronic meeting of the public body will be cancelled and rescheduled. Notice of the rescheduled meeting shall be in accordance with the Township's ordinances, rules, regulations and state law.

The inability of one or more members of the public body or the public to participate electronically due to technical difficulties not attributed to the Township of White Lake will not require cancellation of the meeting.

Sample Notice of Electronic Meeting of the Township

THIS MEETING WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER THE OPEN MEETINGS ACT, MCL 15.261, *et seq.*, AS AMENDED. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

Reason for allowing participation by electronic means:

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable citizens, in-person contact should be limited. Critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. This includes public meetings.

Procedure for public participation by electronic means:

The Township will be utilizing a video/audio conferencing platform, which will be accessible to members of the public body and members of the public. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be able to speak during public comment or at a public hearing, as explained below.

Members of the public participating in the electronic meeting who wish to speak at the public meeting during public comment or at a public hearing must alert the meeting host of their desire to speak by using the “raise hand” feature in the conferencing platform. Telephonic participants can activate the “raise hand” feature by pressing *9 on their telephone keypad, but only after the meeting host has called for comment. Pressing *9 on a telephone keypad will activate the “raise hand” feature signaling to the meeting host that a participant wishes to comment. Participants will be called upon one at a time, as would happen during an in-person meeting. The meeting host will determine the order of participant speakers. Once the participant is unmuted by the meeting host, the participant will be acknowledged by name, if available, or by the last 4 digits of the participant’s phone number. Once acknowledged, the participant should state his/her name and address for the record. The participant will have three (3) minutes to share comments with the public body. At the conclusion of the comments, or the allotted three (3) minutes, the participant will be muted.

Public comments may also be emailed to PPergament@whitelaketwp.com by noon one day prior to scheduled meeting to be read aloud at the meeting either during public comment or public hearing portion of the meeting.

How members of the public may participate:

Participants who wish to view the meeting can watch it live by tuning into the Township’s YouTube channel (https://www.youtube.com/channel/UCYPorjfGrhCNd368R_Cyg_w/featured) or by clicking the Live Meeting Videos link on the Township’s homepage (<https://www.whitelaketwp.com>). The recording of the meeting will be available on YouTube within 24 hours of the meeting. Closed captioning is an option available through YouTube.

Members of the public are welcome to participate in the electronic meeting may do so by dialing the phone number listed below and entering the meeting ID and password when prompted:

Telephone Access: _____
US Toll-free: _____
Meeting ID: _____
Password: _____

Members of the public may access the agenda materials via the Township website (<http://www.whitelaketwp.com/Government/Boards-Commissions/Meetings-Minutes-Agendas>) within five (5) days of the scheduled electronic meeting.

Procedures by which persons may contact members of public body prior to the meeting:

Members of the public may contact members of the public body by using the White Lake Township government e-mail addresses, which are available on the Township's homepage at: www.whitelaketwp.com by clicking the Government tab and then utilizing the drop down for Boards and Commissions.

Procedures for accommodations for persons with disabilities:

The Township will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Township Clerk's office at (248) 698-3300 ext. 113 at least two business days in advance of the meeting. An attempt will be made to make reasonable accommodations.

BOND RESOLUTION #20-040

Special Assessment Bonds
(Limited Tax General Obligation), Series 2021

At a regular meeting of the Township Board of Charter Township of White Lake (the "Township"), Oakland County, Michigan, held on the 15th day of December, 2020.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

WHEREAS, pursuant to Act No. 188, Public Acts of Michigan, 1954, as amended, the necessary proceedings have been taken for the acquisition, construction and installation of sanitary sewer mains along Pinecrest Drive, Pinecrest Court, Sugden Lake Road and Beryl Drive, and related, ancillary and appurtenant facilities in the Bogie Lake North Sewer Main Improvements Special Assessment District in the Township, and to defray the cost thereof special assessments have been made against lands in the Bogie Lake North Sewer Main Improvements Special Assessment District; and

WHEREAS, the Township Board previously confirmed the Bogie Lake North Sewer Main Improvements Special Assessment Roll for the Bogie Lake North Sewer Main Improvements Special Assessment District in the aggregate amount of \$496,041.00 and specified the dates on which the installments of assessments would become due; and

WHEREAS, the Township Board desires to issue the bonds of the Township as hereinafter described to finance the improvements, which bonds shall be secured in the first instance by the special assessments against the lands in the Bogie Lake North Sewer Main Improvements Special Assessment District; and

WHEREAS, the special assessments made on the Bogie Lake North Sewer Main Improvements Special Assessment Roll for Bogie Lake North Sewer Main Improvements Special Assessment District and outstanding on the date hereof have been divided into ten (10) approximately equal annual installments, the first installment being due February 14, 2022, and the subsequent installments being due consecutively on February 14 in each of the years 2023 through 2031, in each case together with interest on installments from time to time remaining unpaid at a rate not to exceed 1% above the average interest rate borne by bonds issued to finance the improvements;

THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of White Lake, Oakland County, Michigan, as follows:

1. AUTHORIZATION OF BONDS – PURPOSE. Bonds of the Township shall be issued in the aggregate principal sum of Four Hundred Ninety-Six Thousand Dollars (\$496,000) in anticipation of the collection of an equal amount of installments of assessments against lands in the Bogie Lake North Sewer Main Improvements Special Assessment District to defray the cost of the acquisition, construction and installation of sanitary sewer main improvements in such district. Each of the Supervisor or Treasurer, acting individually, is hereby designated as an “Authorized Officer” for purposes of this resolution.

2. BOND DETAILS. The bonds shall be designated "Special Assessment Bonds (Limited Tax General Obligation), Series 2021"; shall be dated the date of their delivery; shall be

numbered consecutively from 1 upwards; shall be fully registered; shall be in any denomination not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof and payable semiannually on such dates as shall be determined by order of the Authorized Officer; and shall be serial and/or term bonds and mature on such dates and in such amounts as shall be determined by order of the Authorized Officer; provided, however, that the final principal maturity of the bonds shall be not later than April 1, 2031. If the original purchaser of the bonds shall designate certain of the bonds as term bonds, the principal maturities of the bonds shall become mandatory redemption requirements in accordance with the provisions of Section 7 and the form of bond set forth in Section 11. If requested by the original purchaser of the bonds and determined by the Authorized Officer, the bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

3. METHOD OF SALE. The bonds shall be sold pursuant to a negotiated sale at a price not less than 99% nor more than 100% of their par value and as further provided in this resolution. The Authorized Officer shall request proposals for the purchase of the bonds from financial institutions to be determined after consultation with Bendzinski & Co., Municipal Finance Advisors, the Township's municipal advisor for the bonds. After the receipt of bids, the Authorized Officer, if determined that it is in the best interest of the Township to do so, shall enter an order awarding the bonds to the bidder whose bid produces the lowest true interest cost. It is hereby determined that this method of sale is in the best interests of the Township and is calculated to provide the Township with flexibility in the timing of the sale of the bonds and the lowest costs of borrowing money through the issuance of the bonds.

4. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon

presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature; provided, however, the Authorized Officer may determine by order that presentation and surrender of the bonds to the bond registrar and paying agent are not required for payment of some or all of the principal installments, and in such case such principal installments shall be paid to the registered owner of the bonds as shown on the registration books. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

5. BOOK-ENTRY SYSTEM. If requested by the original purchaser of the bonds and determined by the Authorized Officer to be in the best interest of the Township, initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the Township determines that it is in the best interest of the Township not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the Township may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the Township and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the Township may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the Township shall use reasonable efforts to locate another securities depository. Under such

circumstances (if there is no successor securities depository), the Township and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this resolution. In the event bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the Township and the bond registrar and paying agent to do so, the Township and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC. The Authorized Officer or the Treasurer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the Township, in such form as such officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this resolution.

Notwithstanding any other provision of this resolution to the contrary, if the Authorized Officer deems it to be in the best interest of the Township, the bonds shall not initially be issued through the book-entry-only transfer system of DTC.

6. OPTIONAL REDEMPTION. The bonds shall be subject to optional redemption prior to maturity upon such terms and conditions as shall be determined by order of the Authorized Officer.

7. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds, such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule determined by the Authorized Officer and upon the terms and conditions set forth in the form of bond contained in Section 11 hereof. The bonds to be redeemed shall be selected by lot.

8. BOND REGISTRAR AND PAYING AGENT. The Authorized Officer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds, which shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Authorized Officer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the Treasurer may serve as bond registrar and paying agent for the bonds if the Authorized Officer determines it is in the best interest of the Township.

9. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the Township by the manual or facsimile signatures of the Supervisor and Township Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the Township (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the Authorized Officer or the Treasurer to the purchaser upon receipt of the purchase price. Additional bonds bearing the manual or facsimile signatures of the Supervisor and Clerk and upon which the seal of the Township (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

10. EXCHANGE AND TRANSFER OF BONDS. Any bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the Township, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the Township shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____, ____."

The Township and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the Township as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of section 4 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to

the extent of the sum or sums so paid, and neither the Township nor the bond registrar and paying agent shall be affected by any notice to the contrary. The Township agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the Township or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

11. FORM OF BONDS. The bonds shall be in substantially the following form:

[FORM OF BOND]

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OAKLAND

CHARTER TOWNSHIP OF WHITE LAKE
SPECIAL ASSESSMENT BOND
(LIMITED TAX GENERAL OBLIGATION), SERIES 2021

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

Registered Owner:

Principal Amount:

The Charter Township of White Lake, County of Oakland, State of Michigan (the "Township"), acknowledges itself indebted to, and for value received, hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above, on the Maturity Date specified above, upon presentation and surrender of this bond at the corporate trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner as shown on the registration books as of the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the Township's obligation with respect to the payment of such Principal Amount is discharged at the rate per annum specified above. Interest is payable on the first day of _____ and _____ in each year, commencing on _____ 1, 20___. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the Township under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 188, Public Acts of 1954, as amended) and a bond authorizing resolution adopted by the Township Board of the Township (the "Resolution") for the purpose of defraying part of the cost of acquiring, constructing and installing sanitary sewer main improvements in the Bogie Lake North Sewer Main Improvements Special Assessment District in the Township. The bonds of said series of bonds are issued in anticipation of the collection of an equal amount of special assessments assessed against certain lands in the Bogie Lake North Sewer Main Improvements Special Assessment District as assessed on the correspondingly designated special assessment roll.

The full faith and credit of the Township are hereby pledged for the payment of the principal of and interest on this bond as the same become due. If receipts from the special assessments in anticipation of which the bonds of this series are issued shall not be sufficient to pay the principal of and interest on said bonds, when due, moneys shall be advanced from the general fund of the Township to pay such principal and interest. The Township's ability to raise such moneys is subject to applicable constitutional, statutory and charter tax limitations on the taxing power of the Township.

This bond is transferable, as provided in the Resolution, only upon the books of the Township kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in any denomination not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds to be Redeemed
-----------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____ 1, 20__, are not subject to redemption prior to maturity. Bonds maturing on and after _____ 1, 20__, are subject to redemption prior to maturity at the option of the Township, in such order as shall be determined by the Township, on any date on and after _____ 1, 20__. Bonds may be partially redeemed in any amount. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty nor more than sixty days' notice of redemption shall be given by first-class mail to the registered owners of bonds called to be redeemed at their registered addresses. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the Township, including the series of bonds of which this bond is one, does not exceed any constitutional, statutory or charter tax limitation.

IN WITNESS WHEREOF, the Charter Township of White Lake, County of Oakland, State of Michigan, by its Township Board, has caused this bond to be executed in its name by manual or facsimile signatures of the Supervisor and the Township Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

CHARTER TOWNSHIP OF WHITE LAKE

(SEAL)

By: _____
Supervisor

And: _____
Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described herein.

Bond Registrar and Paying Agent

By: _____
Authorized Signer

AUTHENTICATION DATE:

ASSIGNMENT

The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UNIF GIFT MIN ACT - _____ Custodian _____
		(Cust) (Minor)
TEN ENT	- as tenants by the entireties	under Uniform Gifts to Minors Act _____
		(State)
JT TEN	- as joint tenants with right of survivorship and not as tenants in common	

Additional abbreviations may also be used though not in the above list.

For value received, the undersigned hereby sells, assigns and transfers unto

(please print or type name, address and taxpayer identification number of transferee)

the within bond and all rights thereunder and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: Signature(s) to this assignment must correspond with the names as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of authority to act must accompany this assignment.

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program. The bond registrar and paying agent will not transfer this bond unless the information concerning the transferee requested below is provided.

PLEASE INSERT SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF TRANSFEREE.

Name and Address: _____

(Include information for all joint owners if the bond is held by joint account)

(Insert number for first named transferee if held by joint account)

(END OF BOND FORM)

12. SECURITY. The principal of and interest on the bonds shall be payable primarily out of the collections of the special assessments in anticipation of which they are issued, but the full faith and credit of the Township also are pledged to the payment of such principal and interest. If the receipts from the special assessments in anticipation of which the bonds are issued shall not be sufficient to pay such principal and interest as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the Township. The Township's ability to raise such funds is subject to applicable constitutional, statutory and charter tax limitations on the taxing power of the Township.

13. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

14. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimated period of usefulness of the improvements for which said bonds are to be issued is hereby determined to be 10 years and upwards, and the estimated cost thereof in the amount of \$496,041.00 is hereby approved and adopted.

15. PRINCIPAL AND INTEREST FUND. There shall be established for the said bonds a Principal and Interest Fund that shall be kept in a separate bank account; provided, however, that such fund may be pooled or combined for deposit or investment purposes only

with other Township debt retirement funds created for special assessment debt. From the proceeds of the sale of the bonds there shall be set aside in the Principal and Interest Fund any premium and accrued interest received from the purchaser of the bonds at the time of delivery. All collections (including principal, interest and penalties) on the special assessments in anticipation of the collection of which the bonds are issued shall be placed in the Principal and Interest Fund and so long as the principal of or interest on any of the bonds shall remain unpaid, no moneys shall be withdrawn from such fund except to pay such principal and interest.

16. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds, together with an amount determined by the Authorized Officer from the collection of installments of the assessments on the Bogie Lake North Sewer Main Improvements Special Assessment Roll for Bogie Lake North Sewer Main Improvements Special Assessment District, shall be set aside in a construction fund and used to acquire and construct the improvements heretofore described including any engineering, legal and other expenses incidental thereto. Any unexpended proceeds of the sale of the bonds remaining after completion of the construction of the improvements shall be deposited in the Principal and Interest Fund.

17. REPLACEMENT OF BONDS. Upon receipt by the Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the Treasurer, the Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require

the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the Township in the premises. Any bond delivered pursuant the provisions of this section 17 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

18. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS.

The Authorized Officer is authorized to determine the date for the sale of the bonds and to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of bonds in accordance with this resolution. The Supervisor, the Treasurer, the Clerk and all other officials of the Township are also authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of bonds in accordance with this resolution.

19. QUALIFIED TAX-EXEMPT OBLIGATIONS. The bonds are designated as "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the "Code").

20. TAX COVENANT. The Township covenants to comply with all requirements of the Code necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

21. REDUCTION OF PRINCIPAL AMOUNT OF BONDS. In the event that the Authorized Officer determines that it is not necessary for the Township to issue bonds in the aggregate principal amount set forth in section 1 of this resolution, the Authorized Officer is authorized to reduce such amount by executing a written order that sets forth the new aggregate principal amount of the bonds and designates new principal maturity amounts in lieu of the

principal maturity amounts set forth in section 2 hereof. In such case, the form of the bonds set forth in this resolution shall be modified accordingly.

22. PROFESSIONAL SERVICES. Dickinson Wright PLLC is hereby appointed to act as bond counsel and Bendzinski & Co. Municipal Finance Advisors (the “Municipal Advisor”) is hereby appointed to act as registered municipal advisor with respect to the bonds.

23. REGISTERED MUNICIPAL ADVISOR. The Municipal Advisor is a Registered Municipal Advisor in accordance with the rules of the Municipal Securities Rulemaking Board (“MSRB”). The Municipal Advisor has been retained by the Township to provide certain financial advisory services relating to the planning, structuring and issuance of the Bonds. The Municipal Advisor is not engaged in the business of underwriting, trading, marketing or the distribution of securities or any other negotiable instruments. The Municipal Advisor’s duties, responsibilities and fees arise solely as a Registered Municipal Advisor to the Township and it has no secondary obligation or other responsibility.

24. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned, the Township Clerk of the Charter Township of White Lake, do hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Township Board of said Township at a regular meeting held on the 15th day of December, 2020, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act, MCL 15.261 *et seq.*

Anthony L. Noble, Clerk
Charter Township of White Lake



Assessing Department

Memo

To: Township Board
From: Jeanine A Smith, Assessor
Date: December 9, 2020
Re: Resolution Confirming Re-Assessment of Rubbish Removal

Comments: Attached is a copy of the resolution to update the assessments for the rubbish removal. New parcels are added that have Certificates of Occupancy filed. Houses that have been demolished are removed from the assessment. The amount being added falls within the legal amount of 10%.

If you have any questions regarding this please contact me at (248) 698-3300 ext. 117.

**CONFIRMING SPECIAL RE-ASSESSMENT ROLL FOR
THE SPECIAL ASSESSMENT DISTRICT DESIGNATED
2020- 2025 RESIDENTIAL REFUSE COLLECTION PROJECT**

#20-041

At the regular meeting of the Township Board of the Charter Township of White Lake, Oakland County, Michigan (the "Township"), held in the Township Hall on the 15th day of December 2020, at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, The Township Board has determined it is reasonable, necessary and in the interest of the public health, safety and welfare of the inhabitants of the Township to establish a Special Assessment District to finance the residential refuse collection, and has designated a Special Assessment District against which costs of the improvement are to be assessed ("The Project"), and;

WHEREAS, the Special Assessment District for The Project has been determined by the Township and has been designated as 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District, and;

WHEREAS, the Township Board has directed the Township Supervisor to prepare the proposed Special Assessment Roll, and;

- A. **WHEREAS**, On August 18, 2020, the Township Board adopted a resolution confirming the special assessment roll, ("Roll"), for what has been designated as 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District (the "Improvement"), and;
- B. **WHEREAS**, The Township has determined that the assessments on the Roll are insufficient to pay for the Improvement, and;
- C. **WHEREAS**, MCLA 41.732 provides that "Should the assessments in the Special Assessment roll prove insufficient for any reason, including the non-collection thereof, to pay for the improvement for which they were made..., then the Township Board shall make additional pro-rata assessments to supply the deficiency...", and;
- D. **WHEREAS**, the Township Supervisor has prepared the Re-Assessment Roll and has filed the Re-Assessment Roll with the Township Clerk, and;

- E. **WHEREAS**, the amount of the Re-Assessment is less than 5% of the original roll, no public hearing was required, and;
- F. **WHEREAS**, the amount of the Re-Assessment is for additional residential buildings built in 2020 and a reduction for Residential buildings that were demolished and will not be rebuilt.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Roll Filed. The Township Board acknowledges that the Township Supervisor has filed the proposed Re-Assessment Roll for the 2020 - 2025 RESIDENTIAL REFUSE COLLECTION PROJECT Special Assessment District (the "Roll") with the Township Clerk.
2. Roll Confirmed. In accordance with the provisions of Michigan Public Act 359 of 1947, as amended, and Michigan Public Act 188 of 1954, as amended, and the laws of the State of Michigan, the Township Board hereby confirms the Roll and directs that the re-assessments made therein shall be collected.
3. Inconsistent Prior Resolutions. All previously adopted resolutions that are in conflict with this resolution are repealed to the extent of such conflict.
4. Appeals. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk, Charter Township of White Lake, 7525 Highland Road, White Lake Township, Michigan 48383. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the reassessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special reassessment roll if the reassessment is protested at the hearing held for the purpose of confirming the special reassessment roll, as that time period was extended.

Upon a roll-call vote for the adoption of the foregoing resolution, the vote was:

AYES:

NAYS:

ABSENT:

The resolution was thereupon declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

CLERK'S CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the Charter Township of White Lake, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 15th day of December 2020, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

ANTHONY NOBLE, Clerk
Charter Township of White Lake
Dated: December 16, 2020

EXHIBIT A

The following parcels need to be removed from the Refuse Removal Special Assessment as the houses have been demolished with no plans to rebuild:

Y -12-22-351-002	10795 ELIZABETH LAKE RD
Y -12-22-351-003	10785 ELIZABETH LAKE RD

The following parcels need to be added to the Refuse Removal Special Assessment as new houses have been built and issued Certificates of Occupancy:

Y -12-14-351-011	1762 KRISTINE DR
Y -12-15-426-028	1770 MEAD LN
Y -12-22-377-018	198 SERRA DR
Y -12-25-203-014	8337 SILICA DR
Y -12-25-204-028	62 COPPICE WAY
Y -12-25-204-032	8297 SILICA DR
Y -12-25-476-037	613 RUMSON CT
Y -12-26-353-020	9876 MANDON RD
Y -12-29-478-009	1262 CEDAR MEADOWS DR
Y -12-29-478-022	1243 CEDAR MEADOWS DR
Y -12-29-478-023	1265 ELLIOT COURT SOUTH
Y -12-29-478-026	1294 ELLIOT COURT SOUTH
Y -12-29-478-031	1343 CEDAR MEADOWS DR
Y -12-29-478-038	6268 CAYA WAY
Y -12-35-401-009	1142 CLEARWATER BLVD
Y -12-36-104-002	974 PRESERVE LN
Y -12-36-104-003	968 PRESERVE LN
Y -12-36-104-021	987 PRESERVE LN



Assessing Department

Memo

To: Township Board
From: Jeanine A Smith, Assessor
Date: December 9, 2020
Re: Intention Resolution for SAD for Oak Ridge Park Sewer Main

Comments: The residents of Hillway Dr and Langfield Ave are requesting that a Special Assessment District be created to administer the costs of installing a sewer main. They are requesting a ten (10) year assessment for approximately \$310,000, with a per REU cost of \$8,600 including the required administration fee. They have acquired 63% of the land area and 53% of the resident's signatures. Below is the map of the district and attached is the Intention Resolution. This project is too small to bond. A discussion regarding funding this project should be considered before passing this resolution. There is over \$385,000 in the PA 188 fund with another \$500,000 authorized by the Board previously to be added but has not been needed.

If you have any questions regarding this please contact me at (248) 698-3300 ext. 117.

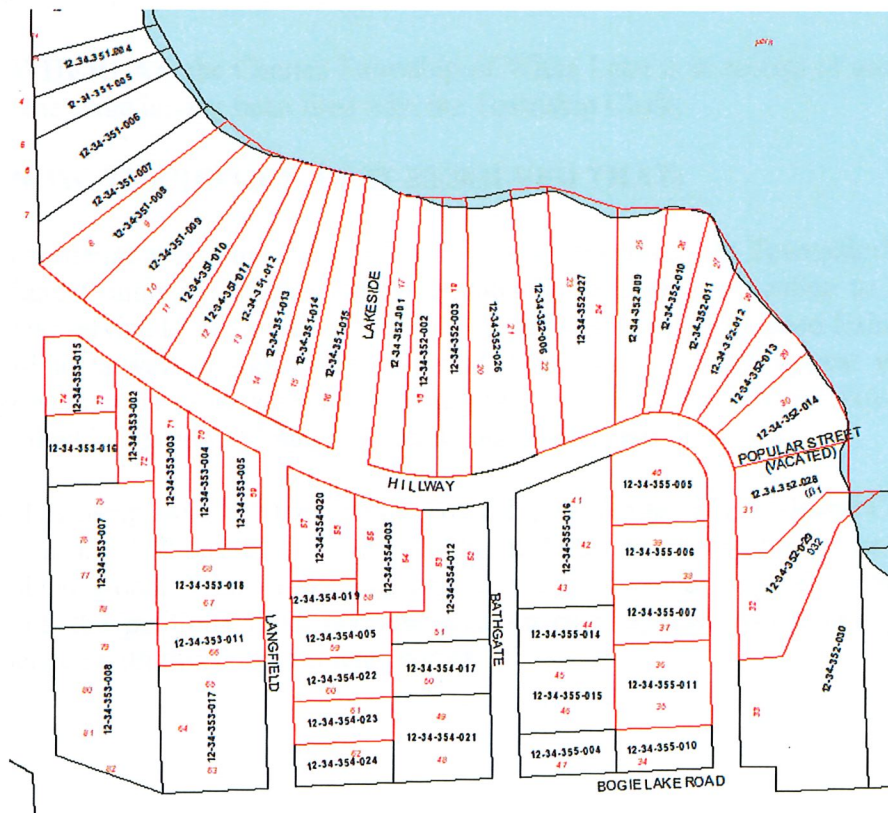


EXHIBIT A

Y -12-34-351-008	Y -12-34-352-031
Y -12-34-351-009	Y -12-34-352-032
Y -12-34-351-010	Y -12-34-353-002
Y -12-34-351-011	Y -12-34-353-003
Y -12-34-351-012	Y -12-34-353-004
Y -12-34-351-013	Y -12-34-353-005
Y -12-34-351-014	Y -12-34-353-011
Y -12-34-351-015	Y -12-34-353-015
Y -12-34-352-001	Y -12-34-353-018
Y -12-34-352-002	Y -12-34-354-003
Y -12-34-352-003	Y -12-34-354-005
Y -12-34-352-006	Y -12-34-354-019
Y -12-34-352-009	Y -12-34-354-020
Y -12-34-352-010	Y -12-34-354-022
Y -12-34-352-011	Y -12-34-354-023
Y -12-34-352-012	Y -12-34-355-005
Y -12-34-352-013	Y -12-34-355-006
Y -12-34-352-014	Y -12-34-355-007
Y -12-34-352-027	Y -12-34-355-011



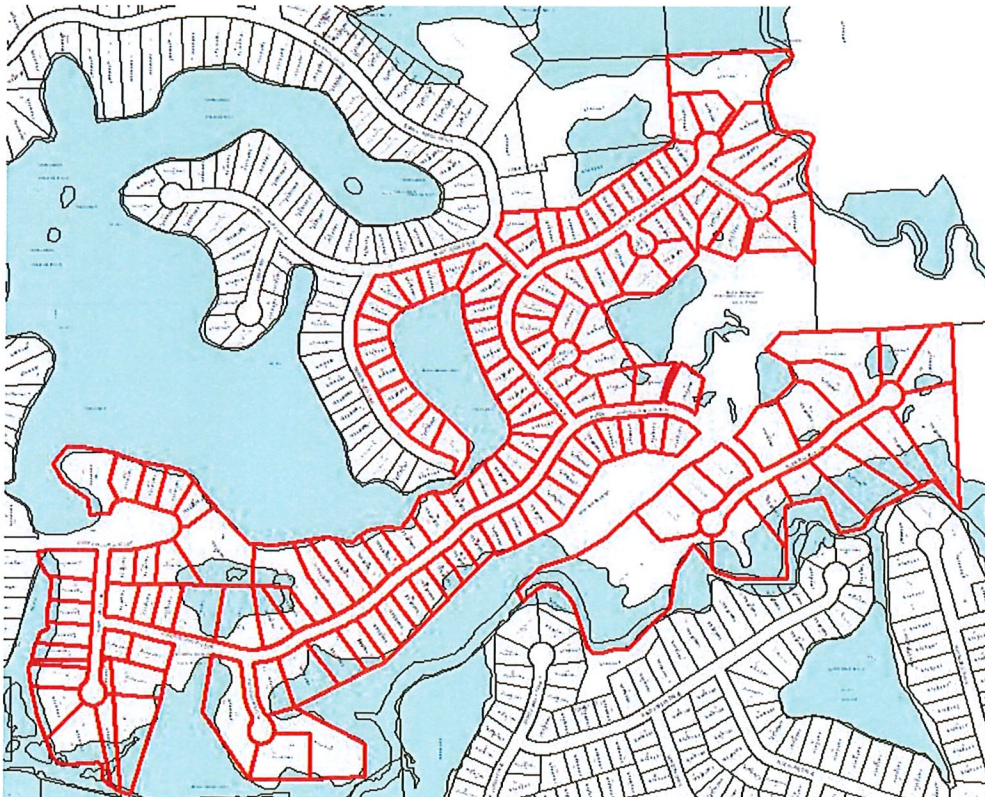
Assessing Department

Memo

To: Township Board
From: Jeanine A Smith, Assessor
Date: December 9, 2020
Re: Intention Resolution for SAD for Twin Lakes Village Site Condos Road Paving

Comments: The residents of Twin Lakes Village Site Condominiums are requesting that a Special Assessment District be created to administer the costs of installing new paving on their roads. They are requesting a ten (10) year assessment for approximately \$1,898,240, with a per REU cost of \$12,200 including the required administration fee. They have acquired 67% of the road frontage and 68% of the resident's signatures. Below is the map of the district and attached is the Intention Resolution. This project is large enough to bond and the property owners have acquired bids for the work to be completed next spring.

If you have any questions regarding this please contact me at (248) 698-3300 ext. 117.



**RESOLUTION OF THE TOWNSHIP BOARD
OF THE CHARTER TOWNSHIP OF WHITE LAKE,
TENTATIVELY DECLARING ITS INTENTION
TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT
TO BE KNOWN AS
TWIN LAKES VILLAGE ROAD PAVING**

RESOLUTION # 20-044

At the regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, Michigan, held on the 15th day of December 2020, via ZOOM Meetings at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, the Charter Township of White Lake, Oakland County, Michigan, has received a petition requesting the establishment of a special assessment district to finance the payment of expenses, fees and charges related to the repaving of the private roads in the Twin Lakes Village Site Condominium neighborhood, including Sunnybeach Dr, Berry Patch Ln, Steep Hollow Dr, View Dr, Huron Bluffs Dr, Picture Ln, Twin Lakes Dr, Nature View Cir, Sandy Ridge Dr, Scenic Bluffs Ln, River Run Dr and Twin Lakes Ct, .("The Project") and;

WHEREAS, the Charter Township of White Lake has caused to be prepared plans showing the improvement, the location thereof and an estimate of the cost thereof, and ;

WHEREAS, the Charter Township of White Lake is in receipt of such plans and estimates of costs, the same having been filed with the Township Clerk,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Public Act 188 of 1954, as amended, the Township Board of White Lake, Oakland County, Michigan, hereby tentatively declares its intention to finance \$1,898,243 to provide service to that portion of the Township described in attached Exhibit A. The Township Board tentatively designates the Special Assessment District against which the cost of the improvement is to be assessed as being that portion of the Charter Township of White Lake described in "Exhibit A" attached hereto and made a part hereof.
2. The Township Board of the Charter Township of White Lake, Oakland County, Michigan, will meet on the 19th day of December 2020, at 7:00 p.m. in the Township Hall, located at 7525 Highland Road, White Lake, Michigan, 48383, to receive public comments regarding the

project, the petitions filed, and the creation of a Special Assessment District to pay costs associated with this improvement project.

3. The Township Board of the Charter Township of White Lake tentatively designates this proposed Special Assessment District as: *Twin Lakes Village Road Paving*.
4. In order to appeal the amount of any special assessment, affected owners or parties with an interest must protest the proposed assessment. This may be done by appearing in person at the hearing, having an agent appear at the hearing on behalf of an owner or party in interest or by filing a protest by the hearing date, by letter addressed to the Township Clerk at 7525 Highland Road, White Lake, Michigan, 48383. An owner or party having an interest in the real property affected by the special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll if that special assessment is protested at the hearing held for the purpose of confirming the special assessment roll.

AYES :

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned duly qualified Township Clerk of the Charter Township of White Lake, Oakland County, Michigan, do hereby certify the foregoing is a true and complete copy of the proceedings taken by the Township Board of the Charter Township of White Lake at a meeting held on the 15th day of December 2020.

ANTHONY NOBLE, Clerk
Dated: December 16, 2020

EXHIBIT A

Y -12-23-280-001	Y -12-24-304-011	Y -12-24-153-008	Y -12-24-302-006
Y -12-23-280-002	Y -12-24-304-012	Y -12-24-153-009	Y -12-24-302-007
Y -12-23-280-003	Y -12-23-406-009	Y -12-24-153-010	Y -12-24-302-008
Y -12-23-403-018	Y -12-23-406-010	Y -12-24-153-011	Y -12-24-302-009
Y -12-23-427-001	Y -12-23-406-011	Y -12-24-153-012	Y -12-24-302-010
Y -12-23-427-002	Y -12-23-406-012	Y -12-24-153-013	Y -12-24-302-011
Y -12-23-427-003	Y -12-23-406-013	Y -12-24-153-014	Y -12-24-302-012
Y -12-23-427-004	Y -12-23-406-014	Y -12-24-153-015	Y -12-24-302-013
Y -12-23-427-008	Y -12-23-406-015	Y -12-24-154-002	Y -12-24-302-014
Y -12-23-427-016	Y -12-23-406-016	Y -12-24-154-003	Y -12-24-302-015
Y -12-23-427-017	Y -12-23-406-017	Y -12-24-154-004	Y -12-24-302-016
Y -12-23-427-018	Y -12-23-427-005	Y -12-24-154-005	Y -12-24-302-017
Y -12-23-427-019	Y -12-23-427-006	Y -12-24-154-006	Y -12-24-302-019
Y -12-23-427-020	Y -12-23-427-007	Y -12-24-154-007	Y -12-24-302-020
Y -12-24-155-001	Y -12-23-427-009	Y -12-24-154-008	Y -12-24-302-021
Y -12-24-155-002	Y -12-23-427-010	Y -12-24-154-009	Y -12-24-302-022
Y -12-24-155-003	Y -12-23-427-011	Y -12-24-154-010	Y -12-24-302-023
Y -12-24-155-004	Y -12-23-427-012	Y -12-24-154-011	Y -12-24-305-001
Y -12-24-155-005	Y -12-23-427-013	Y -12-24-154-012	Y -12-24-305-002
Y -12-24-155-006	Y -12-23-427-014	Y -12-24-154-013	Y -12-24-305-003
Y -12-24-155-007	Y -12-23-427-015	Y -12-24-176-004	Y -12-24-305-004
Y -12-24-155-008	Y -12-23-476-002	Y -12-24-176-005	Y -12-24-305-005
Y -12-24-303-001	Y -12-23-476-003	Y -12-24-176-006	Y -12-24-326-001
Y -12-24-303-002	Y -12-23-476-004	Y -12-24-176-007	Y -12-24-326-002
Y -12-24-303-003	Y -12-23-476-005	Y -12-24-176-008	Y -12-24-326-003
Y -12-24-303-004	Y -12-23-476-006	Y -12-24-176-009	Y -12-24-326-004
Y -12-24-303-005	Y -12-23-476-007	Y -12-24-176-010	Y -12-24-326-005
Y -12-24-304-001	Y -12-23-476-008	Y -12-24-176-011	Y -12-24-326-006
Y -12-24-304-002	Y -12-23-476-009	Y -12-24-176-012	Y -12-24-326-007
Y -12-24-304-003	Y -12-23-476-010	Y -12-24-176-013	Y -12-24-326-008
Y -12-24-304-004	Y -12-23-476-011	Y -12-24-176-014	Y -12-24-326-009
Y -12-24-304-005	Y -12-23-476-012	Y -12-24-176-015	Y -12-24-326-010
Y -12-24-304-006	Y -12-23-476-013	Y -12-24-176-016	Y -12-24-326-011
Y -12-24-304-007	Y -12-23-476-014	Y -12-24-176-017	Y -12-24-326-012
Y -12-24-304-008	Y -12-23-476-015	Y -12-24-302-003	Y -12-24-326-013
Y -12-24-304-009	Y -12-23-476-016	Y -12-24-302-004	Y -12-24-326-014
Y -12-24-304-010	Y -12-24-153-007	Y -12-24-302-005	



Assessing Department

Memo

To: Township Board
From: Jeanine A Smith, Assessor
Date: December 15, 2020
Re: Resolution Adjourning Hearing to Establish the District for the Hulbert Sewer Main SAD

Comments: Attached is a resolution to adjourn the hearing to create the district for the Hulbert Sewer Main special assessment district from December to January .

If you have any questions regarding this please contact me at (248) 698-3300 ext. 117.

**NORTH HULBERT SEWER MAIN SPECIAL ASSESSMENT
CHARTER TOWNSHIP OF WHITE LAKE
RESOLUTION ADJOURNING PUBLIC HEARING**

RESOLUTION # 20-045

At the regular meeting of the Township Board of the Charter Township of White Lake, County of Oakland, Michigan, held on the 15th day of December, 2020, via ZOOM Meetings at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

Recitals

- A. On November 17, 2020 the Township Board (“Board”) of the Charter Township of White Lake adopted a resolution intending to create a Special Assessment District and tentatively declaring its intention to finance installation of the sewer main on North Hulbert Ave.
- B. The Board set December 15, 2020 for a public hearing to receive public comments regarding the project and the establishment of a special district to pay costs associated with this project.
- C. The Township, in order to consolidate costs for the residents; would like to combine this project and another, and accordingly, it is necessary that the public hearing be adjourned.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The public hearing set for December 15, 2020 shall be adjourned to January 19, 2021 at 7:00 p.m. via Zoom Meetings.

Rik Kowall, Supervisor
Anthony Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Michael Powell
Andrea C. Voorheis
Liz Fessler Smith

WHITE LAKE TOWNSHIP DEPARTMENT OF PUBLIC SERVICES

7525 Highland Road , White Lake, Michigan 48383-2900, (248) 698-3300 Ext 8, www.whitelaketwp.com

December 1, 2019

Honorable Board of Trustees
Charter Township of White Lake
7525 Highland Road
White Lake, MI 48383

RE: SCADA System Upgrades for Sanitary Sewer Station and Sewage Meters

Dear Board of Trustees,

Oakland County Water Resource Commission (OCWRC) is in the process of upgrading the SCADA system for all of the municipalities that they are contracted to operate. The aging SCADA system in our facilities is over 20 years old and is obsolete. DPS recently completed a similar upgrade on the SCADA system for our drinking water facilities.

The Supervisory, Control, and Data Acquisition (SCADA) system is a critical component in an automated system. This system is used to control and monitor the stations remotely. Alarming is sent directly to the responsible personnel. Operators can log into the system and view all data and trending.

Like all computer systems, technology improves over the years. Finding support and components for old systems becomes increasingly difficult and expensive. As these systems get old, they become unreliable which leave the system vulnerable to undetected breakdowns. Oakland County began conceptual planning for the new system around 2012. They started building the head end to receive data from the systems in 2014. We started working with their new standards with the integration of the Kroger station in 2016. The new system gathers much more data that can be utilized by the operators than the old system. This saves time and money through efficiency. Response times are critical as sanitary backups or overflows can severely impact the lives of our residents and cause a major disruption for businesses.

White Lake is one of the last remaining communities to upgrade to the new system in the County. We began working into the new system with the Kroger and Worthington Crossing stations. The new Trailside Meadow is also utilizing the new system. The remaining stations need to be upgraded.

White Lake will have access to view SCADA data with the new system. OCWRC has acknowledged that the improvements to the sanitary SCADA system for White Lake facilities would be the property of White Lake Township and thereby remain in place should there be any future modifications to our operating agreement with OCWRC.

DPS requests the Township Board of approve the OCWRC SCADA system upgrade for all remaining White Lake sanitary pump stations and metering sites not to exceed \$234,800.00 from Sewer Major Maintenance.

DPS requests the Township Board of Trustees to authorize Rik Kowall, Township Supervisor, to execute all documents associated with this agreement.

Please feel free to call with any questions.

Sincerely,

A handwritten signature in black ink that reads "Aaron Potter". The signature is written in a cursive style with a large, looped initial "A".

Aaron D. Potter
Director, Dept. of Public Services
Charter Township of White Lake



WRC
WATER RESOURCES COMMISSIONER

Jim Nash

December 1, 2020

Mr. Aaron Potter, Department of Public Works Director
White Lake Township

RE: Supervisory Control and Data Acquisition (SCADA) System Upgrades
Sanitary Sewer Lift Stations and Sewage Meters

Dear Mr. Potter:

The intent of this letter is to provide you supporting documentation for proposed upgrades to the supervisory control and data acquisition system (SCADA) for sanitary sewer lift station and meter sites within White Lake Township.

The existing SCADA system is a complex network of radios, servers, and computers utilized to monitor the operations of the sanitary sewer system and store pertinent operational data. The existing system also provides site-specific alarms back to Oakland County Safety Dispatch. The existing SCADA system was installed in the early to mid-1990s. Therefore, the existing SCADA system is dependent on technology and equipment that is over 20 years old. Furthermore, WRC intends to decommission the existing SCADA system in late spring or early summer of 2021.

We are recommending upgrading your SCADA system to improve system deficiencies, including:

- Customized and special-order parts are required in many instances when pieces of equipment fail for the existing system. As such, the ability to correct issues in a timely manner is adversely impacted.
- The existing radio network has a low transmission speed and experiences communication failures due to the configuration of the radio network. This can potential result in the loss of communication of alarms at the sites.
- Observation of real-time data is done through a MS-DOS-based platform. The user interfacing with the MS-DOS platform reduces operator efficiencies and also complicates data exporting.
- There is no longer software support from the platform developer for the existing system. This poses a risk for data storage and continuity.

WRC has already performed an overhaul of our SCADA headend system and network backbone. The recommendations that we are proposing within this letter do not include upgrades that have already been performed on the Oakland County-owned and operated network backbone. **As such, all proposed improvements within this letter will be**



Jim Nash

equipment that is owned by the Township and is not property of the County.

Proposed Site Upgrades

WRC will provide SCADA equipment, assembly, and field installation for the proposed site upgrades. Our staff has performed installation for multiple sites and are efficient in these installation and startups. WRC will utilize a contractor for programming and system integration into the WRC headend system.

The following paragraphs identified the proposed sites for SCADA upgrades.

Lift Stations

There are several components that require replacement to bring each site up to more modern technology. Each site will require a sheet metal cabinet, multiple circuit breakers, a programmable logic controller (PLC), several relays, and a cellular modem. The PLC will require programming from a controls engineer. The PLC will be programmed per Oakland County standards for similar lift stations. The estimated cost for each of the existing lift stations is \$24,400 per site. Here is further breakdown of these estimated expenses:

- | | |
|---|-----------------|
| • Material Procurement and Panel Fabrication: | \$10,600 |
| • PLC Programming and Integration: | \$4,200 |
| • Installation and Record Drawings: | \$7,400 |
| • Contingency: | \$2,200 |
| • Total: | \$24,400 |

This estimated cost applies to the following sites:

- Suburban Knolls Lift Station
- Cranberry Lake Estates Lift Station
- White Lake Estates Lift Station
- White Lake Market Place Lift Station
- Meijer-White Lake Lift Station
- Bocavina Lift Station
- Williams Lake Road Lift Station
- Village Lake Lift Station

White Lake recently constructed two lift stations: Kroger Lift Station and Worthington Crossing Lift Station. These lift stations were constructed using WRC's standard equipment for the proposed new SCADA. The Kroger lift station has been programmed and integrated into the Oakland County SCADA network. The Worthington Crossings site needs to be programmed and integrated into the Oakland County Network. WRC previously converted the site alarming to our new SCADA system as we were experiencing issues with the dialer alarming system that was installed at the site.

The estimated cost to program and complete integration of the Worthington Crossing lift station





WRC

WATER RESOURCES COMMISSIONER

Jim Nash

is \$9,000. This includes approximately \$3,800 that was exhausted in converting the alarming system.

Therefore, the estimated cost to upgrade the SCADA system for the White Lake lift stations is \$204,200.

Metering Sites

WRC anticipates upgrading SCADA at two metering sites in White Lake. The metering sites require essentially the same equipment upgrades as the lift stations; however, the PLC is less expensive and the field installation is not as complex. The estimated cost to upgrade the SCADA at each meter site is \$15,300.

Therefore, the estimated cost to upgrade the SCADA system for the White Lake metering sites is \$30,600.

Combined Estimated Total

Based on the sections above, WRC estimates the cost to upgrade the White Lake SCADA network to be \$234,800.

White Lake Usability

The new SCADA network will be accessible for White Lake upon request. WRC has staff available to provide White Lake with specific data requests. Specific data requests should be submitted to the WRC operations engineer. WRC will provide White Lake with data in an Excel format upon request.

We will begin the site-specific design for each of these improvements with your written authorization. WRC estimates this improvement to take approximately four months to complete; however, this duration is dependent upon availability of the controls engineer and panel fabrication shops.

Please feel free to contact me at 248.285.8375 if you need any additional information regarding the scope of this project.

Sincerely,



M. Drew Sandahl
Assistant Chief Engineer



Rik Kowall, Supervisor
Anthony Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Michael Powell
Andrea C. Voorheis
Liz Fessler Smith

WHITE LAKE TOWNSHIP DEPARTMENT OF PUBLIC SERVICES

7525 Highland Road , White Lake, Michigan 48383-2900, (248) 698-3300 Ext 8, www.whitelaketwp.com

December 1, 2019

Honorable Board of Trustees
Charter Township of White Lake
7525 Highland Road
White Lake, MI 48383

RE: DLZ Engineering Services Proposal- USEPA Risk and Resilience Assessment and Emergency Response Plan

Dear Board of Trustees,

In October 2018, the America's Water Infrastructure Act (AWIA) was signed into law. Section 2013 requires community water systems that serve over 3,300 people to develop a Risk and Resilience Assessment (RRA) and an Emergency Response Plan (ERP). The RRA is to be completed and certified by June 30, 2021 and the ERP by December 31, 2021 for our system. This is a robust and detailed assessment of the water system that will include the following:

- Risk to the system from malevolent acts and natural hazards
- Resilience of mains and appurtenances, source water treatment and storage facilities, SCADA and other electronic systems used by the system
- Monitoring practices of the system
- Financial infrastructure of the system
- Use and storage of chemicals
- Operation and maintenance of the system
- Operational and capital needs

The Emergency Response Plan requirements include:

- Strategies to improve physical and cyber security of the system
- Plans, procedures, and identification of equipment that can be used in the event of malevolent attack or natural hazard to ensure delivery of safe drinking water
- Development of alternative source water options
- Strategies that can be used to detect malevolent acts or natural hazards that could threaten the security of the system
- Coordination to the extent possible with local emergency planning committees such as Oakland County Emergency Operation Center (EOC)

We are getting a late start on this. It was my intension to begin this work at the beginning of 2019. Mother nature had other plans as we all know. Due to lack of personnel in DPS in the early part of the year as well as major disruptions in operation due to COVID-19 it became clear that we were not going to meet the requirements without bringing in some outside assistance.

In June of 2019, I reached out to DLZ Engineering to provide a proposal for assistance with the project. Laura Gruzowski and other DLZ staff have training in the National Incident Management System compliance. DLZ has worked with many utilities to develop the RRA and ERP following our County and State EOC planning guidelines.

DPS requests the Township Board of Trustees to approve portions of the DLZ proposal dated July 30, 2020 in an amount not to exceed \$22,000.00 and authorize Rik Kowall, Township Supervisor, to execute all documents associated with this agreement.

Please feel free to call with any questions.

Sincerely,

A handwritten signature in black ink that reads "Aaron Potter". The signature is written in a cursive, flowing style.

Aaron D. Potter
Director, Dept. of Public Services
Charter Township of White Lake



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

July 30, 2020

Mr. Rik Kowall
Township Supervisor
Charter Township of White Lake
7525 Highland Rd
White Lake, Michigan 48383

Re: Risk & Resilience Assessment and Emergency Response Plan - Professional Engineering Services

Dear Mr. Kowall:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to the Charter Township of White Lake (TOWNSHIP) for engineering services related to the development of the required United States Environmental Protection Agency (US EPA or EPA) Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP). The RRA and ERP are required of all community water systems serving more than 3,300 people under America's Water Infrastructure Act (AWIA) of 2018, Sec. 2013 Community Water System Risk and Resilience. In general, the water system must assess the risks to, and resilience of, its system. Water December 31, 2021.

BACKGROUND

DLZ recently completed a Water Reliability Study Update for the Township to meet the requirements of the *Michigan Safe Drinking Water Act 1976 PA 399 and Administrative Rules*. Some of the information derived from this study can be utilized for the RRA and ERP, such as existing water assets and characteristics (i.e. review of water mains, storage, distribution, and water treatment); capacity during power outages; and emergency response plans for water shortages.

DLZ's understanding of the project is based on:

- Discussions with TOWNSHIP staff;
- Review of the AWIA of 2018, Sec. 2013;
- Review of the US EPA's guidance documents;
- Previous development of water system vulnerability studies for communities in southeast Michigan.

The following agreement between DLZ and the TOWNSHIP is separate and distinct from any other agreement between DLZ and the TOWNSHIP.

SCOPE OF SERVICES

Kick-Off/Review Meetings

- DLZ will meet with the appropriate TOWNSHIP staff to review the project scope and requirements, review existing information, transfer documents, review deliverable dates, and review geographic information system (GIS) standards. DLZ will provide all deliverables in the TOWNSHIP's required format.
- DLZ will conduct progress meetings to review planned and actual project progress, as required. Meeting topics for discussion will be focused on issues to facilitate the timely delivery of the final RRP and ERP for certification.

Risk & Resilience Assessment

- DLZ will assist the TOWNSHIP in developing a team of knowledgeable stakeholders to include Public Works Department staff, emergency response personnel, IT personnel, and others that may provide valuable input into the RRA.
 - DLZ will evaluate computer programs and recommend a program to be used to facilitate the development of the RRA.
 - DLZ will develop water system asset characterization to include:
 - Identifying the mission and critical functions of the water system. The water system's critical customers (highest priority services) will be identified (e.g., public, government, military, industrial, critical care, emergency response, etc.).
 - Review and analyze the following water system assets to determine which ones are critical to the water systems mission and objectives:
 - Water mains and distribution facilities;
 - Communication, computer network, Supervisory Control and Data Acquisition (SCADA), and other automated systems used by the TOWNSHIP to monitor and control the water system;
 - Physical barriers at sites within the water system.
 - Threat characterization for the water system will be developed to include:
 - Malevolent threats based on the US EPA document, *Baseline Information on Malevolent Acts for Community Water Systems*, dated November 2019;
 - Natural Hazards;
 - Man-made Hazards (i.e. accidents);
 - Dependency Hazards (i.e. interruptions in required supply chains and proximity to dangerous sites);
 - Threats (i.e. adverse consequences to avoid) that would substantially disrupt the ability of the water system to provide a safe and reliable supply of drinking water will be determined.
 - The water system assets will be identified, categorized and assessed to an extent to which a range of human and/or natural events may pose significant threats to the water system assets. Asset-threat pairs will also be developed.
 - Water system assets will also be assessed based on critical customers, dependence on other infrastructures (e.g. electricity, other water utilities, transportation, etc.), contractual obligations, single points of failure, chemical hazards, and utility operation and maintenance procedures.
 - A consequence analysis, assuming the worst-reasonable-case, will be performed on each asset-threat pair to determine the potential water system adverse consequences. Assessing the consequences may include: determination of the magnitude of the anticipated service disruption; resulting economic impact; the possible number of illnesses or deaths that may result from an event; impact on the public confidence in the water supply; chronic problems that may arise from a specific event; or other indicators of the impact of each event. A consequence rating will be developed for each asset-threat pair.
 - A vulnerability analysis of each asset-threat pair will be performed to determine the ability of the water system asset, along with its protective systems, to withstand the defined threat. Existing countermeasures, already in place, will be evaluated for mitigation of initial vulnerabilities of the water system asset in question. Current detection, delay, and response capabilities will be identified and evaluated. Existing security policies and procedures will be identified and evaluated. Vulnerability ratings for each water system asset will be developed based on the range and probability of threats, the countermeasures already in place, and the importance of the water system asset.
 - A threat analysis will be completed estimating the likelihood of threats or hazards developed as described above. The threat analysis will develop a rating for each threat considered.
 - Once the consequence rating, vulnerability ratings and threat ratings have been developed, the Risk determination will be performed on each asset-threat pair. To calculate the Risk, the three rating
-

- numbers for (consequence, vulnerability, and threat) will be multiplied together to provide a score.
- Resilience will be calculated multiplying the Service Outage (days) by the vulnerability and threat.
 - Once the Risk and Resilience have been determined, options will be developed to reduce the Risk and increase the Resilience for the asset-threat pairs that have unacceptable scores. Cost estimates and benefit-cost ratios will be developed for proposed mitigation options.
 - The draft RRA will be compiled and published for the TOWNSHIP's review and comment. Once comments are received, they will be incorporated into a final document that will be distributed as required by the TOWNSHIP.
 - DLZ will produce all necessary documentation required by the US EPA to submit the Certification of Completion of the TOWNSHIP's RRA.

Emergency Response Plan Update

- DLZ will meet with the appropriate TOWNSHIP DPW staff to review the scope and verify the intent of the proposed project. It is anticipated that applicable information regarding the water system facilities, personnel roles and responsibilities, supplier and contractor contacts, and other relevant elements of the plan will be discussed and provided, as required.
- DLZ proposes to use the following outline for the plan along with the US EPA Community Water System Emergency Response Plan Template and Instructions, EPA 816-B-19-003. This outline addresses the key elements of an emergency response plan as required by the EPA and EGLE.
- The proposed outline is as follows:
 - Water System Information
 - System Overview;
 - Personnel Information;
 - Primary System Components;
 - Industry Chemical Handling and Storage Facilities;
 - Safety (materials, information, procedures);
 - Response Resources (equipment, supplies, neighboring systems, contractors, etc.);
 - Key Local Services.
 - Resilience Strategies
 - Emergency Response Roles (Chain of Command – Lines of Authority – Roles and Responsibilities for personnel);
 - Incident Command System (ICS) Roles;
 - Communication:
 - Internal Communication;
 - External Response Partner Communication;
 - Communication with Critical Customers;
 - Communication Equipment Inventory.
 - Media Outreach and Risk Communication;
 - Public Notification.
 - Emergency Plans and Procedures (Events that Cause Emergencies and Severity of Emergencies)
 - Core Response Procedures;
 - Incident-Specific Response Procedures;
 - Water Sampling;
 - Emergency/Stand-by Power.
 - Mitigation Actions (emergency response equipment, first aid supplies, replacement equipment, chemicals, and other materials available to correct problems).
 - Alternative Source Water Operations and Interconnected Utilities

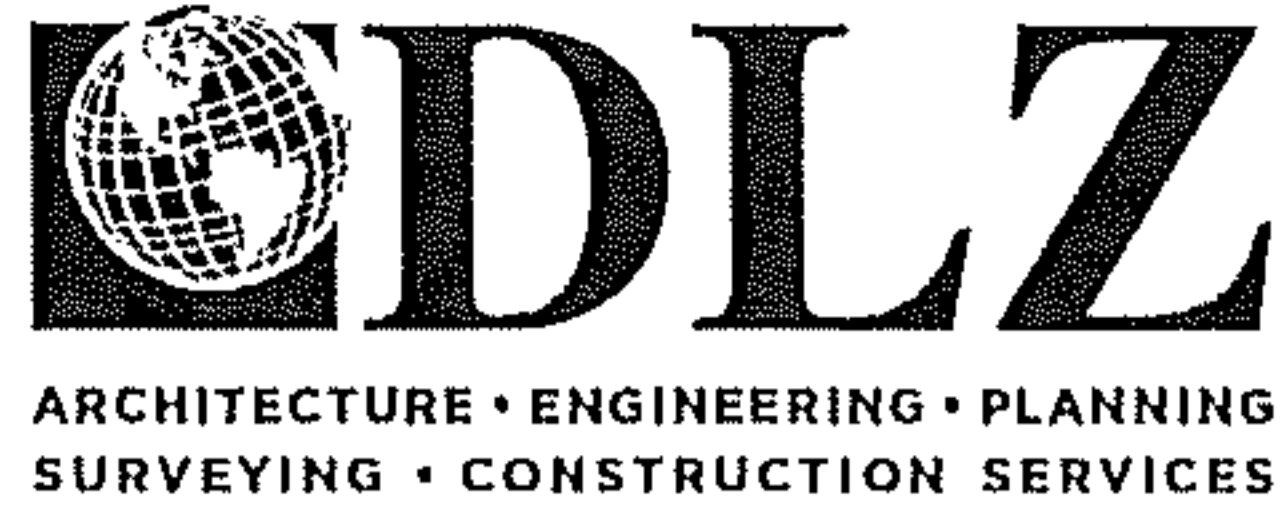
- Other Mitigation Actions (operational procedures to be followed in an emergency (including treatment, mutual aid agreements, personal safety measures including evacuation plans or lock down procedures).
- Detection Strategies:
 - Unauthorized Entry into facilities;
 - Water Contamination;
 - Cyber Intrusion;
 - Hazardous Chemical Release;
 - Natural Hazards;
 - Power Outages;
 - Malevolent Acts.
- Per the AWIA, DLZ will use criteria developed during the RRA to include strategies and resources to improve the resilience of the water system, including physical security and cybersecurity of the system in the ERP.
- DLZ will develop and include plans and procedures that can be implemented, and identify equipment that can be utilized, in the event of a malevolent act or natural hazard that threatens the ability of the system to safely deliver water to customers.
- DLZ will identify actions, procedures, and equipment, which can be used to significantly lessen the impact of malevolent acts and natural hazards on the public health and safety and supply of drinking water to customers.
- DLZ will also identify strategies that can be used to aid in the detection of malevolent acts and natural hazards that would threaten the security or resilience of the water system.
- During plan development, DLZ will facilitate any necessary meetings with the TOWNSHIP, other stakeholders and outside agencies regarding the water system emergency response planning effort.
- DLZ will produce all necessary documentation required by the U.S. Environmental Protection Agency to submit with the Certification of Completion of an Emergency Response Plan Update based on the findings of the RRA completed earlier in the project process. The Certification will be produced and transmitted to EPA under the TOWNSHIP's signature.

RESPONSIBILITIES OF THE TOWNSHIP

- The TOWNSHIP will provide any necessary information needed to complete the RRA and ERP including system operation and maintenance records, necessary employee records, system security measures, etc.
- The TOWNSHIP will designate a primary contact person who will be the liaison between DLZ, the TOWNSHIP and other agencies throughout the course of the project.
- The TOWNSHIP will provide extensive input regarding the system assets, existing countermeasures, system operations and maintenance, system security, cybersecurity, and employee records, as required.
- The TOWNSHIP will provide a review of all documentation produced during the assessment in a timely manner.
- The TOWNSHIP will provide required staff to attend all necessary meetings, as required.

TERMS AND CONDITIONS

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Work Order Proposal. The Client referred to in the Standard Terms and Conditions means the Charter Township of White Lake.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

Charter Township of White Lake
Risk & Resilience Assessment and Emergency Response Plan
July 30, 2020
Page 5 of 5

PROFESSIONAL FEE

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the TOWNSHIP agrees to pay in accordance, with the attached Exhibit B Rate Schedule, a Not to Exceed Fee of **\$22,000.00** without prior approval of the TOWNSHIP. Invoices will be rendered monthly based on the actual hours expended times the rate shown on Exhibit "B" for the classification of the individual working on the project.

DLZ and its employees comply with all coronavirus protocols and guidelines, including all updates and revisions thereto, issued by the States in which DLZ provides services and the U.S. Centers for Disease Control and Prevention (CDC). DLZ time and expense for additional safety protocols or training required by the Charter Township of White Lake or its representatives are not included in this proposal and will be invoiced at DLZ's standard rates.

Neither Party will be responsible or liable for delays caused by persons, events, or circumstances for which the Party, its employees, subcontractors, and subconsultants are not responsible including, but not limited to, Acts of God including delays attributable to the coronavirus pandemic.

If you approve and accept this Proposal, please sign, date and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call me at (248) 681-7800.

Respectfully,
DLZ Michigan, INC.

Terry E. Biederman, P.E.
Vice President

Attachments:
Exhibit A: Standard Terms and Conditions
Exhibit B: Rate Schedule

Approved and Accepted	
Signature	_____
Printed Name	_____
Title	_____
Date	_____

EXHIBIT A
DLZ'S STANDARD TERMS AND CONDITIONS

- 1. INVOICES AND PAYMENT:** Unless the parties have agreed otherwise, DLZ will submit monthly invoices to CLIENT for services performed in the prior month. Except to the extent CLIENT disputes in good faith all or a portion of a DLZ invoice, CLIENT will pay DLZ the invoiced amount within thirty (30) days from the date of the invoice; and, in default of such payment, agrees to pay all cost of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. Invoiced amounts not in dispute will accrue interest at eight percent (8%) per annum after they have been outstanding for over thirty (30) days. If an invoiced amount not in dispute remains unpaid sixty (60) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, suspend all project services until all unpaid invoiced amounts not in dispute are paid in full. If an invoice remains unpaid ninety (90) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, declare CLIENT to be in breach of this agreement.
- 2. CONSTRUCTION SERVICES:** If DLZ's scope of services includes providing professional services during the project's construction phase, DLZ will not have control over or be responsible for contractor means, methods, techniques, sequences, procedures, or schedule, or the contractor's failure to comply with the construction contract documents or applicable laws, ordinances, rules or regulations. If DLZ provides construction inspection or observation services, DLZ will report to CLIENT all contractor deviations from the construction contract documents that come to DLZ's attention. However, such services are solely intended to enable DLZ to maintain familiarity with, and keep CLIENT informed of, the general progress and quality of the contractor's work, and not to require DLZ to perform exhaustive inspections of contractor work for its compliance with the construction contract documents, which shall remain solely contractor's responsibility.
- 3. CHANGES IN REQUIREMENTS:** In the event additional services are required due to a change, after the date of this agreement, in CLIENT's requirements, or in the applicable law, standards, or governmental requirements or policies, DLZ will be entitled to additional compensation for such additional services.
- 4. SURVEY STAKING:** If DLZ's scope of services includes survey layout, DLZ will not be responsible for subsequent disturbances of its layout except to the extent caused by DLZ or persons for whom it is responsible.
- 5. MISCELLANEOUS EXPENSES:** Except to the extent otherwise provided in this agreement, CLIENT is responsible for all third-party fees and charges including, without limitation, fees and charges for inspections, zoning or annexation applications, assessments, soils engineering, soils testing, aerial topography, permits, rights-of-entry, bond premiums, title company charges, blueprint and reproduction costs, and all other third-party fees and charges.
- 6. CHANGE OF SCOPE:** DLZ's scope of services in this agreement is based on facts known at the time of execution of this agreement, including, if applicable, information supplied by CLIENT. DLZ will promptly notify CLIENT in writing of any perceived changes to its scope of services required by new information or by persons or circumstances beyond DLZ's control, and the parties shall negotiate modifications to this agreement before DLZ begins performance of the revised scope.
- 7. SAFETY:** DLZ will take reasonable steps to protect the safety of its employees, and to perform its services in a safe manner. DLZ is not responsible for project safety other than with regard to its own services.
- 8. REUSE OF PROJECT DELIVERABLES:** CLIENT's use of any project documents or DLZ deliverables, including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alternation of such documents or deliverables without written verification or adaption by DLZ for the specific purpose intended, will be at CLIENT's sole risk.
- 9. OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by DLZ is supplied for the general guidance of the CLIENT only. Since DLZ has no control over competitive bidding or market conditions, DLZ cannot guarantee the accuracy of such opinions as compared to contractor bids or actual cost to CLIENT.
- 10. INSURANCE:** During the performance of its services and for two years thereafter, DLZ will maintain the following minimum insurance coverage: General Liability- \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate, \$1,000,000 personal/advertising injury aggregate; Automobile Liability- \$1,000,000 combined single limit; Workers Compensation and Employers Liability- in conformance with statutory requirements, and \$1,000,000 employers liability; and Professional Liability- \$2,000,000 per claim and in the aggregate. Certificates evidencing such coverage will be provided to CLIENT upon request. If DLZ is providing construction phase services, CLIENT agrees to require its contractor to include DLZ as an additional insured on the contractor's General Liability and Automobile Liability insurance policies, and DLZ's above-listed coverage will be excess over the contractor's coverage, which will be primary.
- 11. INDEMNITY:** To the fullest extent permitted by law, each of the parties agrees to indemnify and save harmless the other party from and against all liability, damages, and expenses, including reasonable attorney's fees, sustained by the other party by reason of injury or death to persons or damage to tangible property, to the proportionate extent caused by the negligent acts or omissions of the indemnifying party or its employees.
- 12. CONSEQUENTIAL DAMAGES:** Neither party will be liable to the other for consequential, special, incidental, indirect, liquidated, or punitive damages.
- 13. LIABILITY:** No employee of DLZ or of its parent, subsidiary, or affiliated companies will be personally liable to CLIENT. DLZ's total liability to CLIENT, and any coverage of CLIENT as an additional insured under any of DLZ's insurance policies, for injuries, claims, losses, expenses or damages arising out of DLZ's services or this agreement from any causes including, but not limited to, DLZ's negligence, error, omissions, strict liability, or breach of contract, will not exceed the total compensation received by DLZ under this agreement.
- 14. DISPUTES:** Any claim or controversy arising out of or relevant to this agreement, or the breach thereof, shall be settled by binding arbitration in the state in which the project is located, in accordance with the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be rendered in any court having jurisdiction thereof.
- 15. STATUTE OF LIMITATIONS:** The parties agree that the time period for bringing claims regarding DLZ's Service's under this agreement expires on the earlier of one year after completion of the project, or two years after completion of DLZ's project services.
- 16. DELAYS:** DLZ is not responsible for delays caused by persons or circumstances for which DLZ is not responsible.
- 17. SHOP DRAWINGS:** If DLZ's scope of services includes reviewing shop drawings, such reviews are solely with regard to their general conformance with the design concept, and not for the purpose of reviewing or approving their accuracy, completeness, dimensions, quantities, constructability, compatibility with other construction components, or compliance with the requirements of the construction contract documents, all of which remain the contractor's responsibility. DLZ is not responsible for reviewing or approving the contractor's safety precautions or construction means, methods, sequences or procedures.
- 18. ACCEPTANCE:** Both parties will consider DLZ's initiation of services prior to execution of this agreement in order to accommodate CLIENT, at CLIENT's request, as CLIENT's formal acceptance of all of the terms and conditions in this agreement.
- 19. STANDARD OF CARE:** DLZ will perform its services with the care and skill ordinarily exercised by members of its profession currently practicing under similar conditions in the same locale. DLZ does not make, and expressly disclaims, any other warranties, express or implied, relating to its services including, without limitation, warranties of merchantability and fitness for a particular purpose. DLZ shall be entitled to rely on all CLIENT-provided information except to the extent otherwise stated in the agreement.

CLASSIFICATION	HOURLY RATE CHARGE
Senior Project Manager	\$170.00
Project Manager	\$150.00
Surveyor VI	\$160.00
Surveyor V	\$145.00
Engineer IV/Surveyor IV	\$125.00
Engineer III/Surveyor III	\$115.00
Engineer II/Surveyor II	\$100.00
Engineer I/Surveyor I	\$95.00
Senior Architect	\$155.00
Architect	\$120.00
Architect Intern	\$90.00
Landscape Architect	\$120.00
Senior Geologist/Senior Environmental Scientist	\$130.00
Geologist/Environmental Scientist	\$90.00
Senior Environmental Analyst	\$120.00
Environmental Analyst	\$95.00
Senior Programmer	\$125.00
Programmer	\$105.00
Senior GIS Analyst	\$120.00
GIS Analyst	\$105.00
GIS Intern	\$80.00
Senior CAD Operator	\$105.00
CAD Operator	\$85.00
CAD Operator Intern	\$70.00
Designer	\$100.00
Construction Project Manager	\$145.00
Senior Construction Inspector	\$105.00
Construction Inspector	\$80.00
2 Person Survey Crew	\$190.00
1 Person Survey Crew	\$135.00
Clerical	\$55.00

RISK AND RESILIENCE ASSESSMENTS AND EMERGENCY RESPONSE PLANS:



NEW REQUIREMENTS FOR DRINKING WATER UTILITIES

Section 2013 of America's Water Infrastructure Act of 2018 (AWIA) requires community water systems¹ that serve more than 3,300 people to complete a risk and resilience assessment and develop an emergency response plan.

RISK AND RESILIENCE ASSESSMENT

Your utility must conduct a risk and resilience assessment and submit certification of its completion to the U.S. EPA by the following dates:

EMERGENCY RESPONSE PLAN

Your utility must develop or update an emergency response plan and certify completion to the U.S. EPA no later than six months after risk and resilience assessment certification. Each utility deadline is unique; however, the dates below are the due dates for utilities who submit a risk and resilience assessment certification by the final due date according to the population served.

Important Dates

- March 31, 2020 if serving $\geq 100,000$ people.
- December 31, 2020 if serving 50,000 to 99,999 people.
- June 30, 2021 if serving 3,301 to 49,999 people.

- September 30, 2020 if serving $\geq 100,000$ people.
- June 30, 2021 if serving 50,000 to 99,999 people.
- December 30, 2021 if serving 3,301 to 49,999 people.

Recertification

Every five years, your utility must review the risk and resilience assessment and submit a recertification to the U.S. EPA that the assessment has been reviewed and, if necessary, revised.

Within six months of submitting the recertification for the risk and resilience assessment, your utility must certify it has reviewed and, if necessary, revised, its emergency response plan.

Visit the U.S. EPA website to find more information on guidance for developing a risk and resilience assessment at <https://www.epa.gov/waterriskassessment/conduct-drinking-water-or-wastewater-utility-risk-assessment>.

Visit the U.S. EPA website for guidance on developing an Emergency Response Plan at <https://www.epa.gov/waterutilityresponse/develop-or-update-drinking-water-or-wastewater-utility-emergency-response-plan>.



TOOLS OR METHODS

AWIA does not require the use of any standards, methods or tools for the risk and resilience assessment or emergency response plan. Your utility is responsible for ensuring that the risk and resilience assessment and emergency response plan address all the criteria in AWIA Section 2013(a) and (b), respectively. The U.S. EPA recommends the use of standards, including AWWA J100-10 Risk and Resilience Management of Water and Wastewater Systems, along with tools from the U.S. EPA and other organizations, to facilitate sound risk and resilience assessments and emergency response plans.

¹ Section 2013 of AWIA applies to community water systems. Community water systems are drinking water utilities that consistently serve at least 25 people or 15 service connections year-round.

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresilience@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
May 2019

FREQUENTLY ASKED QUESTIONS

I need more information about risk and resilience assessments and emergency response plans:



Risk and resilience assessments evaluate the vulnerabilities, threats and consequences from potential hazards.

What does a risk and resilience assessment include?

- Natural hazards and malevolent acts (i.e., all hazards).
- Resilience of water facility infrastructure (including pipes, physical barriers, water sources and collection, treatment, storage and distribution, and electronic, computer and other automated systems).
- Monitoring practices.
- Financial systems (e.g., billing systems).
- Chemical storage and handling.
- Operation and maintenance.

Who should I work with when creating my emergency response plan?

- Utilities must coordinate the risk and resilience assessments, as well as the emergency response plans with local emergency planning committees.

For more information, see www.congress.gov/bill/115th-congress/senate-bill.

What does an emergency response plan include?

- Strategies and resources to improve resilience, including physical security and cybersecurity.
- Plans and procedures for responding to a natural hazard or malevolent act that threatens safe drinking water.
- Actions and equipment to lessen the impact of a malevolent act or natural hazard, including alternative water sources, relocating intakes and flood protection barriers.
- Strategies to detect malevolent acts or natural hazards that threaten the system.

I need more information on the certification process:

What do I need to submit to the U.S. EPA?

- Each utility must submit a certification of your risk and resilience assessment and emergency response plan. Each submission must include: utility name, date and a statement that the utility has completed, reviewed or revised the assessment. The U.S. EPA has developed an optional certification template that can be used for email or mail certification. The optional certification form will be available in August 2019.

Who can certify my risk and resilience assessment and emergency response plan?

- Risk and resilience assessments and emergency response plans can be self-certified by the utility.

How do I submit my certification?

- Three options will be provided for submittal: regular mail, email and a user-friendly secure online portal. The online submission portal will provide drinking water systems with a receipt of submittal. The U.S. EPA recommends using this method. The certification system will be available in August 2019.

When can I submit the initial certification?

- Utilities should wait to submit the initial certification to the U.S. EPA until the U.S. EPA publishes *Baseline Information on Malevolent Acts Relevant to Community Water Systems*, which is required under AWIA by August 2019.

Do I need to submit my certification to my state or local government?

- No. Section 2013 of AWIA does not require utilities to submit the certification to state or local governments.

How long do I need to keep a copy of my risk and resilience assessment and emergency response plan?

- Utilities need to keep a copy of both documents for five years after certification.

What if I do not have a copy of my most recent risk and resilience assessment?

- The U.S. EPA intends to destroy vulnerability assessments (VAs) submitted in response to the Bioterrorism Act of 2002, but if utilities would like to have their VA and certification documents mailed to them, contact WSD-Outreach@epa.gov, and on utility letterhead, include the utility name, PWSID, address and point of contact as an attachment to the email.

RESOURCES & TOOLS

Conducting a Risk and Resilience Assessment

- The U.S. EPA's Risk and Resilience Baseline Threat Document (available August 2019).
- The U.S. EPA's Vulnerability Self-Assessment.

The U.S. EPA Website

- <https://www.epa.gov/waterresilience/americas-water-infrastructure-act-2018-risk-assessments-and-emergency-response-plans>.

Developing an Emergency Response Plan

- Emergency Response Plan Guidance.
- The U.S. EPA's Emergency Response Webpage.
- Local Emergency Planning Committees.

Still have questions about the new AWIA requirements?

Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresilience@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
May 2019

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

7525 Highland Road • White Lake, Michigan 48383-2900 • (248) 698-3300 • www.whitelaketwp.com

AGENDA

REGULAR BOARD MEETING DECEMBER 15, 2020 - 7 PM

ELECTRONIC MEETING

PLEASE SEE ATTACHED PARTICIPATION INSTRUCTIONS

RESIDENTS MAY CALL IN VIA:

1 312 626 6799 US (Chicago)

1 888 788 0099 US Toll-free

Meeting ID: 834 0058 4586

Password: 442500

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT AGENDA
 - A. REVENUE AND EXPENSE
 - B. CHECK DISBURSEMENTS
 - C. BUDGET AMENDMENTS
 - D. APPOINTMENTS TO PLANNING COMMISSION & ZONING BOARD OF APPEALS
 - E. APPOINTMENTS TO BOARD OF REVIEW
 - F. DEPARTMENT REPORTS
 1. POLICE
 2. FIRE
 3. COMMUNITY DEVELOPMENT
 4. TREASURER
7. MINUTES
 - A. APPROVAL OF MINUTES – REGULAR BOARD MEETING, NOVEMBER 17, 2020
8. NEW BUSINESS
 - A. REQUEST TO APPROVE POLC POLICE COMMAND TENTATIVE AGREEMENT
 - B. REQUEST TO APPROVE MAPE TENTATIVE AGREEMENT
 - C. RESOLUTION #20-043; TO APPROVE NON-UNION EMPLOYEE & ELECTED OFFICIAL WAGE
 - D. REQUEST TO APPROVE MERS DEFINED BENEFIT PLAN ADOPTION AGREEMENT
 - E. RESOLUTION #20-046; DECLARING A LOCAL STATE OF EMERGENCY TO PROTECT THE PUBLIC PEACE, HEALTH, SAFETY AND GENERAL WELFARE (COVID-19)

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



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Michael Powell

WHITE LAKE TOWNSHIP

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AGENDA – CONT'D
REGULAR BOARD MEETING DECEMBER 15, 2020 - 7 PM
ELECTRONIC MEETING
PLEASE SEE ATTACHED PARTICIPATION INSTRUCTIONS

RESIDENTS MAY CALL IN VIA:

1 312 626 6799 US (Chicago)
888 788 0099 US Toll-free

Meeting ID: 834 0058 4586

Password: 442500

- F. REQUEST TO APPROVE RULES OF PROCEDURE FOR ELECTRONIC MEETINGS
 - G. RESOLUTION #20-040; TO APPROVE SPECIAL ASSESSMENT BONDS FOR BOGIE LAKE NORTH SEWER MAIN
 - H. RESOLUTION #20-041; TO CONFIRM SPECIAL RE-ASSESSMENT ROLL FOR THE SPECIAL ASSESSMENT DISTRICT DESIGNATED 2020-2025 RESIDENTIAL REFUSE COLLECTION PROJECT
 - I. RESOLUTION #20-042; TO TENTATIVELY DECLARE ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS OAK RIDGE PARK SEWER MAIN
 - J. RESOLUTION #20-044; TO TENTATIVELY DECLARE ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS TWIN LAKES VILLAGE ROAD PAVING
 - K. RESOLUTION #20-045; TO ADJOURN THE PUBLIC HEARING FOR NORTH HULBERT SEWER MAIN SPECIAL ASSESSMENT
 - L. REQUEST TO APPROVE SCADA SYSTEM UPGRADES FOR SANITARY SEWER STATION AND SEWAGE METERS
 - M. REQUEST TO APPROVE DLZ ENGINEERING SERVICES PROPOSAL – US EPA RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN
9. TRUSTEE COMMENTS
10. ADJOURNMENT

Rik Kowall, Supervisor
Anthony L. Noble, Clerk
Mike Roman, Treasurer



Trustees
Scott Ruggles
Liz Fessler Smith
Andrea C. Voorheis
Michael Powell

WHITE LAKE TOWNSHIP

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WHITE LAKE TOWNSHIP BOARD OF TRUSTEE MEETING – DECEMBER 15, 2020 @ 7:00 PM

NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER THE OPEN MEETINGS ACT, PUBLIC ACT 267 OF 1976, AS AMENDED. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.

Reason for allowing participation by electronic means:

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable citizens, in-person contact should be limited. Critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. This includes public meetings.

Members of the public may access the agenda materials via the Township website – www.whitelaketwp.com by end of day, **Thursday, December 10, 2020**, but possibly sooner.

Members of the public wishing to participate in the electronic meeting may do so by:
Dialing the phone number below and enter the meeting ID and password when prompted.

Telephone Access: 1 312 626 6799 US (Chicago) or
US Toll-free: 1 888 788 0099

Meeting ID: 834 0058 4586
Password: 442500

Where to watch the meeting:

The meeting will be available to view live on our YouTube Channel which can be easily reached from the live meeting link located on the White Lake Township website home page www.whitelaketwp.com or by visiting:

https://www.youtube.com/channel/UCYPorjGGrhCNd368R_Cyg_w/featured. Closed captioning will be available after YouTube fully renders meeting video.

Procedure for public participation by electronic means:

In order for the Township to allow electronic participation in the meeting, there must be full opportunity for both the general public and the members of the public body to both hear and be heard at appropriate times during the meeting. Public participants will be muted upon entry to the meeting, but will have a chance to speak during public comment or at public hearings if one is involved.

Once connected to the meeting, members of the public wishing to participate in the virtual public comment or public hearings must alert us that they wish to speak by pressing *9 on their telephone keypad. Pressing *9 will activate the “raise hand” feature signaling to us that you wish to comment. Because of limitations with muting and unmuting members of the public, there will only be one public comment period which will be announced by the meeting moderator at the appropriate time. Participants who have “**raised their hand**” to speak during public comment or public hearings will be called on one at a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (3) minutes to share your comments with the Township board. At the conclusion of your comments or your (3) minutes, you will be muted and removed from the public comment queue.

Participants may also choose to submit written comments that will be read into record during public comment by the Supervisor. Submit any written comments via e-mail to PPergament@whitelaketwp.com by **Noon, December 14, 2020**, the day before the meeting.

Procedures by which persons may contact members of the Township board prior to the meeting:

Members of the public may contact members of the Township board prior to the board meeting by e-mail. E-mail addresses for Township board members may be found on the Township website at www.whitelaketwp.com.

Procedures for accommodations for persons with disabilities:

The Township will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. **Please contact the Township Clerk’s office at (248) 698-3300 X-113 at least two days in advance of the meeting.** An attempt will be made to make reasonable accommodations.